
Security advice

Network Regulations



On your computer at home, you undoubtedly use various programs and apps. When installing them, you agreed to the licence conditions, i.e. the rules under which you may use the software. You do the same when you install apps on your smartphone. Everyone who wants to use the WUR computer network must also agree to the conditions of use. This applies to all staff members, students, guests and visitors. The rules are sometimes called the 'acceptable use' or 'fair use' policy.

Balance

The network regulations describe what behaviour is acceptable, what is not permitted, and what devices may be connected to the network under what conditions. There are also rules about business use of social media such as Twitter, Facebook and LinkedIn. There is a balance between the network users' own responsibility on the one hand and clear and obligatory rules and a procedure for infringements on the other.

This is why there are Network Regulations:

- System and network security.
- Protection of privacy-sensitive and confidential information, including personal data of Wageningen University & Research and its staff members, students, guests and visitors.
- Protection of the intellectual property rights of Wageningen University & Research.
- Prevention of sexual harassment, discrimination and other offences.
- The Network Regulations can be found at www.wageningenur.nl/security.

The key requirements for users:

- Protect your password and do not share it with others. Do not use your WUR password on other (public or private) sites and forums. Do not respond to spam and phishing e-mails and do not click links in unfamiliar e-mails. Never give your WUR password to an unknown third party, or to colleagues, managers or the IT Service



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- Desk and never log in on unfamiliar websites.
- Restrict private use of computers and your WUR e-mail address and storage capacity. Do not use your WUR e-mail address for private purposes and limit how much you store private files and photos.
 - Be extra careful when handling secret and confidential information; limit how much you store information on private computers at home.
 - Do not store confidential work-related information or personal data on private cloud applications such as Dropbox. This prevents information leaks.
 - Make little or no use of USB sticks and external hard drives that can get lost or stolen.
 - Only visit business-related websites and not pornographic, gambling or gaming sites. This avoids infections by all sorts of viruses. Do not download or upload illegal software, music or films.
 - Use IT systems for the purposes for which they are intended; be alert and report anything suspicious.

The key requirements for devices:

- All software must be supported by the supplier and all security updates must be installed. Windows XP and older versions are no longer acceptable. Java, Flash, Adobe Acrobat and your browser must be fully up to date. Standard WURclients meet these criteria.

- Use good, up-to-date antivirus software. This also applies to private devices.
- Students and staff can purchase discounted software for private devices via www.surfspot.nl.
- Report stolen and lost devices, including smartphones, to the IT Service Desk immediately.
- Do not install your own routers, access points, switches, local storage via NAS or servers with applications and websites without the agreement of the IT department. There are already numerous services available centrally with proper support.

Monitoring

FB-IT monitors the network performance and compliance with and enforcement of the Network Regulations. While duly respecting the privacy of individual staff members, IT monitors network traffic and e-mail traffic, among other things. Data is not stored any longer than necessary. In the event of any violation of the regulations, nuisance or suspected abuse, IT starts up further investigations according to the guidelines in the regulations.

For more information, please contact the IT Service Desk via servicedesk.it@wur.nl or on 0317-488888, or have a look on www.intranet.wur.nl/security

You are the key to our information

protectit.wur.nl

it works for you

Working and studying wherever, whenever and using whatever device: the IT department is creating a digital work environment allowing you to do just that, in an easy and safe way



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