



## Funding Travel and Vaccination/Prophylaxis Costs Internship/Thesis Application Form 2023-2024

**Please Note!**

- To be eligible for reimbursement of travel costs, the applicant must meet the conditions as mentioned in the Vaccination and Travel Refund Regulations 2020-2021.
- The Application Form must be signed for approval by the WU internship or thesis supervisor and the WU study advisor.
- For the amount of possible reimbursement granted: please see the Vaccination and Travel Refund Regulations 2020-2021.

**Personal Data**

First Names and Family Name			
Student number WU			
Address			
Telephone Number		WUR E-mail Address	

**Data related to Study and Internship (PT) / Thesis (AV)**

Name of Study Programme			
Code of Subject	<small>(Fill in the code of the subject for which the travel grant is being applied; for code see the Study handbook)</small>		
Country of Destination			
Name of PT/AV Host Organisation			
Travel Contribution of Host Organisation	<small>(Fill in the amount (in Euro) which you received from the PT/AV host organisation as a contribution in the travel costs)</small>		
Starting date of PT/AV		Final Date of PT/AV	

**Bank account Data**

IBAN Account No	<small>(Fill in the account number to which the reimbursement should be transferred. Account must be in The Netherlands.)</small>		
BIC code			
Account Holder's Data	<small>(Fill in Initials and Family Name + Place of Residence of Account Holder)</small>		

In addition to the reimbursement of travel expenses, I also request for reimbursement of vaccination/prophylaxis costs for my internship/thesis:  Yes<sup>1</sup>  No

I herewith declare to have read and to agree with the conditions regarding the Wageningen University Vaccination and Travel Funding Regulations.

I also certify that I have filled in this form truthfully and completely to the best of my knowledge,

Date: ..... Signature applicant: .....

AGREEMENT WU INTERNSHIP/THESIS SUPERVISOR:                      AGREEMENT WU STUDY ADVISOR:

Name: ..... Name: .....

Signature: ..... Signature: .....

Date: ..... Date: .....

**PLEASE SUBMIT THIS COMPLETED AND SIGNED FORM TO THE STUDENT SERVICE CENTRE VIA [SSC@WUR.NL](mailto:SSC@WUR.NL) (OR IN HARD COPY: FORUM, P.O. BOX 414, 6700 AK WAGENINGEN) WITHIN 4 WEEKS AFTER THE DATE OF ENTRY OF THE RESULT OF THE INTERNSHIP OR THESIS IN THE STUDENT INFORMATION SYSTEM OF WAGENINGEN UNIVERSITY, TOGETHER WITH THE FOLLOWING DOCUMENTS:**

- Copy of the booking confirmation or (original) tickets including the cost of travel;
- Copy of the travel itinerary;
- Proof of payment of travel costs (e.g. copy of bank or credit card statement);
- Proof of necessary vaccination(s) and prophylaxis taken for the travel destination of the internship of thesis (<sup>1</sup>only necessary in case you apply for reimbursement of vaccination/prophylaxis costs) .

**THE APPLICATION WILL NOT BE PROCESSED WITHOUT THE ABOVE MENTIONED DOCUMENTS.**