## Appendix 4. BSc Thesis Contract for BBC and BEB students[[1]](#footnote-1)

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| --- | --- |
| **Student**  Name: .........................................  Registration number: .........................................  Program and major: .........................................  Tel: .........................................  Signature: ......................................... | **Supervisor**  Name: ......................................................  Chair group: ......................................................  Tel: .......................................................  Signature: .................................................. |
| **Thesis**  Code: .........................................  Extend thesis[[2]](#footnote-2): yes / no  Capita Selecta code: .........................................  Language: Dutch / English  Starting date: .........................................  Eding date: ......................................... | **Thesis**  Topic description: .........................................  ................................................................................  ................................................................................  ...............................................................................  ............................................................................... |
| **Supervision**  Planned meetings with the supervisor in weeks[[3]](#footnote-3): 1 / 2 / 3 / 4 / 5 / 6 / 7 / 8 / 9 / .................................  Participation in Thesis ring: yes /no ........................................................................................  Requirements for presence at colloquia: ....................................................................................................  Additional agreements: ....................................................................................................  .......................................................................................................................................................................  .......................................................................................................................................................................  ....................................................................................................................................................................... | |

**Status of the Thesis Contract**

The BSc Thesis Contract serves to formalize agreements regarding the BSc thesis between a bachelor student and a chair group. The agreement registers rights and duties of both parties and is a further supplement and elaboration of the Higher Education and Research Act (WHW), Education and Examining Regulations and the Student Charter.

**Problems and complaints**

For problems or complaints with regard to the supervision or assessment the student can contact:

* the educational/ thesis coordinator of the chair group
* the study adviser

Depending on the type of problem the contacted person will take action or refer the student to the appropriate university staff member.

1. The WORD-version of this form can be found at ....... Fill in this form on the computer by deleting the dotted lines. [↑](#footnote-ref-1)
2. The thesis can be extended in size by adding a Capita Selecta code. [↑](#footnote-ref-2)
3. It is common to have a few weekly meetings at the start followed by biweekly meetings. A meeting requires from the student to submit drafts and points for discussion for each meeting in time. From the supervisor it requires reading of the submitted pieces and preparing the feedback. [↑](#footnote-ref-3)