**LEARNING AGREEMENT FOR STUDY**

**Wageningen University outgoing students**

**The Student**

|  |  |
| --- | --- |
| Last name (s) | First name (s) |
| Date of birth | Nationality[[1]](#endnote-1) |
| Gender [Male/Female] | Academic year 2019-2020 |
| Study cycle[[2]](#endnote-2) | Specific field,  ISCED Code[[3]](#endnote-3) |
| Phone | E-mail |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Wageningen University | Faculty | Life Sciences |
| Erasmus code | NL WAGENIN01 | Department | Not applicable |
| Address | Droevendaalsesteeg 2 6708 PB Wageningen | Country,  Country code | The Netherlands  NL |
| Contact person  name | Drs. Esther Heemskerk | E-mail  Phone | [erasmus.studentexchange@wur.nl](mailto:erasmus.studentexchange@wur.nl)  +31 317 480100 |

**The Receiving Institution**

See information at nomination e-mail or confirmation by host university or search their Erasmus website

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Faculty |  |
| Erasmus code [[4]](#endnote-4) |  | Department | If applicable |
| Address |  | Country |  |
| Contact person[[5]](#endnote-5) name |  | Contact person e-mail + phone |  |

#### For guidelines, please look download the ‘Guidelines for Study’ at - <https://www.wur.nl/en/Education-Programmes/Study-Abroad-and-Exchange-Students/Outgoing-from-Wageningen-University/Study-Exchange/Application-Erasmus-Grant-Study.htm>, for end notes please look at Annex 2.

#### **Section to be completed BEFORE THE MOBILITY**

**I. PROPOSED MOBILITY PROGRAMME**

Planned period of the mobility: **from Click here to enter a date. till Click here to enter a date.**

Table A: Study programme abroad

|  |  |  |  |
| --- | --- | --- | --- |
| **Course code*[[6]](#endnote-6)* (if any)** | **Component title (as indicated in the course catalogue) at the receiving institution** | **Semester [autumn / spring] [or term]** | **Number of ECTS credits to be awarded by the receiving institution upon successful completion** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | Total: ………… |

**Web link to the course catalogue at the receiving institution describing the learning outcomes:**

|  |
| --- |
| *[Web link(s) to be provided.]* |

Table B: Group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad NB no one to one match with Table A is required. Where all credits in Table A are recognised as forming part of the programme at the sending institution without any further conditions being applied, Table B may be completed with a reference to the mobility window (see guidelines).

|  |  |  |  |
| --- | --- | --- | --- |
| **Component code (if any)** | **Component title (as indicated in the course catalogue) at the sending institution** | **Semester [autumn / spring] [or term]** | **Number of ECTS credits** |
|  | *Mobility Window (= free choice)* |  | Total: Same as total above ………… |

**If the student does not complete successfully some educational components, the following provisions will apply:**

|  |
| --- |
| *http://www.wageningenur.nl/en/Education-Programmes/Study-Abroad-and-Exchange-Students.htm* |

|  |
| --- |
| Language competence of the student Use the results of the OLS test or other tests.  The level of language competence[[7]](#endnote-7) in ............ *[the main language of instruction]* that the student already has or agrees to acquire by the start of the study period is:  A1 🞏 A2 🞏 B1 🞏 B2 🞏 C1 🞏 C2 🞏 |

**II. RESPONSIBLE PERSONS**

|  |
| --- |
| **Exchange coordinator[[8]](#endnote-8) in the sending institution:**  Your [**exchange coordinator**](https://www.wur.nl/en/article/Departmental-Exchange-Coordinators.htm) will sign before the receiving institution  Name: Choose an item. Function: Departmental Coordinator  Phone number Choose an item.: E-mail: Choose an item. |

|  |
| --- |
| **Responsible person[[9]](#endnote-9) in the receiving institution:**  Name: Function:  Phone number: E-mail: |

**III. COMMITMENT OF THE THREE PARTIES**

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

|  |
| --- |
| **The student First sign this yourself**  Student’s signature Date: |

|  |
| --- |
| **The sending institution Send it to your exchange coordinator to be signed**  Exchange coordinator’s signature Date: |

|  |
| --- |
| **The receiving institution**  Responsible person’s signature Date: |

**Hand in all the 3 pages at** [**erasmus.studentexchange@wur.nl**](mailto:erasmus.studentexchange@wur.nl)**, preferably in 1 pdf (check the explanation at the WUR printers. NOTE: we only accept your learning agreement after it’s signed by all 3 parties. If you can’t get the signature before the deadline (1 June/ 1 November), please inform us timely.**

**Section to be completed DURING THE MOBILITY  
This section is important if you want to change courses during your exchange period. Again with all the 3 signatures**

**CHANGES TO THE ORIGINAL LEARNING AGREEMENT**

#### **I. EXCEPTIONAL CHANGES TO THE PROPOSED MOBILITY PROGRAMME**

**Planned period of the mobility**: from [day/month/year] ….……. till [day/month/year] …………

#### Table C: Exceptional changes to study programme abroad or additional components in case of extension of stay abroad

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Component code (if any) at the receiving institution** | **Component title (as indicated in the course catalogue) at the receiving institution** | **Deleted component**  ***[tick if applicable]*** | **Added component**  ***[tick if applicable]*** | **Reason for change[[10]](#endnote-10)** | **Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component** |
|  |  | □ | □ |  |  |
|  |  | □ | □ |  |  |
|  |  | □ | □ |  |  |
|  |  | □ | □ |  |  |
|  | | | | | Total: ………… |

The student, the sending and the receiving institutions confirm that they approve the proposed amendments to the mobility programme.

Approval by e-mail or signature of the student and of the sending and receiving institution responsible persons.

|  |
| --- |
| **The student**  Name:  Student’s signature Date: |

|  |
| --- |
| **The sending institution**  Exchange coordinator’s signature Date: |

|  |
| --- |
| **The receiving institution**  Responsible person’s signature Date: |

#### **II. CHANGES IN THE RESPONSIBLE PERSON(S), if any:**

|  |
| --- |
| **New responsible person in the sending institution:**  Name: Function:  Phone number: E-mail: |

|  |
| --- |
| **New responsible person in the receiving institution:**  Name: Function:  Phone number: E-mail: |

**Annex 2: End notes**

1. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-1)
2. **Study cycle:** bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8). [↑](#endnote-ref-2)
3. **ISCED:** Please see the Excel list ‘Download ISCED codes’ on: <https://www.wur.nl/upload_mm/1/0/4/83569ed3-054b-4ecc-8c02-90cc73cd2071_ISCED%20CODES.pdf> [↑](#endnote-ref-3)
4. **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution. [↑](#endnote-ref-5)
6. An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives. [↑](#endnote-ref-6)
7. For a description of the Common European Framework of Reference for Languages (**CEFR**) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#endnote-ref-7)
8. **Responsible person in the sending institution**: an academic who has the authority  to approve the  mobility programme of outbound students (Learning Agreements), to exceptionally amend them when it is needed, as well as to guarantee full recognition of such programmes on behalf of the responsible academic body. [↑](#endnote-ref-8)
9. **Responsible person in the receiving institution**: an academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution. [↑](#endnote-ref-9)
10. **Reasons for exceptional changes to study programme abroad:**

    |  |  |
    | --- | --- |
    | *Reasons for deleting a component* | *Reason for adding a component* |
    | A1) Previously selected educational component is not available at receiving institution | B1) Substituting a deleted component |
    | A2) Component is in a different language than previously specified in the course catalogue | B2) Extending the mobility period |
    | A3) Timetable conflict | B3) Other (please specify) |
    | A4) Other (please specify) |  |

    [↑](#endnote-ref-10)