



**Incoming**

# STUDENT ACADEMIC MOBILITY

## CONTACT INFORMATION



### Mobility Coordination

National Office of External Affairs



### Director

Prof. Melba Libia Cárdenas Beltrán



### Contact

[dre\\_nal@unal.edu.co](mailto:dre_nal@unal.edu.co)

Tel. (57-1) 316 5000 - Extensión 18291



### Website

[www.dre.unal.edu.co/es/movilidad](http://www.dre.unal.edu.co/es/movilidad)

## GENERAL INFORMATION



### Academic Period

**First semester:** February - June **Second semester:** August - December



**Housing:** Universidad Nacional de Colombia does not have university dormitories nor does it directly manage accommodations for exchange students; however, the ORI in each campus can offer a list of accommodations. The selection will depend exclusively on the student.

**University Welfare Directory.**

## IMPORTANT INFORMATION FOR THE EXCHANGE PROCEDURE



**Level:** Undergraduate and Graduate



**Exchange:** One academic period and one extension period (max. 1 year).



### Application

- **For the first semester of the year:** Until October 30th of the previous year

- **For the second semester of the year:** Until April 30th of the current year

## » Modalities

The undergraduate and graduate students may apply for academic mobility at Universidad Nacional de Colombia for any of the following activities:

**IMPORTANT:** Academic mobility and the modality in which it will be carried out (remote, face-to-face or mixed) will be subject to changes, according to the provisions issued by the Universidad Nacional de Colombia, the Foreign HEIs and / or national and international governments on health issues, as a result of the health emergency generated by the COVID-19 outbreak.

**1 Study abroad:** Academic activity in which students can take courses or seminars related to the curriculum in our institution.

---

**2 Internship:** This is an academic activity that contributes to the professional and social development of undergraduate students through the experience and application of the knowledge acquired during their professional training.

---

**3 Research Stay:** It is an academic activity in which a student develops studies, analyzes or experiments in addition to his/her research practices, in our institution under the supervision of a researcher belonging to our faculty.

---

**4 Medical Rotation:** It is an academic activity in which the students in the health area practice their knowledge and skills in different areas of their interest.

*For the modalities of study abroad, internships, research and medical rotation, the guest students must obtain prior approval of a tutor, who will be responsible for their activities at Universidad Nacional de Colombia.*

## » Procedure for students

To apply as a visiting student at our University, students must follow this process: First, students must register their Incoming Mobility Application at the **Information System** of the National Office of External Affairs (DRE – in Spanish Dirección de Relaciones Exteriores) and upload the following documents online:

- 1 Nomination letter by the home university (on university letterhead and stamped).
- 2 Motivation letter.
- 3 Official transcript of records.
- 4 Copy of passport (foreign students) or copy of Colombian citizenship card (Colombian students).
- 5 Letter of economic support whereby candidates declare their financial capacity to cover the costs involved in mobility. If candidates receive a scholarship, they must enclose a certificate stating they are scholarship holders.
- 6 In the case research or internship, students must submit a letter of invitation from a Professor (tutor) of our University. The letter of invitation corresponds is a document whereby a Professor from the Universidad Nacional de Colombia - ideally from the same research field and topic - officially declares his/her willingness to be the student's mentor during his/her academic stay. We therefore suggest that students directly contact one of the professors in their Faculty of interest.

Once the student submits his / her application, the endorsement procedure will be carried out. After we obtain the Academic Head Office's approval, a student's official acceptance letter will be issued. This process can take between one and two months. Please keep this in mind to start the application process on time.

---

Our deadlines are:

**April 30th** of the same year for applicants for the second academic semester of the same year.

**October 30th** of the previous year, for applicants for the first academic semester.

---

International Incoming Students must pay the student personal accident policy of the Universidad Nacional de Colombia and comply with the guidelines stipulated by the National Welfare Office (Dirección Nacional de Bienestar). This payment must be made once the student has legalized his/her mobility in Colombia. The price is \$ 23,000 COP (about USD7).


**IT IS NOT NECESSARY TO SEND THE DOCUMENTS BY E-MAIL.**


---


You can find all information regarding incoming mobility at: [our website](#).

---

 /DirecciondeRelacionesExteriores

 /DRE\_UNAL

 /dre\_unal

 /DREUN