This document is to inform you about the application for entry visa/residence permit for the Netherlands for study. This is necessary if you are staying more than 90 days in the Netherlands for study as an exchange student at Wageningen University & Research. This also applies to students who have currently lived in Europe and have a non-EU nationality!

As soon as you will be admitted with a signed learning agreement to Wageningen University & Research as an exchange student, the Student Immigration Office (SIO) will start the legal residence process in OSIRIS.

What can you expect?

The steps to Legal Residence, with entry visa and residence permit:
- You will receive an email with a link to your portal and the invoice
- Fill out the questionnaire on your portal and upload the necessary documents
- SIO will check the answers and forms
- SIO will keep you updated through your portal
- SIO will inform you and send you the approval letter, after receiving the entry visa and residence permit approval letter from the Dutch Immigration and Naturalisation Services (IND)
- Student that needs to collect the entry visa at the Dutch Embassy will also receive the "Admission and Residence, MVV issue form"
- After receiving the approval letter in your portal, you should contact the Dutch Embassy yourself and make an appointment to collect your entry visa and submit your biometric data (passport photo and fingerprints). For additional information concerning the process at the embassy, we refer you to the concerning Dutch Embassy mentioned in your approval letter from the IND
- Book your flight as soon as your entry visa sticker is in your passport
- After arrival, SIO will keep you updated regarding the few remaining steps to follow in order to receive your residence permit

What can you expect?

The steps to Legal Residence, only residence permit*:
- You will receive an email with a link to your portal and the invoice
- Fill out the questionnaire on your portal and upload the necessary documents
- SIO will check the answers and forms
- SIO will keep you updated through your portal
- SIO will inform you and send you the approval letter, after receiving the residence permit approval letter from the Dutch Immigration and Naturalisation Services (IND)
- After receiving the approval letter in your portal you may book your flight
- After arrival, SIO will keep you updated regarding the few remaining steps to follow in order to receive your residence permit

During the process you may contact SIO through Questions and Answers or SSC@WUR.NL

Please keep in mind that this process may take 4-6 weeks and that SIO is not able to speed up the procedure of the Dutch Immigration and Naturalisation Services (IND) nor the process after with the Dutch Embassy.
Invoice:

**Dues**
The Dues for the application process set by the Immigration and Naturalisation Service (IND), are 210 euro’s and must be paid in order to be able to forward the application to the IND for approval.

**Insurance**
The IND requires a proof of a valid insurance coverage for health, travel and stay during your stay in the Netherlands.
We urge you to purchase the AON insurance that our University offers by paying the amount mentioned on the invoice. To avoid high costs and unnecessary administration during your stay.
The costs of the AON insurance (at this moment) is 58,80 euro’s per month.
Please note that the IND is very strict when it comes to insurance requirements.
If you choose differently, please double check with your insurance company whether it covers all the costs during your travel to and stay in the Netherlands.

How can I prove that my insurance coverage is sufficient?

- Arrange insurance through Wageningen University & Research by paying the invoice

OR

- You have a valid insurance certificate with coverage for health, travel and stay during your study in the Netherlands and a completed statement in the portal after the legal residence process has started

**Living allowance**

Proof of financial means:
The Dutch Immigration Naturalisation Service requires proof that you can financially support yourself during your stay in the Netherlands. The IND sets a minimum amount of €1000 that a student will need for every month of his/her stay in the Netherlands. The IND requires financial proof for full months.
With this money you must pay all costs including books, rent, food, traveling etc.

**Example:** If you plan to stay from 15 September until 07 January you need to prove financial means for 5 months (September, October, November, December and January). Yes, for 5 months, that is €5000.
This is the easiest way to prove your liquidity for the duration of your stay. There are also other options to show financial proof.

These options may take more time:

- A scholarship letter
- Your own financial means (bank statement)
- A sponsor (sponsor letter and bank statement)

Please note: a bank statement must be less than 3 months old, must contain the minimum amount in Euros, cannot be a savings account and must contain a stamp and signature of the bank. Please check with your bank if this is possible. If the bank statement does not meet the above mentioned requirements, please choose one of the other options instead.

*If you have a valid residence permit for another Schengen Country (see below), another procedure applies. Belgium, Denmark, Germany, Estonia, Finland, France, Greece, Hungary, Italy, Latvia, Liechtenstein, Lithuania, Luxemburg, Malta, Norway, Austria, Poland, Portugal, Slovenia, Slovakia, Spain, Czech Republic, Iceland, Sweden, Switzerland.*