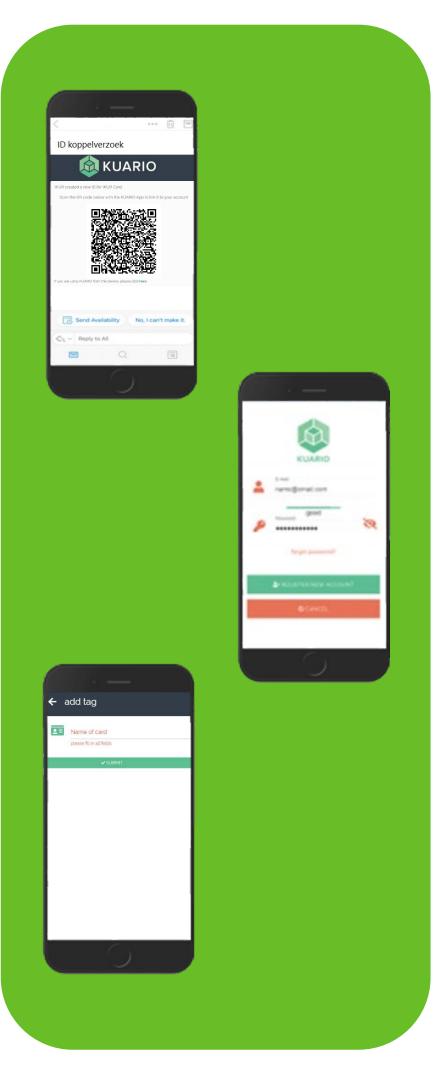
## Paying with your WURcard at the coffee machines

To pay with your WURcard at a WUR coffee machine, you need to link your WURcard to the KUARIO payment platform.

If you do not yet have a KUARIO account, you first need to <u>create</u> a KUARIO account and <u>activate</u> your membership. You will then receive an email from KUARIO with the subject 'ID link request' (ID koppelverzoek in Dutch). Then follow the next steps:

- 1) In the email, you will see a QR code and a link 'click here'. Scan this code with your phone, or click on 'click here'.
- The login page appears.
   Choose 'login with Microsoft'.
   Log in with your WUR email address and password.
- 3) Next, the KUARIO portal and an add-tag screen will open.
- 4) Give your WURcard a name (for example, your own last name or a name of your choosing) and click 'Submit'
- 5) Your WURcard is now linked.
- 6) Via Menu, Linked IDs, you can see your WURcard.
- 7) You can now pay with your WURcard at the coffee machines in the WUR buildings.

See the next page for an alternative method to link your WURcard.



## Connect your WURcard to KUARIO in the app

If you did not receive an email from KUARIO or you lost it, you can link your WURcard with the KUARIO app. NOTE You must first install the KUARIO app, create an account and activate your membership. Then, follow these steps:

- 1) Open the KUARIO app on your phone.
- 2) In the upper right corner on the screen, you will see an envelope.
- 3) Open the envelope and follow the instructions.
- 4) After this your WURcard is linked and you can pay with your WURcard at the coffee machines in the WUR buildings.

