
Request Payment of Research Fees¹ to be submitted before the start of the field research

Part A: to be filled in by the student

First name(s) : _____

Last name : _____

Registration number : _____
(as mentioned on your student card)

STARS file number : _____

Dutch bank account number (IBAN): _____

MSc programme : _____

Data Fieldwork Research

The fieldwork research fees have been funded : from private resources
 by a sponsor, namely: _____
(fill in the name of the sponsor who has financed the research fees)

The fieldwork will be conducted in : _____ *(Place and country)*

Period of stay in the above mentioned country : Start date _____ End date _____
(dd-mm-yyyy)

I hereby request the Student Service Centre (SSC) of Wageningen University to transfer the research fees reserved on my behalf to my bank account number as mentioned above. I certify that I will use the research fees to cover expenses incurred as part of my thesis research and that I will not request the SSC for additional financial support for my thesis research. I certify that I have filled in this form truthfully and completely to the best of my knowledge.

Date: _____ Signature: _____

Part B: to be signed by the MSc study advisor

Declaration of Agreement

I hereby declare that the above mentioned student has submitted a thesis proposal as part of his/her MSc programme, which has been approved by his/her MSc thesis supervisor. I hereby request the SSC to pay the student the amount of research fees reserved on his/her behalf to cover expenses incurred as part of his/her thesis research.

Name of MSc study advisor : _____

Date : _____ Signature: _____

Please submit this completed form to the SSC, Finance office, Droevendaalsesteeg 2, 6708 PB Wageningen or at the SSC desk in the Forum building.

The research fees will only be transferred to the student's abovementioned bank account if the form has been filled in completely correct and all criteria have been met.

¹ The research fees are a one-time reservation of funds to cover thesis research expenses. International students who have paid research fees or for whom research fees have been paid, can submit this form to the Student Service Centre for reimbursement of these fees up to a maximum of the paid research fees.