

## CONTRACT STUDENT EXPLANATION ACADEMIC YEAR 2017/2018

**Definition:** Student who takes one or more subjects from the regular education programme of Wageningen University but who is not enrolled for a complete study programme. One can enrol as a Contract Student for the subjects as mentioned in the Study Handbook 2017/2018.

Permission is required from the lecturer for all subjects.

Please note that some subjects/courses (see the Study Handbook <https://ssc.wur.nl/Handbook>) have a set maximum number of participants. Contract students can register for these courses but it is highly probable that they cannot be admitted to these courses. Please contact the lecturer for further information.

Permission is required from the Wageningen University Examination Committee for registration in the work forms 'Thesis' (TH), 'Academic Master Cluster' (AMC) and 'Academic Consultancy Training' (ACT).

Registration for the work form 'Internship'(IN) is not possible.

Students should be proficient in the English Language. Students should submit one of the following qualifications:

- HAVO 7
  - VWO 6
  - IELTS – overall grade 6
  - TOEFL – internet based 80
  - Cambridge Certificate of Advanced English (CAE) pass at grade C or above
  - Cambridge First Certificate (FCE) pass at grade B or above
  - Cambridge Certificate of Proficiency in English (CPE) pass at grade C or above
  - RATER test only accepted when taken at 'WU Wageningen in'to Languages'
- Note: the OOPT test will not be accepted.

### Type of enrolment and fees

For registration as a Contract Student a fee is charged which is based on the number of ECTS credit points per subject.

All fees must be paid before enrolment.

The required amount can be transferred to bank account no. NL28RABO0397026080 of Wageningen University, Wageningen. Please mention your name, date of birth and subject code(s) and name(s).

It is also possible to pay by debit card (pin) at the Student Service Centre (SSC) Desk.

An invoice can be provided upon request via [www.ssc.wur.nl/uk](http://www.ssc.wur.nl/uk) 'questions and answers'.

		Fees
Contract Student	Student who takes one or more subjects from the regular education programme and is allowed to take the interim examination in the subject(s).	<p><b>€120,00</b> per ECTS credit point for WU alumni (Ir, MSc, or PhD) and "picknick PhD candidates" who are employed at Wageningen UR or</p> <p><b>€293,00</b> per ECTS credit point for others</p>

## Documents

Please submit the following:

- Contract Student Registration Form 2017-2018
- Copy passport
- Proof of Proficiency in the English language

**Picknick PhD candidates:** proof that you have been admitted to a PhD programme at another University and work at Wageningen UR

To:  
Wageningen University  
Student Service Centre,  
FORUM  
Droevendaalsesteeg 2  
6708 PB Wageningen

The Contract Student Registration form 2017/2018 is available on:

<http://www.ssc.wur.nl/uk> > current students > Forms SSC  
or at the Student Desk in FORUM.

## Deadlines

MINOR	DEADLINE FOR ENROLMENT
Period 1, 2 and 3	August 1, 2017
Period 4, 5 and 6	December 15, 2017

SUBJECTS	DEADLINE FOR ENROLMENT
Period 1	August 1, 2017
Period 2	September 1, 2017
Period 3	November 1, 2017
Period 4	December 15, 2017
Period 5	January 15, 2018
Period 6	March 15, 2018

## After Enrolment/Registration for Subjects

When enrolled as a 'contract student' at Wageningen University, you will be sent information concerning your WUR account username and password by email. Follow the instructions in the email.

If you have ever previously been given a WUR account, you will not receive these emails. In this case, please contact the IT service desk in FORUM (next to the Student Desk).

**PLEASE NOTE: CONTRACT STUDENTS ARE NOT AUTOMATICALLY REGISTERED FOR SUBJECTS.**  
ONCE ENROLLED AS A CONTRACT SUDENT YOU WILL HAVE TO REGISTER FOR THE REQUIRED SUBJECT(S) ON  
<https://ssc.wur.nl/student/>

Student Desk open:  
Monday to Friday 10.00 to 17.00 hrs