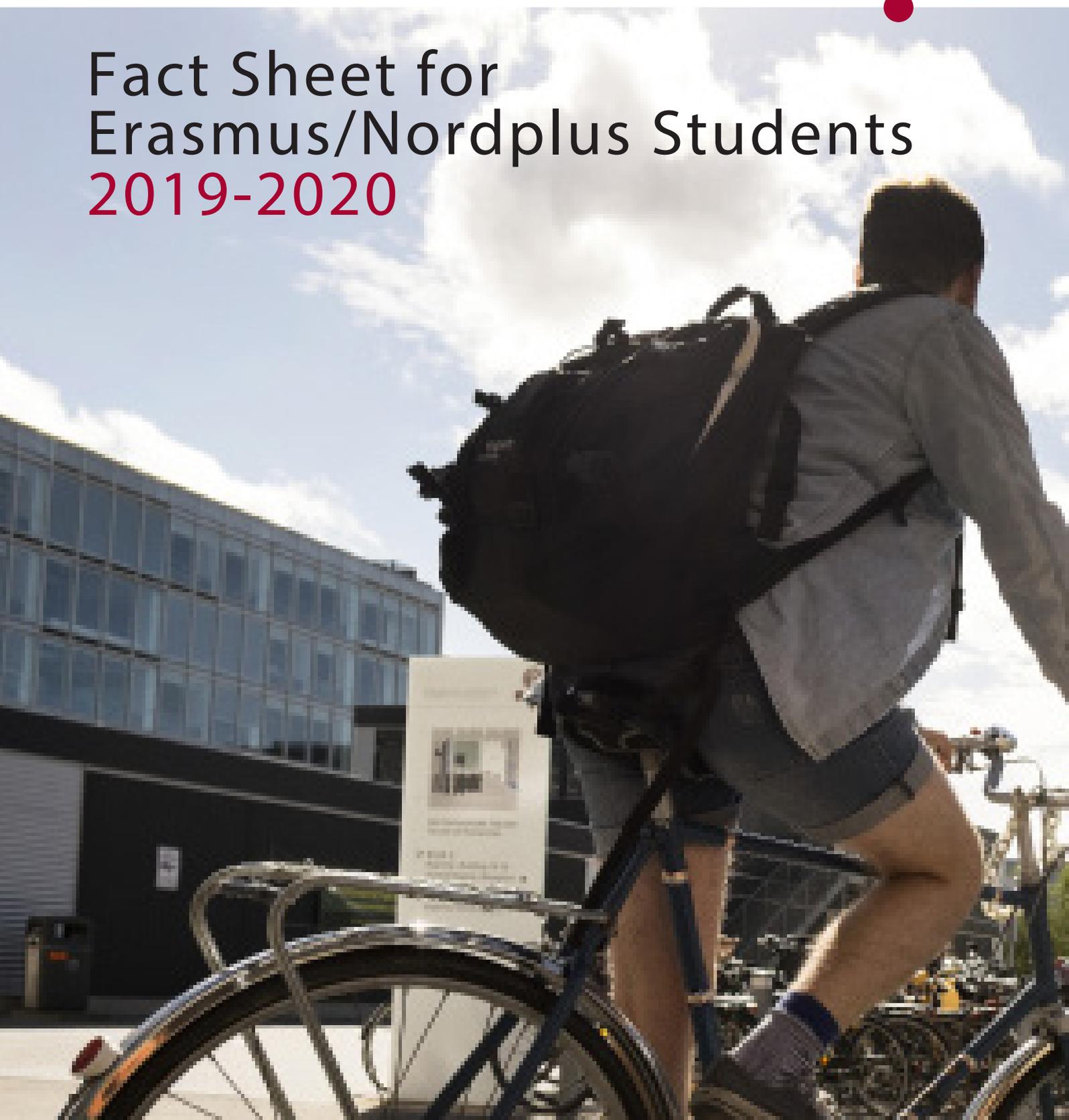




Fact Sheet for Erasmus/Nordplus Students 2019-2020



ADMISSION TO THE UNIVERSITY OF COPENHAGEN

The University of Copenhagen has an online application system for international exchange and guest students. The online application form is easy to fill out and submit. Your application is assessed by the departments in which you wish to study, and you are able to monitor the status of your application online. You communicate directly by e-mail with the admission officers, who assist and inform you throughout the process.

Speak with the international office at your home university about the possibility of being nominated to go on exchange to the University of Copenhagen.

UNIVERSITY OF COPENHAGEN

Are you planning to study abroad? Copenhagen is the place to go!

APPLICATION PROCEDURE

You must be nominated by your home university

To receive an invitation to apply to the University of Copenhagen (UCPH) as an Erasmus or Nordplus student, the International Education and Grants office at UCPH must receive an online nomination from your home university.

Please note that nomination is not the same as admission.

Upon nomination, you will receive an e-mail inviting you to apply online

When we have received your online nomination, the International Education and Grants office at UCPH will send an invitation to apply online to the e-mail address provided by your home university. If you do not receive an invitation to apply online by e-mail, please contact us immediately at int-admission@adm.ku.dk.

Check your spam folder

Make sure to check your spam folder for the invitation to apply online and other important messages from UCPH.

APPLICATION DEADLINE

SEMESTER START SEPTEMBER:	1 MAY
SEMESTER START FEBRUARY:	1 OCTOBER

Login to the online application form

The invitation to apply online includes a pin code which you will need to access the online application.

Fill in the application form and submit it online

Information provided in the application form will guide you through the application process. If you do not complete your application, you can save it as a draft and access it later.

Remember to upload all the required documents

A complete online application must include all the required documents (see page 4). You can upload the required supporting material in the online application form.

Note that we **do not** accept hard copies sent by postal mail.

How we process your personal data

On the university's website, you can find our [privacy policy](#).

Required documents

REQUIRED DOCUMENTS

1. Transcript of records

All applicants must submit a copy of their latest transcript of records.

2. Proof of English proficiency

Only necessary for non-native English speakers or students who do not study in an English-speaking country **who are applying to the following study areas:**

- English/American Language and Culture
- Political Science
- Film & Media Studies
- Philosophy
- Library and Information Science (only required for non-EU/EEA students)

Proof of English for specific study areas

English/American Language and Culture:

TOEFL Internet-based: minimum score: 80

IELTS: minimum score: 6.0

Cambridge Advanced English (CAE): minimum score: B

Cambridge Proficiency in English (CPE): minimum score: C

Film & Media Studies and Philosophy:

We require one of the above-mentioned tests. However, the departments are also willing to consider institutional tests or statements regarding the students' English proficiency issued by the home university.

Library and Information Science:

TOEFL Internet-based test: minimum score of 83

IELTS: minimum score of 6.5

Cambridge Proficiency in English (CPE): passed

Political Science:

Documentation for CEF level: B2

TOEFL Internet-based: minimum score: 80

IELTS: minimum score: 6.0

Cambridge Advanced English (CAE): minimum score: B

Cambridge Proficiency in English (CPE): minimum score: C

No proof of English for other subjects

All other subjects

For all other subjects, Erasmus/Nordplus students do not need to submit proof of English language proficiency.

Translation of documents

We accept documents in Danish, English, German, French, Spanish, Italian, Swedish and Norwegian.

However, in some instances an English translation will be required. In this case, we will notify you by e-mail.

If a translation is required, it must be certified by your home university.

We accept unofficial copies of your transcript of records

We accept unofficial transcripts from the electronic registrar system of your home university if the document includes your name and the name of your home university.

STUDY IN ENGLISH

The native language in Denmark is Danish, but you do not need to speak Danish to study here! The University of Copenhagen offers an extensive number of courses taught in English at bachelor's and master's level in our six faculties.



RESTRICTIONS AND ACADEMIC REQUIREMENTS

The fields of study listed below have either restrictions or academic requirements. The list does not include all fields of study offered at the University of Copenhagen. For a list of all fields of study available to exchange students at the University of Copenhagen, please refer to our course catalogue: kurser.ku.dk

Faculty of Health and Medical Sciences

- **Dentistry:** only open for dentistry students from a university with a specific exchange agreement within the area.
- **Dental Hygiene Study:** only open for dental hygiene students from a university with a specific exchange agreement within the area.
- **Global Health:** offers very few spots for international students. Global Health students from a university with a specific exchange agreement within the area are prioritised.
- **Health Informatics and Health:** offers very few courses taught in English.
- **Human Biology:** only open for master's students.
- **Medicine:** only open for medical students from a university with a specific exchange agreement within the area.
- **Immunology and Inflammation:** offers very few courses taught in English.
- **Veterinary Medicine:** only open for veterinary students from a university with a specific exchange agreement within the area.

All other fields require a solid academic background within health sciences.

Faculty of Humanities

- **Applied Cultural Analysis:** not open for Erasmus students.
- **Anthropology:** students must take at least 22.5 ECTS credits within Anthropology.
- **Audiologopedics:** only offers courses taught in Danish.
- **Classical Greek:** usually only offers courses taught in Danish, requires A-level in Greek and Latin.
- **Cognition and Communication:** not open for Erasmus students.
- **Communication and IT:** not open for Erasmus students.
- **Comparative Literature:** occasionally offers courses taught in English.
- **Danish Studies:** usually only offers courses taught in Danish, requires A-level in Danish.
- **East European Studies:** not open for Erasmus students.
- **Educational Studies:** only offers courses taught in Danish.
- **Egyptology:** not open for Erasmus students.
- **Film and Media Studies:** requires the equivalent of 30 ECTS passed within film and media studies.
- **French Language and Culture:** only offers courses taught in French for Erasmus students.
- **German Language and Culture:** only offers courses taught in German for Erasmus students.
- **Greenlandic and Arctic Studies:** not open for Erasmus students.
- **International Business Communication:** not open for Erasmus students.
- **IT and Cognition:** only offers the course Cognitive Science 1 (only autumn semester).
- **Italian Language and Culture:** only offers courses taught in Italian for Erasmus students.
- **Latin Studies:** usually only offers courses taught in Danish, requires A-level in Latin.
- **Linguistics:** only offers courses taught in Danish.
- **Middle Eastern Language and Society:** not open for Erasmus students.

Faculty of Humanities (continued)

- **Modern Culture:** only open for master's students and 4Cities students.
- **Musicology:** only offers courses taught in Danish.
- **Native American Languages and Culture:** not open for Erasmus students.
- **Philosophy:** requires at least the equivalent of 30 ECTS passed within Philosophy.
- **Portuguese and Brazilian Studies:** only offers courses taught in Portuguese for Erasmus students.
- **Psychology of Language:** only offers courses taught in Danish.
- **Rhetoric:** only offers courses taught in Danish.
- **Spanish Language and Culture:** only offers courses taught in Spanish for Erasmus students.
- **Theatre and Performance Studies:** only offers courses taught in Danish.

Faculty of Law

To be able to take a full course load at the Faculty of Law, students must have completed at least 3 semesters of study in Law at their home university.

Faculty of Science

Most science courses are open for international students with the right prerequisites. Most courses have specific requirements and usually require at least some academic background in natural sciences.

The majority of English-taught courses are master's courses, but some departments do offer bachelor level courses in English as well. 3rd- and 4th-year bachelor students, who meet the requirements are allowed to register for 3rd and 4th semester courses.

The Faculty of Science offers only very few English-taught courses in sports science/physical education.

Erasmus students who have their 1st priority subject at the Faculty of Science are required to take a minimum of 22.5 ECTS credits at the Faculty of Science per semester.

Faculty of Social Science

- **Economics:** requires an academic background within Microeconomics, Macroeconomics and Mathematics. Students must take at least 22.5 ECTS credits within Economics.
- **Global Development:** not open for Erasmus students.
- **Political Science:** requires an academic background in all Political Science subfields (Political Theory, International Relations, Comparative Politics, Public Policy, and Political Science Methodology) at introductory and intermediate level.
- **Psychology:** requires at least the equivalent of 30 ECTS credits in Psychology. To be accepted at master's level, you must have passed the equivalent of 90 ECTS credits in Psychology. Students must take at least 20 ECTS credits within Psychology.
- **Security Risk Management:** not open for Erasmus students.
- **Sociology:** students must take at least 20 ECTS credits within Sociology at bachelor's level and 22.5 at master's level.

Faculty of Theology

- **African Studies:** open for master students or students who have passed more than 120 ECTS credits.
- **Religious Roots of Europe:** not open for exchange students.

Fields not offered at the University of Copenhagen

Business, Accounting, Financing, Marketing, Management, Engineering, Design, and Architectural Design.

Information for exchange students at the different faculties of University of Copenhagen

- Health and Medical Sciences: <https://healthsciences.ku.dk/international-relations/students/>
 - Humanities: <https://humanities.ku.dk/education/welcome/exchange/>
 - Law: <https://jura.ku.dk/english/education/exchangestudents/>
 - Science: <https://www.science.ku.dk/english/courses-and-programmes/exchange-studies/>
 - Social Science: <https://socialsciences.ku.dk/education/exchange/>
 - Theology: <https://teol.ku.dk/english/programmes/admission/>
-

Find out which department is in charge of the courses you are interested in

Apart from the first priority subject, which is determined by the agreement through which you have been nominated, you can select up to 4 departments when applying online. You cannot change the first priority subject in your online application. Please note that the order of priority does not affect your chances for admission, since it will be assessed at all selected departments on an individual basis.

You will be able to sign up for courses upon admission. Students nominated via a Nordlys agreement do not have any pre-determined first priority subject in the online application.

Changing your 1st priority

For technical reasons, students cannot change the 1st priority department in the online application.

Dual citizenship

In case of dual citizenships including EU/EEA countries and Switzerland, please select the relevant European country in the box for citizenship.

Otherwise, you will receive residence permit papers you do not need.

Danish language courses

UCPH offers both a pre-semester Danish language course and a Danish language course held during the semester free of charge for exchange students.

The Danish language courses are optional and can be selected in the online application form. For instance, if you wish to attend the pre-semester Danish language course and course during the semester, please choose the following fields of study/courses in the online application, e.g.:

Danish Language Course, Pre Semester January
Danish Language Course, Semester

For more about the course here: https://nors.ku.dk/english/education/danish_courses/courses/

Submit your application

When you have completed your online application, remember to submit it by clicking on the “Send application” button.

We will send you a confirmation by e-mail.

Assessment of your application

Upon receipt, all complete applications will be forwarded to the relevant departments for further assessment. The admission process will be finalised when the departments have made their assessments.

Electronic admission package

You will receive a letter of admission by e-mail.

COURSE SELECTION AND REGISTRATION**Signing up for courses**

You must be admitted at UCPH in order to sign up for courses. You will receive more information about course registration after you have been admitted.

For more information about courses, see our course catalogue:

kurser.ku.dk/

Courses offered in English

Information on courses offered in English is available 2–3 months prior to semester start at studies.ku.dk/exchange/course-information/online-course-catalogue

We advise you to make a full study load plan based on courses offered in previous semesters and adjust the plan later, if necessary.

You are welcome to contact the academic advisors at the relevant UCPH departments for advice on course selection. Please find information here:

<https://studies.ku.dk/exchange/course-information/registration/>

Courses designed especially for international students across disciplines

UCPH offers a range of courses that do not require academic assessment:

- **Danish culture courses**
<https://danishculturecourses.ku.dk/>
- **Cross-discipline courses**
<https://studies.ku.dk/exchange/course-information/cross-discipline/>

If you would like to take one or more of the courses, select “Danish Culture Course” in the online application.

COURSE LOAD AND CREDIT SYSTEM

Full study load

The European Credit Transfer System (ECTS) defines a full study load for one year as 60 ECTS credits. For one semester, we recommend that students take courses for 30 ECTS credits.

However, it is possible for students to take more or less than 30 ECTS credits per semester.

The minimum course load is 22.5 ECTS credits per semester.

The maximum course load is 35 ECTS credits per semester.

Note that the pre-semester Danish language course is not included in these limits. Therefore, it is possible for a student to take the pre-semester Danish language course (7.5 ECTS) and the maximum course load per semester (35 ECTS) for a total of 42.5 ECTS credits.

TRANSCRIPT AND GRADING SCALE

Assessment

Your exam will be assessed according to the 7-point scale (see below) or by Pass/Fail. The lowest passing grade is 02.

Pass grades cannot be changed to a numeric grade or vice versa. Therefore, it is important that you check with your home university if you can receive credit for courses for which only "pass" will be assigned.

Grading Scale

12:	For an excellent performance
10:	For a very good performance
7:	For a good performance
4:	For a fair performance
02:	For an adequate performance
00:	For an inadequate performance
-3:	For an unacceptable performance

Transcript of records

When your results have been registered by the departments at UCPH, the International Education & Grants office will send 3 hard copies of your transcript directly to the international office at your home university no later than 8 weeks after the end date of your stay.

Be aware that if you are taking a reexamination in a subject, it will prolong the time for sending your UCPH transcript of records to your home university.

Only courses you have taken at UCPH will appear on your transcript.

Mentor/buddy Programme

All exchange students will be invited to join one or more mentor/buddy programmes closer to the semester start. The purpose of the mentor/buddy programme is to create a social network for international students and UCPH students through different types of activities during the semester.

Please note that due to the limited number of spots we cannot guarantee that you will be assigned a mentor/buddy.

RESIDENCE PERMIT FOR STUDIES IN DENMARK – EU/EEA AND SWISS STUDENTS**EU permit for EU/EEA and Swiss students**

As an EU/EEA or a Swiss citizen, you will need a residence permit (registration certificate) if you are staying in Denmark for more than 6 months.

We will send information about the application process prior to the start of the semester

Read more about here:

<https://nyidanmark.dk/en-GB/You-want-to-apply/Residence-as-a-Nordic-citizen-or-EU-or-EEA-citizen/EU-student?anchor=canyouapply>

Work permit

Students from EU member states do not need a work permit for regular student jobs.

For further information about working in Denmark, please visit:

<https://www.nyidanmark.dk/en-GB/You-want-to-apply/Work>

RESIDENCE PERMIT FOR STUDIES IN DENMARK – NORDIC STUDENTS**Residence for Nordic students**

Citizens from the Nordic countries can take up residence in Denmark without any restrictions. You will need to register with the Danish authorities.

Nordic students who stay in Denmark for more than 6 months must register for a Danish CPR number. We will send information about the application process prior to the start of the semester.

For more information about moving within the Nordic countries, please visit:

<https://www.nyidanmark.dk/en-GB/You-want-to-apply/Residence-as-a-Nordic-citizen-or-EU-or-EEA-citizen/Nordic-citizens>

RESIDENCE PERMIT FOR STUDIES IN DENMARK – NON-EU/EEA STUDENTS**Residence permit for Non-EU students**

Non-EU/EEA students need a residence permit to study in Denmark. If you are a non-EU/EEA student, you will receive information on how to apply for a residence permit (ST1) shortly after the application deadline, when you have been admitted.

IMPORTANT! It is currently not possible for us to send online ST1 application forms. Please **DO NOT** start an online ST1 application – we will send you an ST1 application form in PDF format.

Detailed information on how to enter Denmark is available here:

<https://studies.ku.dk/welcome/residence-permit/non-eu-eea/>

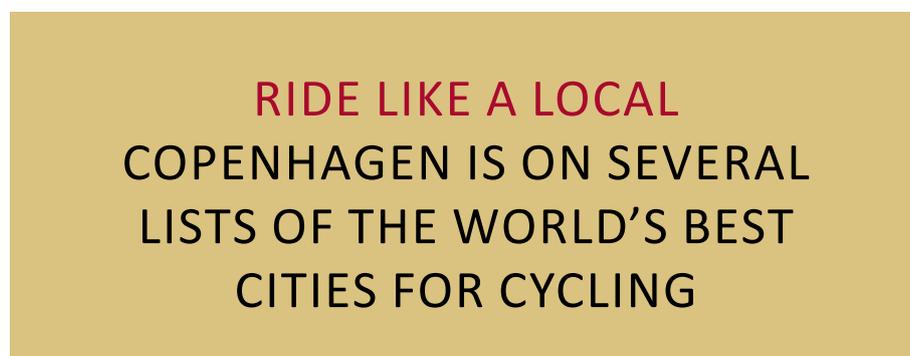
HOUSING

UCPH Housing Foundation

The UCPH Housing Foundation is an independent organisation that assists international students coming to the UCPH in finding accommodation.

Students who select housing in their online application will receive an e-mail from the Housing Foundation inviting them to apply for housing. This e-mail is sent approximately 6 weeks after the application deadline. For information about housing options, see <https://housing-foundation.ku.dk/>

All enquiries concerning housing should be directed to the Housing Foundation at contact@housingfoundation.ku.dk



Living Costs

Housing ¹ , including utilities	DKK 5,000–10,000/month
Food and daily expenses	DKK 2,000–4,000/month
Books and other study materials	DKK 1,500–2,000/semester
Local public transportation	DKK 380–500/month if you travel every day ²
Leisure activities	DKK 2,000/month
1) Price for dorm or room in shared apartment 2) To save money, we recommend that you consider renting or buying a used bicycle, which you can get for around DKK 800–1,500	

POSTAL ADDRESS:

UNIVERSITY OF COPENHAGEN
UNIVERSITY EDUCATION SERVICES
INTERNATIONAL EDUCATION AND GRANTS
NOERREGADE 10
DK-1165 COPENHAGEN
DENMARK

VISITING ADDRESS:

UCPH STUDENT CENTRE
FIOLSTRÆDE 1
DK-1171 COPENHAGEN K
DENMARK

OPENING HOURS: SEE [STUDIES.KU.DK/EXCHANGE/CONTACT](https://studies.ku.dk/exchange/contact)

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[STUDIES.KU.DK/EXCHANGE](https://studies.ku.dk/exchange)

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