

# Incoming Student Study Mobilities (KA103) FACTSHEET

## Academic Year 2022/2023

Institution Information	
<b>Name of Institution</b>	University of Chester
<b>Erasmus Code</b>	UK CHESTER01
<b>OID</b>	E10198481
<b>Address</b>	Parkgate Road Chester England, UK CH1 4BJ
<b>Email Address</b>	<a href="mailto:enquiries@chester.ac.uk">enquiries@chester.ac.uk</a>
<b>Website</b>	<a href="http://www.chester.ac.uk">www.chester.ac.uk</a>

Contact for Bilateral Agreement Queries	
<b>Institutional Co-ordinator</b>	Marie-Anne O'Neil Email: <a href="mailto:m.oneil@chester.ac.uk">m.oneil@chester.ac.uk</a> Tel: +44 1244 511481

Contacts for Incoming Student Study Mobilities (KA103)	
<b>Student Placements Administrator</b> (Main contact for Erasmus+ KA103 student study mobility enquiries and administration)	Jess Hitchcock Email: <a href="mailto:languagemobility@chester.ac.uk">languagemobility@chester.ac.uk</a> Tel: +44 1244 513294
<b>Mobility Co-ordinator</b> (Academic advisor and Responsible Person for Erasmus+ KA103 student study mobilities)	Marta Márquez Fernández Email: <a href="mailto:m.marquez@chester.ac.uk">m.marquez@chester.ac.uk</a> Tel: +44 1244 513544

International Centre	
<b>Main Contact Information</b>	Email: <a href="mailto:international@chester.ac.uk">international@chester.ac.uk</a> Website: <a href="http://www.chester.ac.uk/international">http://www.chester.ac.uk/international</a> Tel: +44 1244 512465/ 512472/ 512335
<b>International Admissions</b>	Email: <a href="mailto:applyinternational@chester.ac.uk">applyinternational@chester.ac.uk</a>
<b>International Arrivals</b>	Email: <a href="mailto:international.arrivals@chester.ac.uk">international.arrivals@chester.ac.uk</a>

<b>Application Procedure</b>	
<b>Nomination and Application Deadlines</b>	<p><u>September 2022 start:</u> Nomination Deadline: Friday, 6<sup>th</sup> May 2022 Application Deadline: Friday, 20<sup>th</sup> May 2022</p> <p><u>January 2023 start:</u> Nomination Deadline: Friday, 7<sup>th</sup> October 2022 Application Deadline: Friday, 21<sup>st</sup> October 2022</p>
<b>Language Requirements</b>	<p>Non-native English speakers must have a minimum <b>IELTS score of 6.0 overall</b> (minimum 5.5 in each sub-skill) to be accepted for Undergraduate-level study at the University of Chester. This equates to a <b>high B2 level of English</b>: <a href="https://www.ielts.org/about-ielts/ielts-in-cefr-scale">https://www.ielts.org/about-ielts/ielts-in-cefr-scale</a></p> <p>Proof of English language is a condition of the UKVI Student visa – please see <a href="https://www.gov.uk/student-visa/knowledge-of-english">https://www.gov.uk/student-visa/knowledge-of-english</a> and <a href="https://www1.chester.ac.uk/international/how-apply/entry-requirements">https://www1.chester.ac.uk/international/how-apply/entry-requirements</a>; and contact the International Centre for further information if required.</p>
<b>Process</b>	<ul style="list-style-type: none"> <li>• Nominations for KA103 study mobilities should be sent to <a href="mailto:languagesmobility@chester.ac.uk">languagesmobility@chester.ac.uk</a> by the sending institution’s International Office / Mobility Coordinator before the nomination deadlines detailed above.</li> <li>• An application form will be emailed to students within two weeks of receipt of the nomination being accepted.</li> <li>• Completed applications should be returned via email to <a href="mailto:languagesmobility@chester.ac.uk">languagesmobility@chester.ac.uk</a> before the application deadlines detailed above.</li> <li>• Applications will then be processed, and further information (including the course lists, accommodation information, and pre-enrolment processes) will be sent to students by the end of June 2022 for full year students and September-start single semester students; and by mid-November 2022 for January-start students.</li> <li>• Module timetables will be published in early September 2022 for undergraduate modules (levels 4 to 6). Students will then need to check the timetables to confirm that there are no clashes between the classes of their chosen modules.</li> <li>• Once the timetables have been checked, students should submit their final module choices and learning agreements for signature.</li> <li>• The Student Mobility Office within the Department of Languages and Cultures will then liaise with Registry Services to register students on their chosen modules.</li> <li>• <i>Learning Agreements can be signed before the timetable goes live, but students and Partner institutions are asked to please note: learning agreements signed before the publication of timetables will be subject to change, pending any timetable clashes and changes in module availability.</i></li> </ul>
<b>Check Emails Regularly!</b>	<p>Information is sent to students via email from <a href="mailto:languagesmobility@chester.ac.uk">languagesmobility@chester.ac.uk</a>. Nominated students must ensure they regularly check the email account provided for them by their sending university in the nomination.</p>

<b>Academic Calendar – 2022/2023</b>	
16-17 September 2022	Arrival
19-23 September 2022	<b>Welcome and Induction Week*</b> Erasmus+ induction session (attendance mandatory), followed by Student Induction Week
26 September 2022	<b>Start of Semester 1</b>
26 September – 09 December 2022	Teaching Weeks (all Levels)
12-16 December 2022	Digital Skills Week (Online)
19 December 2022 – 01 January 2023	<b>Christmas vacation</b>
02 January 2023	<b>Start of Semester 2</b>
02 January – 10 March 2023	Teaching Weeks (Level 5)
02 January – 31 March 2023	Teaching Weeks (Level 4, 6 and 7)
13- 24 March 2023	<b>Assessment (Level 5)</b>
03-07 April 2023	Digital Skills Week (Online)
10-21 April 2023	<b>Easter vacation</b>
24-28 April 2023	Student Revision Activities (Level 4, 6 and 7)
01-19 May 2023	<b>Assessment (Level 4, 6 and 7)</b>
16 June 2023	<b>End of Academic Year</b>
16 June 2023 ( <i>provisional</i> )	Assessment Results
03-14 July 2023	Reassessment / Resit (where required)
04 August 2023 ( <i>provisional</i> )	Reassessment / Resit Results

Please see <https://www1.chester.ac.uk/about/about-university/term-dates> for further information.

**\* An online Induction and Welcome Session will also be held in December 2022 for single-semester students starting their study mobility in January 2023 (date TBC).**

<b>Brexit</b>
<p>Under the terms of the Withdrawal Agreement negotiated with the EU, the UK will continue to participate fully in the 2014-2020 Erasmus+ programme. The University of Chester is therefore able to continue participating in the Erasmus+ programme until the end of the current project on 31<sup>st</sup> May 2023.</p> <p>Incoming students and Partner Institutions should be aware that, although the academic year officially ends on 16 June 2023, all formal teaching and assessment will have concluded before 31<sup>st</sup> May 2023 and so should not impact participation in the Erasmus+ programme and students' mobility funding.</p>

Academic Information							
<b>Modules</b>	<p>The list of modules offered to exchange students will be available from April/May 2022, and will be emailed to nominated students and Partner institutions. <b>Please note: module availability may differ from year to year; please select from the current list only and not previous versions.</b></p> <p>All undergraduate level modules run for a full academic year and start in September. However, some modules have been adapted for single-semester exchange students and are denoted on the course lists as A (Semester 1) or B (Semester 2) versions.</p> <p>Further information about module content and assessment can be viewed at <a href="https://programmes.chester.ac.uk/ies/">https://programmes.chester.ac.uk/ies/</a></p>						
<b>Module Levels</b>	<table style="border: none; width: 100%;"> <tr> <td style="border: none;">           Level 4 – 1<sup>st</sup> Year Bachelors            Level 5 – 2<sup>nd</sup> Year Bachelors            Level 6 – 3<sup>rd</sup> Year Bachelors         </td> <td style="border: none; font-size: 3em; vertical-align: middle;">}</td> <td style="border: none; vertical-align: middle;">1<sup>st</sup> Cycle (Undergraduate)</td> </tr> <tr> <td style="border: none;">Level 7 – Masters - 2<sup>nd</sup> Cycle (Postgraduate)</td> <td style="border: none;"></td> <td style="border: none;"></td> </tr> </table> <p>Students should choose modules from the same subject area and study level if possible, to avoid timetable clashes.</p>	Level 4 – 1 <sup>st</sup> Year Bachelors Level 5 – 2 <sup>nd</sup> Year Bachelors Level 6 – 3 <sup>rd</sup> Year Bachelors	}	1 <sup>st</sup> Cycle (Undergraduate)	Level 7 – Masters - 2 <sup>nd</sup> Cycle (Postgraduate)		
Level 4 – 1 <sup>st</sup> Year Bachelors Level 5 – 2 <sup>nd</sup> Year Bachelors Level 6 – 3 <sup>rd</sup> Year Bachelors	}	1 <sup>st</sup> Cycle (Undergraduate)					
Level 7 – Masters - 2 <sup>nd</sup> Cycle (Postgraduate)							
<b>Full-year Students</b>	<p>Students studying for a full-year can take a maximum of 60 ECTS (120 UoC credits). This is considered full-time study, but the number of ECTS can be reduced to meet sending institution requirements.</p>						
<b>Single-semester Students</b>	<p>We recommend that students do full-year exchanges where possible, due to Chester’s modules running on a year-long basis. However if students would like to undertake single-semester exchanges, we suggest a minimum of 15 ECTS and a maximum of 30 ECTS. All single-semester students will be required to complete 50% of the total assessment for each full year module.</p> <p><i>Please note: for single-semester exchanges, module availability is limited – especially for Semester 2 students arriving in January.</i></p>						
<b>English for Academic Purposes and Cultural Studies Modules</b>	<p>We offer three academic English language modules that have been designed specifically for incoming exchange students whose native language is not English. It is highly recommended that students choose one of these 10 ECTS credit modules as part of their study programme. The modules offered are <i>ML6101: English for Academic Purposes</i>; <i>ML6210: English for TEFL</i>; and <i>ML6302: English Language and Culture</i>.</p> <p>We also recommend <i>ML5108: Intercultural Experiential Learning</i> and <i>ML5104: Developing Intercultural Literacy and Cross-Cultural Skills</i> as great Cultural Studies modules for incoming exchange students.</p>						

<b>Transcripts of Records</b>	<p>All marks are ratified at the Awards Assessment Board (AAB) held in June, at the end of the academic year. Transcripts will be sent out after this date.</p> <p>Where required, we can provide <i>provisional</i> transcript letters <b>for single-semester September starters only</b> before the AAB. Requests should be made by the sending institution's International Office / Mobility Coordinator, and be sent by email to <a href="mailto:languagesmobility@chester.ac.uk">languagesmobility@chester.ac.uk</a> before the end of February 2023. We will endeavour to process requests before the Easter vacation period.</p>
-------------------------------	---

<b>Accommodation</b>	
<b>Contact Information</b>	Email: <a href="mailto:accommodation@chester.ac.uk">accommodation@chester.ac.uk</a> Website: <a href="http://www.chester.ac.uk/accommodation">www.chester.ac.uk/accommodation</a>
<b>Information</b>	We have a range of accommodation for students who are studying at our Chester sites. Further information on the accommodation options available can be found at the above website.
<b>Deadlines</b>	<p><b>June 2022 for priority applications (exact date TBC) –</b>            Students are encouraged to make their online applications for accommodation as soon as possible, and the deadline for priority applications is June 2022 for students starting their studies in September 2022.</p> <p>There is no 'first come, first served' policy at Chester – as long as applications are submitted before the deadline, each application will be considered fairly.</p> <p>If we receive applications after the deadline we will endeavour to process them, but applications received before the deadline will take priority.</p>
<b>Full Year Students</b>	University-owned accommodation is usually guaranteed to students that undertake full-year study exchanges, providing their online accommodation form is received by the deadline in June. Students can apply for accommodation once they have received their UoC student number.
<b>Single Semester Students</b>	University-owned accommodation is available but not guaranteed for single-semester students, as students needing a full year's contract will be prioritised. <p>Students that study for one semester only might also want to consider arranging private accommodation themselves. We recommend using: <a href="http://www.chester.ac.uk/studentstamp">www.chester.ac.uk/studentstamp</a></p>

<b>Further Information</b>	
<b>Required Documents</b>	<p>All students must complete the Incoming Student Study Mobility application form, and provide confirmation of their English language proficiency.</p> <p>Students who require a Student visa to study in the UK will also require the following additional documents, in order that a CAS (Confirmation of Acceptance for Study) can be issued:</p> <ul style="list-style-type: none"> <li>• Passport</li> <li>• Academic References</li> <li>• Transcript of Records</li> <li>• Statement of Purpose</li> </ul> <p>These additional documents should be emailed to our International Admissions team at <a href="mailto:applyinternational@chester.ac.uk">applyinternational@chester.ac.uk</a> when requested.</p>
<b>Visas</b>	<p>Students on a full-year study mobility will require a Student visa to study in the UK. Students studying for 6 months or less will require Standard Visitor visa for study purposes. More information can be found here: <a href="https://www.gov.uk/study-uk-student-visa">https://www.gov.uk/study-uk-student-visa</a></p> <p>For any visa queries please email: <a href="mailto:applyinternational@chester.ac.uk">applyinternational@chester.ac.uk</a></p>
<b>Acceptance Letters</b>	<p>Acceptance letters will be sent to all students by email once their applications have been processed.</p>
<b>Arrival in the UK / Transportation to the University</b>	<p>We recommend that students fly to either Liverpool or Manchester Airports; or travel to Chester by train.</p> <p>Manchester International Airport is 35 miles from Chester and can be reached in 40mins by road or 1hr 10mins by rail. Liverpool John Lennon Airport is 25 miles from Chester and can be reached in 35mins by road and in under 1hr 30mins by public transport. The University's Parkgate Road Campus is 20 minutes' walk from Chester Railway Station, and a taxi will cost approximately £5.</p> <p>The International Centre offers an airport collection service for exchange students from Manchester Airport, details on this can be found here: <a href="https://www1.chester.ac.uk/international/visas-arrival-and-enrolment/arrival-and-induction/airport-pickup">https://www1.chester.ac.uk/international/visas-arrival-and-enrolment/arrival-and-induction/airport-pickup</a></p> <p>Information on travelling by train in the UK can be found at: <a href="https://www.thetrainline.com/">https://www.thetrainline.com/</a></p>
<b>Further Questions</b>	<p>For any further questions regarding Erasmus+ KA103 incoming student study mobilities, please email <a href="mailto:languagesmobility@chester.ac.uk">languagesmobility@chester.ac.uk</a></p>