

Checklist for students: ORL thesis or internship

Activity	BSc thesis	MSc thesis	Internship
Discuss topics with the ORL Education Officer, three months before desired start			
Choose topic			
Admission @ study adviser	–		–
Assignment supervisor and second supervisor			
Sign contract	–		
Formulate self-reflection plan	–	–	
Write proposal			
Approval of proposal			
Register for presentation of proposal	–		–
Proposal presentation	–		–
Work on project			
Write thesis / report, use ORL title page			
Register for final presentation			
Make appointments: 1. discussion of draft thesis/report; 2. defence and final assessment			
Deliver draft report <i>at least one week</i> before draft discussion (Note: the quality of the draft influences the final assessment)			
Discuss draft report			
Discuss draft self-reflection report	–	–	
Include review comments on draft in final report (<i>one week</i>)			
Return draft copies with review comments			
Hand in final report + other requirements <i>one week</i> before defence and final assessment			
Final presentation			
Write abstract and let it approve by supervisor			
Defence and final assessment			

Registration for an ORL thesis or internship via the ORL Education Officer Ms. Bernie Coenders (education.ori@wur.nl), to discuss topics.

At the end of the project you have to write an abstract of max. 200 words about your completed project on the title page of your thesis. The abstract has to be checked by your supervisor and send to education.ori@wur.nl. This information will be put on our website <http://www.wur.eu/ORL> as example project to inform other students. The abstract will be used anonymously and should not contain confidential results.

To sign-up for the ORL Student Presentations, please send the following information to education.ori@wur.nl (e-mails with incomplete information will not be considered):

- The name of your supervisor;
- Type of presentation: BSc thesis, internship, MSc thesis proposal or final MSc thesis presentation;
- Company / organisation / project you are working for;
- The title of your presentation (this will not be changed afterwards on the website).

For the final presentations we have set the following time limits:

- Presentation of BSc/MSc thesis or internship: presentation max 15 min., discussion max 5 min.;
 - Presentation of MSc proposal: pitch presentation max 5 min., discussion max 5 min.;
- Please be on time in the room, and bring your slides on a memory stick (USB) to put it on the computer. A memory stick is faster and more reliable than logging in on your account.