



Fact sheet ETH ZURICH / CH ZURICH07 Swiss-European Mobility Programme (SEMP)

Academic year 2019/20

Contacts

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Departmental Exchange Coordinators	List of Departmental Exchange Coordinators

Requirements

Language skills	Student Mobility (SMS)	Staff Mobility (STT/STA)
Languages of instruction	English: 2 nd cycle, partially 1 st cycle German: mostly 1 st cycle For more details on the language of instruction, see the course catalogue	English: 2 nd cycle, partially 1 st cycle German: mostly 1 st cycle For more details on the language of instruction, see the course catalogue
Required language level	C1 recommended, min. B2	C1 recommended, min. B2
Fields of study	all	all
Language Certificate	No language certificates required. We trust our partners to nominate students with language level B2 or higher in English and/or in German, depending on the courses chosen (learning agreement).	No language certificates required. We trust our partners to nominate staff with language level B2 or higher in English and/or in German, depending on the courses to be taught.
Language courses	Language courses prior to and during the semester are offered for students.	

Additional requirements for student mobility	
Course work	<ul style="list-style-type: none"> Minimum of 20 ECTS/semester as course and/or project work. Credit points are only awarded for successfully passed exams.

	<ul style="list-style-type: none"> Note that workloads of 30 ECTS and more might be overwhelming under the given circumstances of studying in a foreign country, not being accustomed to the academic environment. Majority of courses (generally 2/3) must be attended in the department of enrolment We reserve the right to decline applications from students who have only very recently started their studies with the sending institution and have not yet been able to establish a solid academic track record there, which we need in order to assess their ability to successfully follow the studies at ETH Zurich. Students must have completed at least 2 years/120 ECTS worth of studies at university level in a relevant study field by the time of the planned start of the exchange. More details are available in the Study Plan Guidelines and Conditions set by the departments.
Project work	<ul style="list-style-type: none"> Project work is usually full-time. Combination of courses and project must be discussed with supervisor, minimum of 20 ECTS/semester in total. Students must find their own supervisor at ETH Zurich.

Nomination and application

Nomination	Autumn semester	Spring semester
Nomination deadline (for course work students)	April 15	October 15
Nomination deadline (for project students)	Project students can be nominated after the official deadline, provided they do not follow any courses.	
Form of nomination	Students may either upload a confirmation of nomination letter during their online application or you can send us your nomination by email to patrick.bisang@akd.ethz.ch	
Content of nomination	Nominations must include: Student's full name, date of birth and email address; number of exchange semesters; field of studies at home and host university (ISCED and/or subject code).	
Erasmus Mundus and Climate-KIC Students	Please indicate if students receive an Erasmus Mundus or Climate-KIC Scholarship. If they do receive a grant, they are still eligible for SEMP but can't be funded with a SEMP Scholarship.	

Application	Autumn semester	Spring semester
Application window opens	February 1 for the following academic year	
Application deadline (for course work students)	April 15	October 15
Application deadline (for project students)	Project students may apply up to two months before the planned project start (three months for students needing a visa).	
Online application	Application information for students and link to online application The admission decision will be sent out to the students within approximately 5 weeks after the application deadlines.	
Staff mobility	Participants in staff mobility should apply at least two months before the planned mobility period: Information and link to online application	

Academic calendar and examination periods

Academic calendar	www.ethz.ch/semester-dates
Examination periods	ETH Zurich has unusually late examinations periods (session examinations). There is a possibility for students to prepone examinations under certain conditions.

Learning Agreement and Transcript of Records

Learning Agreement	We will issue an electronically signed Learning Agreement based on the study plan approved by the Departmental Exchange Coordinators. The Learning Agreement can be adjusted after the beginning of the semester and an updated and electronically signed Learning Agreement will be issued. To avoid unnecessary paperwork, we appreciate if our partners can accept our Learning Agreement.
Transcript of Records	Grades are available at the latest 6 weeks after the end of the examination sessions. Student are entitled to order up to three free transcripts of records. Transcripts are issued only on request of the student by the study administration office of their department of enrolment.
Grading System	For more information see ETH Zurich's Grading System and ECTS Grades

Scholarships

SEMP scholarship	<ul style="list-style-type: none"> • Incoming students within the Swiss-European Mobility Programme (SEMP) will receive a scholarship from the Swiss Government, paid by ETH Zurich. • Students apply automatically for the scholarship by applying for the exchange, no separate application is necessary. • The monthly rates are added up to a semester scholarships of 5 monthly rates per exchange semester, independently of the exact duration of stay. • Students can only receive a scholarship from one academic year during their exchange, i.e. students staying for two semesters covering two different academic years can receive only one semester scholarship in total.
Heyning-Roelli Foundation	The Heyning-Roelli Foundation provides scholarships to talented but financially underprivileged students for travel and subsistence expenses. Please note that these are external funds and do not affect scholarships already granted within SEMP. Information on the conditions and application process may be found at http://www.heyning-roelli-stiftung.ch/index_en.html

Additional information

Visa and residence permit	Detailed information and the necessary confirmations will be sent to the students after their application has been processed respectively upon their arrival. Further information can be found here: Immigration → Do I need a Visa? FAQ
Insurance	Detailed information will be sent to the students after their application has been processed respectively upon their arrival. Further information can be found here: Health Insurance Handbook for International Students FAQ
Housing	Detailed information will be sent to the students after their application has been processed. Further information can be found here: Living in Zurich → Accommodation Housing Office
Students with disabilities	For information and support see the website of the Disability Advisory Service