

# Fact sheet ETH ZURICH / CH ZURICH07

## Swiss-European Mobility Programme (SEMP)

### Academic year 2023-2024

#### Contacts

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Agreements & Outgoing Students (SEMP)	Patrick Bisang HG FO 22.3 Phone +41 44 632 20 87 <a href="mailto:patrick.bisang@akd.ethz.ch">patrick.bisang@akd.ethz.ch</a>	Postal Address	ETH Zurich HG F 23.1 Raemistrasse 101 8092 Zurich Switzerland
Incoming Students (SEMP)	Celia Ferreira HG FO 22.3 Phone +41 44 632 45 90 <a href="mailto:celia.ferreira@akd.ethz.ch">celia.ferreira@akd.ethz.ch</a>	Departmental Exchange Coordinators	<a href="#">List of Departmental Exchange Coordinators</a>

#### Nomination and application

Nomination	Autumn semester	Spring semester
Nomination deadline (for course <u>and</u> project students)	March 25	September 25
Form of nomination	Send your <b>nominations by email</b> to <a href="mailto:celia.ferreira@akd.ethz.ch">celia.ferreira@akd.ethz.ch</a> (applies to thesis/project students with a spot, too)	
Content of nomination	Nominations <b>must</b> include: Student's full name, date of birth, email address, number of exchange semesters; field of studies at home and host university (ISCED and/or subject code), purpose of exchange (courses/project/thesis). If project/thesis student, confirm if nominated with a spot.	

Application	Autumn semester	Spring semester
Application window opens	February 1 for autumn semester	September 1 for spring semester
Application deadline (for course <u>and</u> project students)	April 1	October 1
Online application	<a href="#">Application information for students and link to online application</a> The admission decision will be sent out to students within approximately 5 weeks after the application deadline.	
Staff mobility	Staff mobility candidates should apply at least two months before the planned mobility period: <a href="#">Information and link to online application</a>	

#### Requirements

Language skills	Student Mobility (SMS)	Staff Mobility (STT/STA)
Languages of instruction	<b>English:</b> Master courses are generally offered in English; only some Bachelor courses are offered in English	Master courses are generally offered in English; only some Bachelor courses are offered in English

	<b>German:</b> mostly Bachelor courses. For more details on the language of instruction, see the <a href="#">course catalogue</a>	<b>German:</b> mostly Bachelor courses. For more details on the language of instruction, see the <a href="#">course catalogue</a>
Required language level	<b>C1</b> recommended, min. B2	<b>C1</b> recommended, min. B2
Fields of study	All	All
Language Certificate	No language certificate required. We trust our partners to nominate students with a B2 language level or higher in English and/or in German, depending on the chosen courses (learning agreement).	No language certificate required. We trust our partners to nominate staff with B2 language level or higher in English and/or in German, depending on the courses to be taught.
Language courses	<a href="#">Language courses:</a> A 2-week intensive German course is offered before the start of the semester. Regular courses offered during the semester as well.	

### Additional requirements for student mobility

Course work	<ul style="list-style-type: none"> <li>All exchange students are expected to aim at a minimum workload of 20 ECTS/semester of course and/or thesis/project work.</li> <li>A Workload of 30 ECTS and over may be overwhelming, not being used to ETH's highly demanding academic environment.</li> <li>The majority of courses (generally <b>2/3</b>) must be taken within the assigned department.</li> <li>Students must have completed at least 2 years/120 ECTS of their studies at university level in a relevant study field before the planned start of the exchange period.</li> <li>ETH Zurich reserves the right to decline applications from students who have only recently started their studies at the sending institution and have not yet been able to establish a solid academic track record there, which is necessary in order to assess their ability to successfully study at ETH Zurich.</li> <li>More details are available in the <a href="#">Study Plan Guidelines</a> and <a href="#">Conditions set by the departments</a>.</li> </ul>
Project/Thesis work	<p>NEW - Two options:</p> <p>A) <b>With</b> a spot within the exchange agreement:</p> <ul style="list-style-type: none"> <li>Students must find a supervising professor at ETH Zurich on their own and be nominated by their home university before applying within the regular application deadlines.</li> <li>Project/thesis work is expected to be full-time. A combination of course work and a thesis/project must be discussed with the supervisor</li> </ul> <p>B) <b>Without</b> a spot within the exchange agreement:</p> <ul style="list-style-type: none"> <li>These students will no longer apply through the exchange route from 1.06.2022. They will apply as project students through this <a href="#">link</a>. They must find a supervising professor at ETH Zurich on their own before applying.</li> <li>Project/thesis work is expected to be full-time.</li> <li>No study fees and no SEMP scholarship.</li> <li>These students can apply until 2 months before their desired start date.</li> </ul>

### Academic calendar and examination periods

Academic calendar	<a href="http://www.ethz.ch/semester-dates">www.ethz.ch/semester-dates</a>
Examination periods	ETH Zurich has unusually late examinations periods ( <a href="#">session examinations</a> ). There is a possibility for students to <a href="#">prepone examinations</a> under certain conditions.

### Learning Agreement and Transcript of Records

Learning Agreement	We will issue an electronically signed Learning Agreement based on the study plan approved by the Departmental Exchange Coordinators - we appreciate our partners accepting the SEMP Learning Agreement format. The Learning Agreement can be adjusted
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	after the beginning of the semester. A final electronically signed Learning Agreement will be issued.
Transcript of Records	Grades are available at the latest 6 weeks after the end of the examination sessions. Students have to request their transcript and are entitled to order up to three free transcripts of records from the study administration office of their assigned department.
Grading System	For more information see <a href="#">ETH Zurich's Grading System and ECTS Grades</a>

## Scholarships

SEMP scholarship	<ul style="list-style-type: none"> <li>• Incoming students within the Swiss-European Mobility Programme (SEMP) will receive a scholarship from the Swiss Government, paid by ETH Zurich.</li> <li>• Students with a spot* apply automatically for the scholarship by applying for their exchange period, no separate application is necessary.</li> <li>• The <a href="#">monthly rates</a> are added up to a semester scholarship of 5 monthly rates per exchange semester, independently of the exact duration of stay.</li> <li>• Students can only receive a scholarship for one academic year during their exchange, i.e. students staying for two semesters covering two different academic years can receive only one semester scholarship in total. *Only project and thesis students nominated with a spot within an exchange agreement are eligible for a SEMP scholarship.</li> </ul>
"Grant for Eco-friendly Travel"	ETH is committed to sustainability and encourages all exchange students travelling from Europe to Switzerland to choose an environmentally friendly means of transport. Students who do so and send us proof of it before the start of the semester will receive a financial "top-up" towards covering part of their travelling expenses.
Heyning-Roelli Foundation	The Heyning-Roelli Foundation offers scholarships to talented students with financial constraints to help with travel and personal expenses. These are external funds and do not affect scholarships already granted within SEMP. Information on the conditions and application process may be found at <a href="http://www.heyning-roelli-stiftung.ch/index_en.html">http://www.heyning-roelli-stiftung.ch/index_en.html</a>

## Additional information

Visa and residence permit	Detailed information and the necessary documents will be sent to students after their application has been accepted and upon their arrival. Further information can be found here: <a href="#">Immigration</a> → Do I need a Visa? <a href="#">FAQ</a>
Mandatory Health Insurance	Detailed information will be sent to the students after their application has been accepted and upon their arrival. Further information can be found here: <a href="#">Health Insurance</a> <a href="#">Handbook for International Students</a> <a href="#">FAQ</a>
Housing	Detailed information will be sent to the students after their application has been accepted. Housing is usually limited in the autumn semester whereas in the spring there is more housing available. Further information can be found here: <a href="#">Living in Zurich</a> → Accommodation <a href="#">Housing Office</a>
Special needs	For information and support refer to the <a href="#">Disability Advisory Service</a> . Students interested in applying for exchange at our institution should contact this department, ideally before applying, in order to make sure that ETH can provide the support needed in case of special needs.
Emergency Contact for Students while on exchange	The Emergency Helpdesk at ETH Zurich can be contacted around the clock from external lines or mobile phones on +41 44 342 11 88.