



UNIVERSITEIT VAN PRETORIA  
UNIVERSITY OF PRETORIA  
YUNIBESITHI YA PRETORIA

Department of Research and Innovation Support

## Information sheet 2019/2020

<b>Location</b>	
<p>International Cooperation Division Graduate Centre Building University of Pretoria Lynnwood Road Pretoria 0002 Tel: +27 (0) 12 420 3111 Fax: +27 (0) 420 2605 Email: <a href="mailto:isd@up.ac.za">isd@up.ac.za</a> Website: <a href="http://www.up.ac.za/international-cooperation-division">www.up.ac.za/international-cooperation-division</a></p>	
<b>Contact details – Staff</b>	
Head: International Cooperation Division (ICD)	Mr Setsipane Mokoduwe Tel: +27 (0) 12 420 5107 Email: <a href="mailto:setsipane.mokoduwe@up.ac.za">setsipane.mokoduwe@up.ac.za</a>
Manager: International Students	Mr Danny Bokaba +27 12 420 2844 <a href="mailto:danny.bokaba@up.ac.za">danny.bokaba@up.ac.za</a>
International and Postgraduate Specialist Consultant: Europe	Ms Mahlogonolo Mphahlele Tel: +27 (0) 12 420 4225 Email: <a href="mailto:mahlogonolo.mphahlele@up.ac.za">mahlogonolo.mphahlele@up.ac.za</a>

International and Postgraduate Specialist Consultant: North and South America, Australasia and Africa	Mr Smart Maqubela Tel: +27 (0) 12 420 6610 Email: <a href="mailto:smart.maqubela@up.ac.za">smart.maqubela@up.ac.za</a>
International and Postgraduate Specialist Consultant: International Mobility Funding Programme	Mr Itumeleng Njoro Tel: +27 (0)12 420 5108 Email: <a href="mailto:itumeleng.njoro@up.ac.za">itumeleng.njoro@up.ac.za</a>
Immigration Control Consultant	Ms Jenny Lambinon Tel: +27 (0) 12 420 4024 Email: <a href="mailto:jenny.lambinon@up.ac.za">jenny.lambinon@up.ac.za</a>

### Academic year

The academic year comprises two semesters.

Semester 1: January to June

Semester 2: July to December

### Closing dates for applications of incoming exchange and study abroad students

Semester 1: 30 September of the proceeding year

Semester 2: 31 March of the current year

### Academic requirements

#### Language requirements

The English level required for all international exchange students will be: Test of English as a Foreign Language (TOEFL). Minimum marks required are: Writing: 22, Speaking: 23, Reading: 21, Listening: 27 **Total: 93**, through the medium of English

#### Areas and subjects available to exchange students

All courses, except selection courses, can be negotiated between students and faculty.

#### Courses at master's level

Courses can be taken on master's level, depending on each faculty's requirements

#### Choosing modules at UP

Each prospective exchange student must negotiate his/her own subjects/modules with the relevant academic department. A list of subjects/modules offered at the University of Pretoria (UP) is available at <http://www.up.ac.za>.

On the top menu of the Home page, click on Study at UP.

Study at UP

On the drop-down menu, select either Undergraduate or Postgraduate.

Undergraduate/  
Postgraduate

On the left-hand menu, expand Study information.

Study information  
+

Click on Yearbook information.		Yearbook information
Select your relevant yearbook and choose your subjects/modules. Please note that you may <b>not</b> choose year subjects/modules. Only semester subjects/modules will be taken into account for academic credits.		
<b>Credits and grading</b>	Each student will carry a normal study load per semester. Credits obtained will depend on the number of modules prescribed for a specific degree programme.	
<b>Grading of credits</b>	Grading values are given in percentages. The minimum pass for each module taken is 50%.	
<b>Accommodation</b>		
<b>Formal UP accommodation</b>	The ICD will assist students in obtaining accommodation on campus. However, accommodation will be allocated on a first	
	come, first served basis and is not guaranteed.	
	Accommodation is situated in Hatfield and the surrounding areas.	
	Exchange students must apply for accommodation via the ICD when applying to study at UP.	
	Accommodation is currently R4 450, 00 per month subject to change for 2020 and is for the student's own account. The total amount for the semester 2019 is R26700.00.++	
<b>Alternative accommodation</b>	Private accommodation companies on campus will assist students in finding accommodation, should formal accommodation not be available.	
<b>Immigration</b>		
<b>Study visa</b>	As soon as they have been admitted, students must apply for study visas at the South African High Commission in their home countries or nearest neighbouring country.	
<b>Compulsory medical cover</b>	Students must join Momentum Health (Ingwe option) in order for them to be registered. Health insurance or foreign medical cover will not be accepted. Students can apply online at <a href="http://www.ingwehealth.co.za">www.ingwehealth.co.za</a> . Medical cover must be paid in advance for the full period for which the study visa is issued. No exceptions will be made.	
<b>General information</b>		
<b>Special orientation programme</b>	The ICD hosts a special orientation programme for all newcomers to UP. It is compulsory for all exchange and study abroad students to attend this programme.	
<b>Estimated living costs</b>	It is advised that students prepare to spend at least R5 000, 00 (ZAR) per month for the duration of their stay.	
<b>Leisure time</b>	South Africa offers a range of activities that people from abroad will enjoy. ICD staff members can assist you in organising field trips, etc.	

