

Employer's statement

Orange Knowledge Programme & MSP Applications

This format can be used for both OKP and MSP applications.

The employer's statement is to be submitted on official letterhead, dated, signed by the superior of the candidate and stamped

I [name of the superior of the candidate] hereby give permission to

- name of candidate
- date of birth
- position
- employed since month / year
- country

to follow the Short course/Master Programme:

- [name course or programme]
- from [start date] to [end date]
- at [educational institution, place.]

I declare that

1. the candidate will continue to be paid a salary during the period for which the scholarship is awarded;
2. at the end of the scholarship period the candidate will be offered a position at least equivalent to the one he/she is currently holding;
3. the candidate will not be assigned any tasks during the scholarship period to ensure that he/she will be full time available for the study programme;
4. I am available to answer questions concerning the scholarship application of this candidate;
5. I am willing to cooperate with the OKP/MSP for evaluation purposes of the programme;
6. the information provided in this letter and attachment is true and correct

A plan to implement the newly acquired knowledge by the candidate is approved by me and attached to this letter in the prescribed format¹.

Signature of the superior of the candidate: _____ Date: _____

Telephone number:

(Please provide several phone numbers to make sure that your superior can be reached if necessary)

E-mail address:

Stamp of the organization

Website:

¹ Incomplete or incorrect statements inevitably lead to a rejection of the scholarship application. Please be sure that the statement is submitted on the organization's official letterhead and is signed and stamped

Met opmerkingen [PD1]: Please use the official letterhead of your organization or institution. Replace the nuffic letterhead with your official letterhead.

Met opmerkingen [AK2]: Make sure this name corresponds to the person signing the Employer's statement.

Met opmerkingen [PD3]: Please do not forget to mention your country.

Met opmerkingen [AK4]: This is WCDI (Wageningen Centre for Development Innovation), place is mentioned in description of course of your choice.

Met opmerkingen [PD5]: All points have to be exactly the same as described in the format. Please do not adjust the the 6 declaration points. Please note that if you add or remove a declaration point, your application will be rejected.

Met opmerkingen [AK6]: If, due to corona restrictions you cannot get a personal signature an electronic signature is accepted.

Met opmerkingen [PD7]: Please mention the date of signing

'The plan to implement the newly acquired knowledge by the candidate'

Name of the organization:

Mission statement (max 750 characters):

Main activities: (max 3 activities in max 750 characters):

Do the organisation's (main) activities fall within any of the following themes? **Please tick the box that applies.** Multiple answers are possible.

- Food & Nutrition Security
- Water
- Sexual Reproductive Health and Rights
- Security, Rule of Law
- Other. **Which theme?**

Met opmerkingen [AK8]: This description serves to demonstrate that the course is relevant for the field of work of the organisation the candidate works for.

Met opmerkingen [PD9]: Do not remove or change any of the themes, just tick the boxes and if you select other do not forget to name it.

Data about the candidate who is nominated for a scholarship:

Name of the candidate:

Function:

Tasks:

Met opmerkingen [AK10]: It should become clear that the course is relevant for the candidate's function and tasks.

Relevance of the study programme:

What knowledge and skills are to be developed by the candidate and why?

- a. Relevance for the candidate: [50-1000 characters]
- b. Relevance for the employing organization: [50-1000 characters]

The candidate is expected to implement the newly acquired knowledge and skills no later than 6 months after successful completion of the study.

Please include a plan of activities below, including their objectives and along a timeline. Please be as specific as possible. You are advised to use the SMART method.

Plan of activities:

Objective	Activity	Period of implementation