

University of Chester
Erasmus+ Exchanges Information*
Academic Year 2020/2021

Institution Information	
Name of Institution	University of Chester
Erasmus Code	UKCHESTER01
Address	Parkgate Road Chester CH1 4BJ
Email Address	Email: erasmus@chester.ac.uk
Website	www.chester.ac.uk

Erasmus Contacts	
Main Contact – Administrator (incoming and outgoing students)	Jess Hitchcock Email: erasmus@chester.ac.uk Tel: +44 1244 513294
European Exchange Co-ordinator	Heidi Spring-Jones Email: h.spring-jones@chester.ac.uk
European Exchange Academic Advisor	Marta Márquez-Fernández Email: m.marquez@chester.ac.uk
Institutional Co-ordinator	Marie-Anne O’Neil Email: m.oneil@chester.ac.uk Tel: +44 1244 511481

International Centre	
Main Contact Information	Email: international@chester.ac.uk Website: http://www.chester.ac.uk/international Tel: +44 1244 512465/ 512472/ 512335
International Welfare	Email: internationalwelfare@chester.ac.uk
International Admissions – <i>for students who require a Tier 4 Visa to study in the UK</i>	Email: applyinternational@chester.ac.uk

*Brexit	
Please note that all funding for Erasmus+ Exchanges is subject to the outcome of Brexit negotiations. In the event that the UK leaves the European Union with no deal, it is likely that funding for and participation in the Erasmus+ programme will no longer be possible. Therefore, the University of Chester cannot guarantee the availability of funding for this activity.	

Application Procedure	
Application Deadlines	<p><u>September 2020 start:</u> Nomination Deadline: Friday, 8th May 2020 Application Deadline: Friday, 22nd May 2020</p> <p><u>January 2021 start:</u> Nomination Deadline: Friday, 9th October 2020 Application Deadline: Friday, 23rd October 2020</p>
Language Requirements	<p>Students must have a least a B2 level of English to be accepted for an Erasmus Exchange at the University of Chester. It is the home institution's responsibility to ensure this.</p>
Process	<ul style="list-style-type: none"> • Nominations should be sent by the home institution to erasmus@chester.ac.uk before the deadline detailed above • An application form will be emailed to students within 2 weeks of receiving the nomination • These should then be returned via email • Applications will then be processed and further information will be sent to students by Friday 5th June for full year students; by Friday 24th July for September-start single semester students; and by Friday 15th November for January-start students. • Students can choose modules depending on the timetable from Friday 4th September (Level 5 & 6 modules), and Friday 18th September (Level 4 modules). • Learning Agreements can be signed from 4th September onwards, when the timetable goes live (<i>please note: we can sign learning agreements before this date, but they will be subject to change, pending any timetable clashes</i>)
Required Documents	<ul style="list-style-type: none"> • Application Form <p>Please Note: Students who require a Tier 4 Visa to study in the UK will require the following additional documents, in order that a CAS (Confirmation of Acceptance for Study) can be issued:</p> <ul style="list-style-type: none"> • Passport • Academic References • Transcript of Records • Statement of Purpose • Confirmation of Language Proficiency <p>These documents should be emailed to our International Admissions team at applyinternational@chester.ac.uk</p>

Academic Calendar 2020/2021

13 September 2020	Arrival
14-20 September 2020	Start of Semester 1 Erasmus Exchange Induction session (attendance mandatory), followed by Student Induction Week
21 September - 11 December 2020	Teaching Weeks (all Levels)
2-6 November 2020	Student Personal Development Week (no teaching)
14 December 2020 – 3 January 2021	Christmas Holiday
4 January – 5 March 2021	Start of Semester 2 Teaching Weeks (Level 5)
4 January – 26 March 2021	Teaching Weeks (Level 4, 6 and 7)
15-19 February 2021	Student Personal Development Week (no teaching)
8-19 March 2021	Assessment (Level 5)
29 March – 18 April 2021	Easter Holiday
19-23 April 2021	Student Revision Activities (Level 4, 6 and 7)
26 April – 14 May 2021	Assessment (Level 4, 6 and 7)
11 June 2021 (<i>provisional</i>)	Assessment Results
28 June – 9 July 2021	Reassessment / Resit (where required)
30 July 2021 (<i>provisional</i>)	Reassessment / Resit Results

Academic Information	
Modules	<p>The list of available modules for Erasmus Exchange students will be available from April/May 2020, and will be emailed to students and Partner Universities. All undergraduate level modules run for a full academic year and start in September.</p> <p><i>Please do not send module choices until the module lists have been distributed, and please note that available modules may differ from previous years.</i></p>
Module Levels	<p>Level 4 – 1st Year Bachelors Level 5 – 2nd Year Bachelors Level 6 – 3rd Year Bachelors Level 7 – Masters - 2nd Cycle</p> <p style="text-align: right;">} 1st Cycle</p> <p>Students should try to choose modules from one level only to avoid timetable clashes</p>
Full Year Students	<p>Students studying for a full-year can take a maximum of 60 ECTS (120 credits). This is considered full-time study, but the number of ECTS can be reduced to meet home institutions requirements.</p>
Single Semester Students	<p>We recommend that students do full-year exchanges due to modules running on a year long basis. However if students would like to undertake single semester exchanges they can take a minimum of 20 ECTS and a maximum of 30 ECTS. All single semester students will be required to complete 50% of the total assessment for each full year module. Please note that, for single semester exchanges, module availability is limited – especially for students arriving in January.</p>
English Language/ TEFL Modules	<p>We offer 3 modules which have been designed specifically for incoming Erasmus students. It is highly recommended that students choose one of these 10 ECTS credit modules as part of their study programme. The modules offered are ML6101 – English for Academic Purposes; ML6210 – English for TEFL; and ML6302 – English Language and Culture. Please note ML6101 and ML6302 are subject to English language skills and levels.</p>
Transcripts	<p>All marks are confirmed at the Awards Assessment Board held in July 2021. Transcripts will be posted out after this date.</p> <p>We can provide provisional transcripts for single semester students only, if required. Please email erasmus@chester.ac.uk to request this.</p>

Accommodation	
Contact Information	Email: accommodation@chester.ac.uk Website: www.chester.ac.uk/accommodation
Information	We have a range of accommodation for students who are either studying at the Chester campuses or Warrington Campus. Further information on the accommodation options available can be found at the above website.
Deadlines	June 2020 (exact date TBC) – Online applications for accommodation CLOSE. There is no 'first come, first served' policy at Chester, so as long as applications are submitted before the deadline, the application will be considered fairly. If we receive applications after the deadline we will endeavour to process the application, but applications received before the deadline will take priority
Full Year Students	University-owned accommodation is usually guaranteed to students that undertake full-year Erasmus Exchanges, providing their online accommodation form is received by the deadline in June. You can apply for accommodation once you have received your student number
Single Semester Students	University-owned accommodation is not guaranteed for single semester students as students needing a full year's contract will be prioritised. Students that study for one semester only might also want to consider private accommodation themselves. We recommend using: www.chester.ac.uk/studentstamp

Further Information	
Visas	Students who require a visa to study in the UK will need to apply for a Tier 4 visa if they are studying for 6+ months or undertaking a work placement. Students studying for 6 months or less will require a short-term study visa. For any visa queries please email: international@chester.ac.uk
Check E-mails Regularly	All information is sent to students via email from erasmus@chester.ac.uk Students need to ensure they check the email account provided by their home university regularly for updates
Acceptance Letters	If students require an acceptance letter, please email erasmus@chester.ac.uk to request this when the application form is submitted
Transportation to the University	We recommend that students fly to either Liverpool or Manchester Airports.

	<p>Manchester International Airport is 35 miles from Chester and can be reached in 40mins by road or 1hr 10mins by rail. Liverpool John Lennon Airport is 25 miles from Chester and can be reached in 35mins by road and in under 1hr 30mins by public transport. The University's Parkgate Road Campus is 20 minutes' walk from Chester Railway Station, and a taxi will cost approximately £5.</p> <p>Unfortunately we are not able to provide an airport/railway pick up service to Erasmus students. Further information on how to get to Chester from Liverpool and Manchester airport will be provided in our Welcome Letter.</p>
Further Questions	<p>For any further questions regarding Erasmus Exchanges please email erasmus@chester.ac.uk</p>