

Exchange, who-is-who?

| Departmental exchange coordinator | Erasmus exchange administrator | Study-advisor | SSC | Guest University |
|---|--|---|---|---|
| <ul style="list-style-type: none"> • General information about exchange, rules and procedures • Info partner universities • Possibilities in agreement • Nomination and mediation bemiddeling • Sign documents • Contact person for incoming students | <ul style="list-style-type: none"> • Specific rules and procedures for Erasmus+ • Erasmus grant • OLS Erasmus language test • Sign documents by Institutional Coordinator • Forms upon return | <ul style="list-style-type: none"> • Planning • Study proceedings • Acceptance of courses (in consultation with examining board) | <ul style="list-style-type: none"> • Transcript of Records • Registration at WUR • Travel insurance • Sign OV reimbursement forms | <ul style="list-style-type: none"> • Registration procedure • Admission • Housing • Visa • Course descriptions • Scheduling |
| https://www.wur.nl/en/Education-Programmes/Study-Abroad-and-Exchange-Students/Outgoing-from-Wageningen-University/Show/Contact-Exchange-coordinators-at-WU.htm | erasmus.studentexchange@wur.nl | | | |

The students is responsible for the progress of the process and meeting the deadlines!