### Checklist for Information Literacy

<table>
<thead>
<tr>
<th>Student product</th>
<th>Criterion</th>
<th>Checklist</th>
</tr>
</thead>
</table>
|                 | Orientation | ☐ Good orientation on topic  
☐ Own focus or research question |
|                 | Reference list | ☐ Reference list complete  
☐ Citation style correct and consistent (according to specific citation style)  
☐ Identification of documents easy, e.g. web resources (also online journal articles) not only URL mentioned |
|                 | Quality of information sources (books, journal articles, websites etc.) | ☐ Reliable  
☐ Up-to-date  
☐ Relevant  
☐ From different points of view |
|                 | In-text citations | ☐ Avoided plagiarism by using and citing sources (also images, tables etc.) correctly:  
☐ Citations in the right place and consistent (according to specific citation style)  
☐ Correctly quoting, paraphrasing, and summarising sources |
|                 | Creation new knowledge out of relevant information | ☐ Analysed information from different sources  
☐ Formulated new insights, hypotheses or applications |

<table>
<thead>
<tr>
<th>Search strategy</th>
<th>Criterion</th>
<th>Checklist</th>
</tr>
</thead>
</table>
|                 | Subject searching | ☐ Identified key concepts (split topic into main themes) correctly  
☐ Used relevant search terms, synonyms and related terms  
☐ Combined search terms and concepts in a logical way by using Boolean operators (and parentheses)  
☐ Applied relevant database-specific search tools  
☐ Revised search if necessary (refined and adapted) |
|                 | Use of finding aids (Google Scholar, bibliographic databases, catalogues) | ☐ Used a variety of finding aids  
☐ Searched databases most relevant to the topic |

1 Based on and adapted from a scoring rubric developed by Jos van Helvoort (2010)

### Reference