

Welcome to



Your Guide to the Erasmus Mundus MSc Course Sustainable Animal Nutrition and Feeding



AARHUS UNIVERSITY



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Education and Culture DG

ERASMUS MUNDUS

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1. About this Guide

This guide has been created in order to support you during all aspects of the EM-SANF course. Since the EM-SANF course is an international course that spans worldwide, you will most likely encounter many new experiences throughout your two years in the course. This guide will help you to get an understanding of the differences between cultures, university structures and general administrative procedures that vary across the countries and universities.

In the following you will find important general information about the structure of the EM-SANF course, followed by an overview of administrative procedures at each of the partner universities. Special emphasis is given to the transfer from your **host 1** university, where you pass the first year of your studies, to the **host 2** university, where you will spend the second year of the M.Sc. course. With all the procedures that have to be done with the transfer, the course coordinators at all partner universities strive to support you as much as possible.

Keep in mind some things do change, and you should contact the direct source of information when it comes to specific issues, such as applications, deadlines and important requirements.

2. General information about EM-SANF

The Erasmus Mundus M.Sc. course EM-SANF offers a unique tailor-made programme in sustainable animal nutrition and feeding. The core of EM-SANF is comprised of four areas of specialization that enable the students to profit from the different foci of sustainable animal nutrition and feeding teaching and research of the partner universities.

None of the partner universities alone can offer such a wide range of subjects on sustainable animal nutrition and feeding, together the partners create an added value for the students in teaching and research, e.g. in the wide range of topics for the master theses. Students are challenged by different thematic approaches throughout the course of their studies: while the Aarhus University focuses primarily on the Animal Nutrition and Environment, Ecole d'ingénieurs de Purpan, Toulouse emphasises on Feed Markets and Economics. At the University of Debrecen students focus on Feed and Food Evaluation and at Wageningen University offers a specialised study track on Modelling Nutrient Metabolism.

EM-SANF homepage

The EM-SANF homepage www.em-sanf.eu is where you will find everything about how the EM-SANF course functions. There you will find detailed information about the different study tracks offered by the EM-SANF course and the corresponding subjects.

Another important element of the EM-SANF homepage is the "News" section. Here you will find all current news that is relevant for you as a student of the EM-SANF course. For example, all news about the Introduction Programme, upcoming events, important reminders about deadlines, as well as general information updates.

2.1. Course structure

The full MSc study course has an extent of 120 ECTS: Two Advanced Courses Semesters (2 x 30 ECTS), one Internship Semester (30 ECTS) and a Master Thesis Semester(30 ECTS).

The course will start with a joint Introduction Programme that is compulsory for all students enrolled in the EM-SANF course.

During the MSc course all students will be studying at least at two different EM-SANF partner universities. The university where the student is accepted in the **first semester** of the EM-SANF is referred to as the **host 1 university**. The university where the student studies as **second university** is referred to as the **host 2 university**.

The master thesis work will be under joint supervision of both host universities.

Overview of the EM-SANF Course structure

Year 1	1 st Semester	Advanced Courses	Joint introduction programme
			Compulsory subjects 30 ECTS
	2 nd Semester	Advanced Courses	Compulsory and elective subjects (30 ECTS)
Year 2	3 rd Semester	Internship	Joint summer conference
			At associated industry or associated partner (30 ECTS)
	4 th Semester	Master Thesis	At one of the Consortium partners (30 ECTS)

3. Before arrival

3.1. Visa procedures

- If you are a **national of an EU/EEA country or Switzerland** you do not need a visa for your host countries. However, since you will be at your host universities for more than three months, you have to register with the competent municipal resp. state authority.
- Citizens of almost **all other countries** have to apply for a visa resp. residence permit. For exceptions please check the websites given for the individual countries.
- Detailed information about the procedures is available at the websites listed in the following sections .

3.1.1. Procedures at AU

Residence permit/visa application

We encourage you to check www.newtodenmark.dk to see if there are any special requirements for applicants from your country, and read the appropriate section below to find out what further steps you must take to apply for a residence permit/certificate.

- **Nordic citizens**

If you are a Nordic citizen, you are free to enter, reside, study and work in Denmark. You do not need a visa, residence permit/certificate or work authorization. For further information, please see www.newtodenmark.dk under EU and Nordic citizens.

- **EU/EEA citizens**

To obtain a residence certificate, you must submit an application to the Regional State Administration immediately **after** your arrival. Application form will be included in the welcome package that you receive upon registration at AU, and a representative from the Regional State Administration will be at the University at the beginning of the semester to receive your application. The residence certificate is valid as long as you are actively enrolled as a student at Aarhus University. For more information about working in Denmark, please visit: <http://kandidat.au.dk/en/arrivingandlivingindenmark/workingindenmark/>

When applying, you need to bring the following documents:

- Residence certificate application form
- Valid passport or ID card
- A photocopy of your passport
- One passport-sized photo
- Letter of admission and letter of enrollment

- **Other international citizens**

You are expected to apply for and receive a residence permit **prior to your arrival** in Denmark.

Along with an enrolment letter you will receive the appropriate application form. The University completes part 2 of the original ST1 form and sends the application to you. You then complete **your part** (part 1) of the form, attach the required documents, and submit the entire **original** application to a Danish diplomatic mission in your country of residence. It takes approximately three months to obtain your permit therefore you should apply at least three months prior to arrival.

Documentation required to be submitted along with your application:

- Copy of passport (all pages including the front page). Your passport must be valid for 6 months longer than your intended stay in Denmark.
- Two passport-sized photos
- Admission and enrolment letter

If you have not received your residence permit before arriving in Denmark, contact the International Centre at Aarhus University as soon as you arrive.

Registration

You have to register at the International Centre as soon as you arrive. You will receive a welcome package when you register, and the centre is the primary source for international students to get guidance prior to arrival and throughout their study period at AU. The International Centre is located at Høegh-Guldbergs Gade 4.

The Erasmus Mundus Coordinator at AU is Mette Thomsen, and she will be your primary administrative contact person during your stay in Aarhus. Therefore, we recommend that you register at the Erasmus Mundus Coordinator's Office at Science and Technology in Ny Munkegade 120, Building 1521 when you arrive.

Use this online map to find specific locations at AU: <http://www.au.dk/en/about/organisation/find-au/buildingmap/>

Housing

Upon your enrolment at AU, you will receive an e-mail from the AU Housing Office with a link to an online housing application form. The housing situation in Aarhus is difficult and especially in the months July-October it is very difficult to find accommodation in the vicinity of Aarhus, therefore we strongly advise you to apply for housing through AU. You can find more information about housing here:

<http://kandidat.au.dk/en/housing/>

Please find information about practical and academic matters related to studying as a full degree student at AU here: <http://kandidat.au.dk/en/>

3.1.2. Procedures at El Purpan

If needed (usually for non-EU students & for stays exceeding 90 days), you must apply for a student visa. Please check with the nearest French Consulate or Embassy in your Country for the required formalities well before your departure.

Meantime, you might want to get informed by following this link (in French) "Formalités d'entrée en France":

⇒ http://www.diplomatie.gouv.fr/fr/venir-en-france-22365/formalites-d-entree-en-france/#sommaire_1

Once we have sent you the Admission Letter necessary to apply for your visa in France, you can ask for an appointment at the nearest French Consulate or Embassy in your Country.

You will be notified (written on your visa) whether you must apply for a "residence permit" once in France, or whether you are exempted.

Residence Permit = « Carte de Séjour » to obtain from OFII (Office Français de l'Immigration et de l'Intégration)

↳ **Compulsory** for stays > 3 months **unless** you are exempted (précised on your visa) or if you are E.U. & EEA nationals and Helvetian Conference nationals.

OFII Formalities :

Upon your arrival in France, you have to fill in the OFII certificate (that was given to you prior to departure when applying for the visa) as soon as you arrive. You must indicate your address in France, and give a photocopy of your passport identity, visa, and stamp pages, then send it to:

Direction territoriale de l'OFII

7, Rue Arthur Rimbaud

CS 40310

31203 TOULOUSE

Courriel : toulouse@ofii.fr

Tel. : 05 34 41 72 20

Fax : 05 34 41 72 30

Schedules: 8:30 -12:00 am / 1:30 – 5:00 pm

You will be called upon for a medical examination and/or to attend an introductory meeting. At this time, you will have to present the following documents:

- Passport / I.C. + photocopy
- 1 passport-sized photograph, front-facing with head uncovered
- Proof of residence: given by the owner or Residence (less than 3 months: electricity bill or lease contract or owner's certificate + copy of his I.C.)
- Application for medical visit
- ANAEM stamp (58 € except for Europeans, you can buy it at www.timbresofii.fr)

Be careful : you must apply within 90 days of your arrival in France.

For long term visas: you must have your passport stamped with the date of entry by an Immigration Officer when you cross the border (France or Schengen area).

Don't forget to bring all **original** documents. For further information on visas for France: <http://www.haute-garonne.pref.gouv.fr>

Registration at the university

You are expected at El Purpan from **Monday September 1st 2014 at 14h00 (02.00 pm)** to attend a Welcoming & Orientation Session. Present yourself at the welcoming desk and bring all documentation you think you might need to show us (like your *passport/ID*, your *OFII form if the embassy gives it to you on your appointment*, a copy of your AON insurance/ your European Health Insurance card etc...)

Your contacts :

Michel de RANCOURT, Coordinator MSc EURAMA

☎ (+33) (0)5 61 15 30 47 – Fax: (+33) (0)5 61 15 30 60 – E-mail: michel.derancourt@purpan.fr

Delphine SEGUI, International Relations Assistant (housing, visas)

☎ (+33) (0)5 61 15 30 19 – Fax: (+33) (0)5 61 15 30 60 – E-mail: delphine.segui@purpan.fr

Opening hours: Mon-Fri 9.30/12.00 – 14.00/17.30

Housing

Please note that unfortunately El Purpan does not have Student Residences inside its school and lodging is not an easy matter in Toulouse. However, we shall help you finding flats to share, rooms in French families, or in Residences near El PURPAN, if requested. We sometimes have temporary solutions, but we always try to provide students with a lodging solution, unless you want to deal with this yourself. Please also bear in mind that you may not change rooms once reservations have been made for you (do not consider them as temporary lodging). Contact: Delphine SEGUI.

The first month, one has usually to pay a one-month rent **security deposit**, on top of the rent. You will get it back at the end of your stay, unless you cause damage. One has to warn the owner one-month in advance before departure ("Préavis"), generally by sending a letter by recorded delivery to the owner. You may obtain a state allowance for lodging, but depending on the conditions it is not always the case (for EU students, usually yes; other students: for stays superior to one year usually). The procedure requires a certain amount of papers (Birth certificate translated into French & certified by an official translator,

marriage certificate, income certificate, rent contract, rent receipt, copy of your French student card, bank account details, certificate concerning your status in France –carte de séjour–). Information can be obtained for instance from the “Caisse d’allocations familiales”, rue Riquet, Toulouse. Tél. (0)5 61 99 77 00 (<http://www.caf.fr>).

3.1.3. Procedures at UD

Residence permit/visa application

Please check the required formalities with the nearest Hungarian Consulate or Embassy well before your departure. Third countries whose nationals or specific categories of such third country nationals are subject to prior consultation.

Under Article 22 of the Visa Code, a Member State may require the central authorities of other Member States to consult its central authorities during the examination of visa applications lodged by nationals of specific third countries or specific categories of such nationals.

Such consultation does not apply to applications for airport transit visas.

The link below lists the third countries and the specific categories concerned. When a third country is listed it means that at least one Member State requires such prior consultation.

<http://konzuliszolgalat.kormany.hu/how-to-apply-for-visa>

Hungary is a Schengen Member State. Regulations on a stay exceeding 90 days fall within the competence of national authorities; therefore there is no uniform routine among the Schengen Member States. Foreign nationals requesting entry to Hungary with purpose of a long stay may submit a residence permit application. In case of successful application, s/he will get a visa authorizing him/her for a single entry until receiving a residence permit and to stay for maximum 30 days in Hungary. The decision on the residence permit falls within the competence of the regional directorates of the Office for Immigration in Hungary. Apply for residence permit within 1 month after arrival. The International Office at UD is at your assistance.

Documents needed are listed in

http://edu.dote.hu/index.php?option=com_content&task=view&id=117&Itemid=44

Do not forget to bring all original documents.

Registration at the university

How can you get a student ID card?

In order to be able to get a student ID card, you need a certificate issued by the International Office, one photograph, and to pay a small fee (360 HUF) in a bank. After that you will be given a temporary student ID card, which is available for 60 days. After 60 days you need to pay 90 HUF in a bank, and to go back to the Office and you will get another temporary student ID card. Student ID cards are provided at the Student’s Affairs Office of the appropriate faculty. If you have a student ID card, you are entitled to receive a discount on monthly tickets for trams, buses, and other means of public transport. All duly registered students receive a Hungarian student ID card for the length of their stay.

Housing

Students are accommodated in well-furnished double rooms with a kitchen, a shower and lavatory. Rooms are equipped with cable TV and Internet hook-up for each student. The student hostel caters to the students’ needs with a food store and snack bar, a computer laboratory, a gym with sauna and a laundry room, on each floor. All of these facilities are available free of charge to the residents of the hostel. On

request individuals are provided a contact person to find a suitable apartment for rent. Disabled students can also be accommodated in dormitory rooms located in the campus. These rooms possess all amenities, and the buildings have disabled access. Students with special needs can contact the special needs administrator if they have any problems.

3.1.4. Procedures at Wageningen University

Residence permit/ visa application

If you are a national of Australia, Canada, Japan, Monaco, New-Zealand, South Korea, U.S.A or Vatican City you only need a residence permit. If you are a resident of any other Non-EU country you need an MVV entry visa and a residence permit.

For the application we need you to fill out some forms and arrange a European standard passport photo. Make sure that the passport photo meets the requirements as stated in the Photomatrix (<http://www.uu.nl/SiteCollectionDocuments/Photomatrix%20-%20pasfoto%20eisen%20paspoort%20engels.pdf>).

Send the forms to ISS for a check and if ISS confirms that they are correct, you have to send the originals to us.

More information about the procedure you can find on our website:

<http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/To-arrange-before-arrival./To-arrange-before-arrival-non-EU/Entry-visa-procedure.htm>

You need to download the forms from the website!

Students who need an entry visa:

<http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/To-arrange-before-arrival./To-arrange-before-arrival-non-EU/Entry-visa-procedure/Students-who-need-an-entry-visa..htm>

Students who don't need an entry visa:

<http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/To-arrange-before-arrival./To-arrange-before-arrival-non-EU/Entry-visa-procedure/Students-who-do-not-need-an-entry-visa..htm>

We will forward the application to the IND and they will inform us when it is approved.

For Chinese students a Nuffic certificate is necessary to apply for a Dutch visa. The Nuffic certificate is an additional proof on English sufficiency. You will need an IELTS or TOEFL test result, but there are 2 exceptions:

- A student has studied in an English course for at least one year, you should then write a motivation letter.
- Wageningen University provides proof that you are admitted to follow the subjects within the EM-SANF course.

For all the information about how to apply for this certificate, you can visit the website:

<http://www.studyinholland.nl/practical-matters/visas-and-permits/nuffic-certificate-for-chinese-students>
<https://certificateassessment.nesochina.org/student>

Registration at the university

You will receive a registration package by email before your arrival in Wageningen. The registration package contains information concerning the registration as a student at Wageningen University. When registered as

a student you will receive a username and password for the University network enabling you to register for subjects and examinations.

At the moment you arrive at Wageningen University you:

- will receive the WUR Card (when registered)
- will receive your Certificate of Enrolment (when registered)
- will receive the booklet "Your Guide to Wageningen" *
- will have to register as a resident of Wageningen, you will need to present:
 - Passport
 - Original birth certificate
 - Original marriage certificate (if applicable)
 - Proof of accommodation (e.g. rental contract)

Housing

Since you are an Erasmus student Wageningen University offers you a room guarantee. To apply for a room you will be sent an application form by the EM-SANF Office in October. The EM-SANF Office will send the application form to the Student Service Centre and they will allocate a room to you.

3.2. Health insurance

For scholarship students, a health and liability insurance is part of their scholarship and will be arranged for and paid by the EM-SANF Office. The insurance will be provided by AON, www.aon.nl.

Self-paying students have to arrange and pay for their own health and liability insurance. Please note that the health and liability insurance may not cover the costs of medical evacuation back to your home country, emergency repatriation and personal liability. For this reason, we encourage you to purchase travel insurance as well.

3.3. Travel to Host universities

3.3.1. Aarhus University

By air

To Copenhagen Airport

Copenhagen Airport is Denmark's main international airport and there are direct flights to Copenhagen Airport from most European cities. When you arrive at Copenhagen Airport, you can either continue your flight to Aarhus, Karup or Billund Airport or catch a train towards Aarhus.

For further information, please visit www.cph.dk

To Aarhus Airport

There are direct flights to Aarhus Airport from some European cities and Copenhagen. It is a 45-minute drive from Aarhus to the airport. When you arrive at the airport, you can take the airport shuttle (SAS), which stops close to the University and at the railway station in Aarhus.

For further information, please visit www.aar.dk

To Billund Airport

Aarhus is also serviced by another international airport, Billund Airport, which is located about 75 km southwest of Aarhus. A 90-minute shuttle bus ride takes you to Aarhus.

For further information, please visit www.billund-airport.com

To Karup Airport

Karup airport is closest to Viborg and Herning. There are direct flights to Karup from Copenhagen. For further information, please visit www.karup-airport.dk

By train

If you travel by train all the way from your home country, your local railway station will inform you about prices and schedules. Remember to ask for discount tickets.

By train from Copenhagen airport to Aarhus

If you want to travel from Copenhagen to Aarhus by train, you can either take the airport shuttle to Copenhagen's central railway station or, more conveniently, take a direct train from the airport to Aarhus. The airport train station is located under Terminal 3 and tickets can be bought from the DSB ticket sale in Terminal 3. The train ride takes 3–4 hours and there are trains leaving for Aarhus every half hour during the day and the evening. When travelling in Denmark, there are special discount tickets for people below the age of 26, but you must obtain a Wild Card (ID card) from DSB first. For further information, please visit www.dsb.dk

By bus

For international bus connections, Eurolines is a possible choice. Visit at www.eurolines.dk

By bus from Copenhagen airport to Aarhus

Abildskou Coaches operates within Denmark and is often a cheaper alternative to the train for travel between Copenhagen and Aarhus. Visit Abildskou Coaches at www.abildskou.dk.

3.3.2. Ecole d'ingénieurs de Purpan

By plane

Arrival at the International Airport of Toulouse-Blagnac;

From the airport, you can either get a taxi straight to the school (≈ 25 €) or get the Airport Shuttle ("Navette aéroport", ≈ 5 €) driving you into town for destination to the *railway station**.

By train:

Arrival at the *railway station** "Gare Matabiau" downtown.

By bus

Arrival at "Gare routière des Voyageurs" Paul Sémard, just next to the *railway station** (Eurolines express buses direct from: Agadir, Amsterdam, London, Praha, Roma, Santiago della Compostela) then city bus.

* From the railway station, you have 2 options to get to EI PURPAN:

- Get onto the Metro line A from the railway station, direction "Basso Cambo", then get off at the "Arènes" stop, & catch the bus n°64 for direction to "Colomiers Lycée International", that drops you off just in front of the school (at the stop "Grande-Bretagne");
- You may also take the city bus n°45, near from the railway station, at the stop "Jeanne d'Arc" for direction to PURPAN (≈ 1,60 €). The bus stop "Casselardit" is less than 10 mn walking from the school.

Getting around in Toulouse

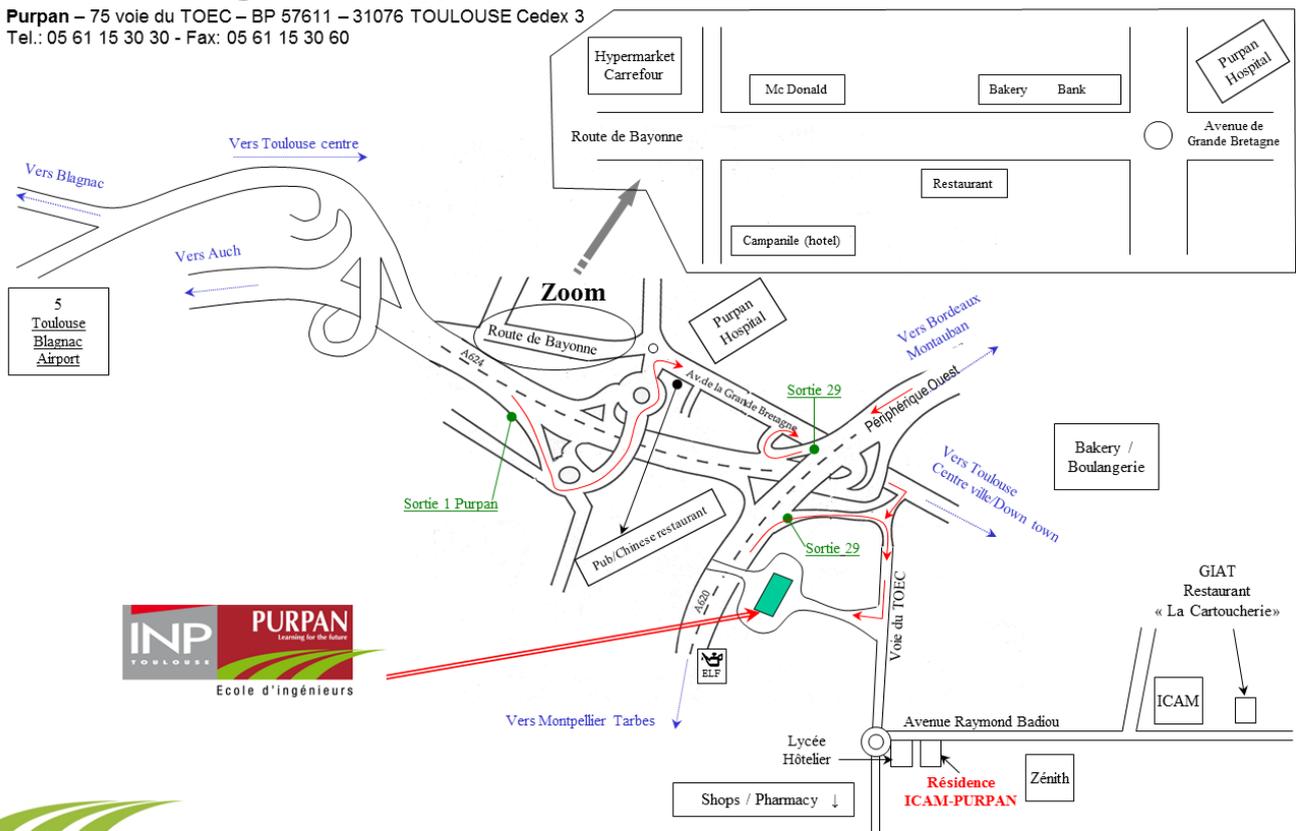
City-bus + metro + tram: easy and practical.

Our public transport network "Tisseo" offers the possibility of buying different cards that give you special reductions (rates for people under 26 years old, student rates, daily cards, monthly cards... according to your needs).

For more information, you can visit Tisseo's website (in French): <http://www.tisseo.fr>

How to get to Purpan

Purpan – 75 voie du TOEC – BP 57611 – 31076 TOULOUSE Cedex 3
Tel.: 05 61 15 30 30 - Fax: 05 61 15 30 60



3.3.3. University of Debrecen

The best and most comfortable way to get from Budapest to Debrecen – if you arrive by air, train or coach – is by train. If you are at the airport, take a taxi airport shuttle to the appropriate railway station (Nyugati (Western) or Keleti (Eastern)). You can choose between three different types of train from Budapest to Debrecen, but it is advised you take an IC (InterCity) train. All IC trains start from Budapest-Nyugati Railway station. Please do not forget that you will need a seat reservation ticket. For information about the schedule and ticket prices, please visit the following web site: <http://www.elvira.hu>.

The best way to get to the Centre for Agricultural Sciences and Engineering from the Debrecen railway station is to take bus No. 14 from in front of the railway station, which takes you directly there. The city's bus, tram and trolley lines allow passengers to reach any part of Debrecen. You need a pre-purchased ticket (or to purchase a monthly pass, which can be bought at a discount with a student ID card) to use these services, although individual tickets are also sold by the drivers, for a slightly higher fare.

By car from Budapest, take motorway M3 and M35 until Debrecen. Exit Debrecen Észak (North). If you take a motorway, please note that you have to buy a vignette (ten-day, monthly and yearly tickets are available) at any petrol station or at the board. A ten-day ticket costs about 3000 HUF, and the price of the monthly ticket is about 4800 HUF, they are valid for all the motorways in Hungary. You have to obtain your vignette before entering the motorway. The distance between Debrecen and Budapest is 230 km, driving time is about 2 hours. Please remember that the speed road limit is 90 km/hour (130 km/hour on motorways) and 50 km/hour within a populated area, marked by signs on which appear the settlement's name (entrance to reduced speed zone), or its name with a slash through it (exit from reduced speed zone).

3.3.4. Wageningen University

Arrival at Schiphol Airport (Amsterdam)

Most of you will be arriving at Schiphol Airport (Amsterdam). First, you pass through Immigration. Before collecting your luggage, it is advisable to change your foreign currency into Euro's at one of the banks. These can be used to exchange your currency. The banks at Schiphol Airport are open every day, even on Sunday.

By train: travelling from Schiphol Airport to Ede-Wageningen

If you travel by train to Wageningen, you will find the railway station opposite the Arrivals Hall by following the sign 'To the trains'. In the Arrivals Hall you can buy a single second class train ticket to EDE-WAGENINGEN (+/- €14). Please bear in mind that you must **purchase your ticket before boarding the train**, there are a lot machines for this purpose at the station. You cannot buy your ticket on the train. Trains from Schiphol Airport to Ede-Wageningen depart almost every 15 minutes from early morning until late in the evening. Dutch trains are usually punctual. Timetables are available at the yellow information boards or on big, electronic overhead signs at the station.

When travelling from the airport, there are 4 trains per hour leaving to EDE-WAGENINGEN (direction ARNHEM or NIJMEGEN). Your best option is to choose the direct train going to EDE-WAGENINGEN (2x per hour). The other 2 trains you will need to change trains in UTRECHT. So the first train you need to take is going to UTRECHT station. Once in Utrecht, you must change trains and board one going to ARNHEM or NIJMEGEN; these trains stop at EDE-WAGENINGEN station. Please leave the train here.

By bus: travelling from Ede-Wageningen to Wageningen

The bus station and a taxi stand are located near EDE-WAGENINGEN railway station. Please note that taxis are expensive.

If travelling by bus to Wageningen, we suggest taking the bus number 88 to WAGENINGEN bus station and to exit the bus on the stop 'Droevendaalsesteeg'. You can ask the bus driver to inform you when you arrive there. In the Netherlands you have to use a OV chip card when travelling with the bus. A hour or day OV chip card can be bought in the bus.

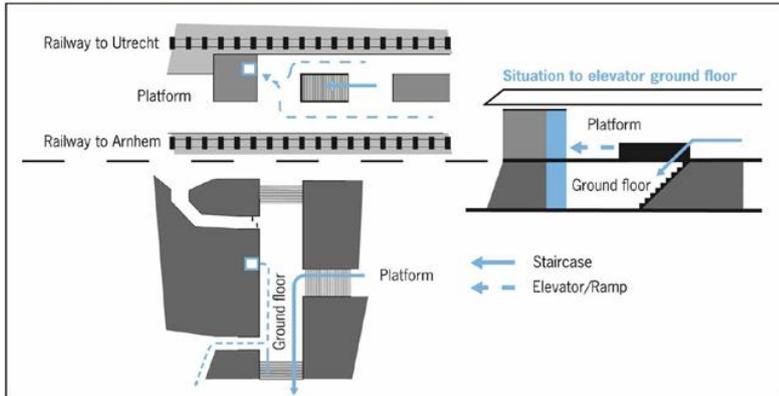
On the following websites you can also find information on the OV chip card and timetables of the public transport:

<http://9292.nl/en> (All public transport)

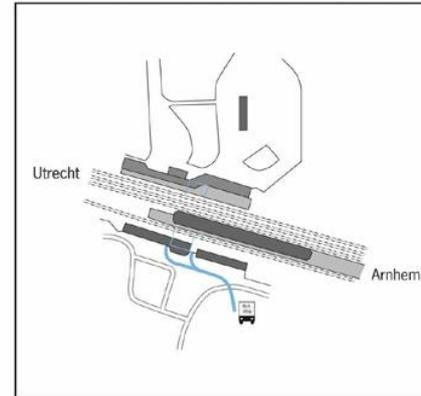
<http://www.ns.nl/en/travellers/home> (Trains)

<http://www.ov-chipkaart.nl/reizen/> (OV chip card)

Situation Ede Wageningen Railway station



Situation Bus station Ede Wageningen



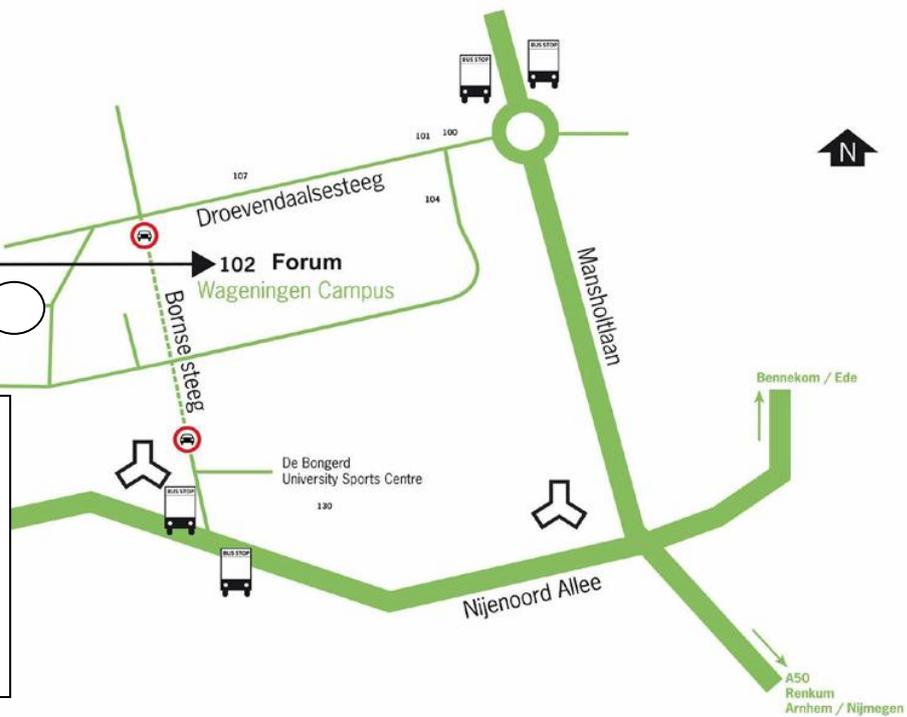
Ede Ede Wageningen Railway station Arnhem / Utrecht A12, exit 24

Forum building



102 Forum
Wageningen Campus

Zodiac – Animal Sciences



Wageningen UR Buildings

- 100 Lumen
- 101 Gaia
- 102 Forum**
- 104 Atlas
- 107 Radix
- 130 De Bongerd University Sports Centre

- Droevendaalsesteeg 3
- Droevendaalsesteeg 3
- Droevendaalsesteeg 2
- Droevendaalsesteeg 4
- Droevendaalsesteeg 1
- Bornsesteeg 2

 Student accommodation

 Bus number 88 (Valleilijn)

4. EM-SANF Curriculum

4.1. Introduction Programme

- A joint Introduction Programme is organised for **all** 1st year students of the EM-SANF course, and is organised at Wageningen University.
- The participation in the Introduction Programme is mandatory for EM-SANF students. Only in case students cannot attend because of serious reasons (illness, visa problems).
- In 2014 the Introduction programme will take place in from 6 – 20 August.

4.2. Introductory activities at each Host University

Each university in EM-SANF course has a welcome programme for all incoming international students that you are invited to join. However, since EM-SANF is a unique course at the universities, there will also be a special EM-SANF welcome event at each university. This will give you the chance to get to know your local EM-SANF colleagues as well as how the EM-SANF course is running at the university you are at.

4.2.1. Welcome events at AU

International Centre at AU organises an introduction day on August 20.

In addition, Aarhus Student House organises a number of activities throughout the semester for international and Danish students, see also www.studenterhusaarhus.dk/.

4.2.2. Welcome events at EI Purpan

A welcome event will be organised at the start of the semester.

4.2.3. Welcome events at UD

During the first week after arrival the UD provides a „Get to know Hungary course“. This includes familiarization with customs, transport, public and study services, shopping. You will be given an information package regarding student regulations.

4.2.4. Welcome events at WU

Since the semester in Wageningen starts in February there is no general welcome event. However, upon arrival you will receive an information package regarding university regulations and student life.

4.3. Course registration

When choosing courses at both your host universities, you **MUST** follow the specified EM-SANF curriculum.

4.3.1. Course registration at AU

Students will be automatically signed up for the courses of the first semester. To sign up for activities at the following semesters, students use a self-service system, <https://mit.au.dk/index.cfm?sp=en>.

4.3.2. Course registration at El Purpan

Students will be automatically signed up for the courses of the first semester.

4.3.3. Course registration at UD

Course registration will take place in the Students' Affairs Office, in the Student Hostel of the Centre of Agricultural Sciences. Students will be asked to fill-in the appropriate registration form. Office hours for students: Monday-Thursday: 8.00-12.00, Friday: 8.00-13.30. For registration, the following documents will be required: – copy of certificate of registration from your home university or copy of your student card for the exchange period – copy of certificate of health insurance – residence permit (the number of the residence permit can be provided later).

4.3.4. Course registration at WU

At Wageningen University the academic year is divided into 6 periods. You should register for courses in the period previous to the period in which the courses are given. Click on the link to register for courses: <https://ssc.wur.nl/air210/student/>.

If you are too late to register for courses, the lecturer of the course can still register you if there are places available. The lecturer has the final decision in this matter.

After registering for courses you can find lots of important information and links for your study on EDUweb, <https://eduweb.wur.nl/Pages/default.aspx>.

4.4. How to write your thesis and internship

Information on how to start and execute your thesis (30 ECTS) and internship (30 ECTS) will be described in a separate EM-SANF Internship and Thesis Handbook that will be send to you early in the second semester. In this Handbook you will find all information, contracts and evaluation forms related to the thesis and internship.

5. Structure of the Academic Year

5.1. Academic Calendar at AU

Academic Year 2014-2015

1st quarter:	<i>Teaching: August 27 - October 12</i> <i>Exam: October 17 - October 31</i>
2nd quarter:	<i>Teaching: November 1 - December 19</i> <i>Exam: December 27 - January 25</i>
3rd quarter:	<i>Teaching: January 28 - March 15</i> <i>Exam: March 20 –April 10</i>
4th quarter:	<i>Teaching: April 11 – June 3</i> <i>Exam: June 7 - July 5</i>

Holidays

Christmas Break: December 24 to December 26
Semester Break: No break
Easter Break: March 27 to April 3
Summer Break: July 6 to August 25

Official Holidays

Date: April 26 Name holiday: General Prayer Day
Date: May 9 Name holiday: Ascension
Date: May 20 Name holiday: Pentecost Monday

5.2. Academic Calendar at El Purpan

Academic Year 2014-2015

1st quarter:	<i>Teaching: September 1 – January 24</i> <i>Exam: to be finalized upon arrival</i>
2nd quarter:	

Holidays

Semester Break: October 31 to November 7

Christmas Break: December 19 to January 2

Official Holidays

Date: *Name holiday*

Date: *Name holiday*

5.3. Academic Calendar at UD

The first semester starts on the first or second Monday of September and ends at the middle of December. The examination term for the first semester is between the middle of December and the last week of January.

The second semester starts on the first Monday of February and ends at the middle of May. The examination term for the second semester starts at the end of May and ends at the end of June.

Academic Year 2014-2015

1st quarter:	<i>Teaching: September 17 - December 21</i> <i>Exam: December 27 – February 8</i>
2nd quarter:	<i>Teaching: February 6 – May 18</i> <i>Exam: May 27 – July 12</i>

Holidays

Christmas Break:	December 23 – December 26
Easter Break:	April 8 – April 12
Summer Break:	July 13

Official Holidays

<i>Date: October 23</i>	<i>1956 Revolution Day</i>	<i>Date: November 1</i>	<i>All Saint's Day</i>
<i>Date: January 1</i>	<i>1st of the New Year</i>	<i>Date: March 15</i>	<i>1848 Revolution Day</i>

5.4. Academic Calendar at WU

Academic Year 2014-2015

Semester 1	1st period:	<i>Teaching: September 1 – October 10 Exam: October 20 – October 24</i>
	2nd period:	<i>Teaching: October 27 – December 5 Exam: December 15 – December 19</i>
	3rd period:	<i>Teaching + exam: January 5 – January 31 Re-exam: February 2 – February 13</i>
Semester 2	4th period:	<i>Teaching + exam: February 16 – March 13</i>
	5th period:	<i>Teaching: March 16 – April 24 Exam: May 4 – May 8</i>
	6th period:	<i>Teaching + exam: May 11 – July 3</i>

Re-exams in summer: August 3 – August 14

Holidays

Christmas Break:	December 22 – January 2
Summer Break:	July 6 – July 31 / August 17 – August 28

Official Holidays 2012/13

<i>Date: April 3</i>	<i>Good Friday</i>
<i>Date: April 6</i>	<i>Easter Monday</i>
<i>Date: April 27</i>	<i>King's Birthday</i>
<i>Date: May 5</i>	<i>Liberation day</i>
<i>Date: May 14</i>	<i>Ascension Day</i>
<i>Date: May 25</i>	<i>Whit Monday.</i>

6. Grading Systems

6.1. Grading System at AU

Mark	Meaning
-3	For a performance which is unacceptable in all respects
0	For a performance which does not meet the minimum requirements for acceptance
2	For a performance meeting only the minimum requirements for acceptance
4	For a fair performance displaying some command of the relevant material but also some major weaknesses
7	For a good performance displaying good command of the relevant material but also some weaknesses
10	For a very good performance displaying a high level of command of most aspects of the relevant material, with only minor weaknesses
12	For an excellent performance displaying a high level of command of all aspects of the relevant material, with no or only a few minor weaknesses

6.2. Grading System at El Purpan

Mark	ECTS Grades	ECTS definition
0 – < 5,5	F	Fail (considerable work required)
5,5 – < 6,5	F	Fail (considerable work required)
6,5 – < 7,5	F	Fail (considerable work required)
7,5 – < 8,5	Fx	Fail (more work required)
8,5 – < 9,5	Fx	Fail (more work required)
9,5 - < 10,5	E	Sufficient
10,5 - < 11,5	D	Satisfactory
11,5 – < 13,5	C	Good
13,5 – < 15,5	B	Very good
15,5 – 20	A	Excellent

6.3. Grading system at UD

Mark	Meaning
1	Very bad
2	Bad
3	Low
4	Insufficient
5	Almost sufficient
6	Sufficient
7	Amplly sufficient
8	Good
9	Very good
10	Excellent

6.4. Grading system at WU

Mark	Meaning
1	Very bad
2	Bad
3	Low
4	Insufficient
5	Almost sufficient
6 – 6.5	Sufficient
7 – 7.5	Amplly sufficient
8 – 8.5	Good
9 – 9.5	Very good
10	Excellent

6.5. Summary of grading system

6.5.1. Track AU-UD

ECTS	Meaning	AU	UD	AU
A	Excellent	12	10	12
B	Very good	10	9	10
C	Good	7	8	7
D	Satisfactory	4	7	4
E	Sufficient	2	6	2
F	Fail	-3 – 0	1 – 5	-3 – 0

6.5.2. Track AU-WU

ECTS	Meaning	AU	WU	AU*
			10	10
			9.5	9.5
A	Excellent	12	9	9
			8.5	8.5
B	Very good	10	8	8
			7.5	7.5
C	Good	7	7	7
D	Satisfactory	4	6.5	6.5
E	Sufficient	2	6	6
F	Fail	-3 – 0	1 – 5	-3 – 0

* AU does not convert WU grades, but presents WU grades on AU diploma.

6.5.3. Track EIP-UD

ECTS	Meaning	EIP	UD	EIP
A	Excellent	15.5 – 20	10	17.5
B	Very good	13.5 – <15.5	9	14.5
C	Good	11.5 – <13.5	8	12.5
D	Satisfactory	10.5 – <11.5	7	11
E	Sufficient	9.5 – <10.5	6	9.5
F	Fail	0 – <9.5	1 – 5	0 – 9.5

6.5.4. Track EIP-WU

ECTS	Meaning	EIP	WU	EIP
A	Excellent	>17.5 – 20	10	18.5
		>15.5 – 17.5	9.5	16.5
B	Very good	>14.5 – 15.5	9	15.0
		>13.5 – 14.5	8.5	14.0
C	Good	>12.5 – 13.5	8	13.0
		>11.5 – 12.5	7.5	12.0
D	Satisfactory	>11.0 – 11.5	7	11.5
		>10.5 – 11.0	6.5	11.0
E	Sufficient	9.5 – 10.5	6	10.5
F	Fail	0 – <9.5	1 – 5	0 – 9.5

7. EM-SANF Contact Information

7.1. EM-SANF Consortium Committee

Contact the members of the EM-SANF Consortium Committee for all questions in relation to admission, course development, partner universities, course evaluation, etc.

WU	Dr Rene Kwakkel Department Animal Nutrition Course director of Animal Sciences Coordinator of EM-SANF course	Phone +31-317-48 E-Mail: Rene.Kwakkel@wur.nl
AU	Prof. Dr. Jakob Sehested Department of Food Science Program director MSc in Agrobiology	Phone: +45 8715 7893 Fax: +45 2515 9050 E-mail: Jakob.Sehested@agrsci.dk
EI Purpan	Michel de Rancourt Department of Agronomy and Agrofood Course coordinator MSc EURAMA	Phone: +33 56115 3047 Fax: +33 65115 3060 E-mail: Michel.deRancourt@purpan.fr
UD	Prof. László Babinszky Centre for Agricultural and Applied Economic Sciences Department of Feed-And Food Biotechnology	Phone: +36 52 508 444/68021 Fax: +36 52 512 900/23128 E-mail: babinszky@agr.unideb.hu

7.2. EM-SANF Administrative Coordinator

Contact the EM-SANF administrative coordinator for all questions in relation to application procedures, study contents, and course management.

WU	Francine Wartena EM-SANF Officer	Phone +31-317-483147 E-Mail: emsanf@wur.nl
	Milou Derksen EM-SANF Assistant	Phone +31-317-483808 E-Mail: emsanf@wur.nl