**HJS Fund Travel Grant Application Form**

# Applicant

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| --- | --- |
| **Name:** |  |
| **Postal address:** |  |
| **Email:** |  |
| **Your status**  **(PhD or Postdoc)** |  |
| **Research Group** |  |
| **Graduate School** |  |

1. **The Grant**

Type

## Research visit to foreign research institute/university

1. **Conference Visit**

In case of type 1 please include:

* + Institute/University to be visited, including contact details of the principle scientist to be visited
  + Period and duration of visit
  + Programme of activities
  + Letter of invitation by visiting institute / university
  + Motivation letter indicating the relevance of the visit (max. 300 words)
  + CV and a photo
  + Budget of planned expenses, co-funding and requested grant

In case of type 2 please include:

* + - Conference title, main programme
    - Location and dates
    - Abstract of applicant’s presentation
    - Letter of acceptance of presentation and participation
    - Motivation letter indicating the relevance of conference for the applicant (max. 400 words)
    - CV and photo
    - Budget of planned expenses (including conference fee), co-funding and requested grant

# 3. Procedure

Complete applications should be submitted as one pdf to [Claudius.vandevijver@wur.nl](mailto:Claudius.vandevijver@wur.nl) before the first of April

A short report and a justification of the expenses should be sent within two months after the research visit.