**HJS Fund Travel Grant Application Form**

# Applicant

|  |  |
| --- | --- |
| **Name:** |  |
| **Postal address:** |  |
| **Email:** |  |
| **Your status****(PhD or Postdoc)** |  |
| **Research Group** |  |
| **Graduate School** |  |

1. **The Grant**

Type

## Research visit to foreign research institute/university

1. **Conference Visit**

In case of type 1 please include:

* + Institute/University to be visited, including contact details of the principle scientist to be visited
	+ Period and duration of visit
	+ Programme of activities
	+ Letter of invitation by visiting institute / university
	+ Motivation letter indicating the relevance of the visit (max. 300 words)
	+ CV and a photo
	+ Budget of planned expenses, co-funding and requested grant

In case of type 2 please include:

* + - Conference title, main programme
		- Location and dates
		- Abstract of applicant’s presentation
		- Letter of acceptance of presentation and participation
		- Motivation letter indicating the relevance of conference for the applicant (max. 400 words)
		- CV and photo
		- Budget of planned expenses (including conference fee), co-funding and requested grant

# 3. Procedure

Complete applications should be submitted as one pdf to Claudius.vandevijver@wur.nl before the first of April

A short report and a justification of the expenses should be sent within two months after the research visit.