



INFORMATION FOR EXCHANGE STUDENTS 2018/2019

Information about Institution	
Institution	Poznań University of Economics and Business (PUEB)
Erasmus code	PL POZNAN03
Address	Al. Niepodległości 10; 61-875 Poznań; Poland
Contact for incoming exchange students	Research and International Relations Office Ms Marta Pikies
Address	Al. Niepodległości 10; 61-875 Poznań, Poland
Telephone	+48 61 856 93 66
E-mail	marta.pikies@ue.poznan.pl

Academic Calendar	
Academic year 2018/2019:	Autumn Semester Orientation: September 28 Lectures: October 1 – January 27 Christmas break: December 22 – January 2 Examination period: January 28 – February 10 Resits: February 11 – February 24 Spring Semester Orientation: February 15 Lectures: February 18 – June 6 Easter break: April 20 – April 23 Examination period: June 10 – June 24 Resits: June 25 – July 8 (Bachelor 3 rd year) September 16 - September 29



Arrival dates	24 - 27 September for winter semester 13 - 14 February for spring semester
Deadlines for nominations	31th May for autumn semester 31th October for spring semester
Deadlines for application	15th June for autumn semester 15th November for spring semester
Application procedure	http://ue.poznan.pl/en/programmes,c7330/incoming-exchange-students,c1078/exchange-students,c1079/application-procedure,a5560.html

Academic information	
Courses available for exchange students	undergraduate and postgraduate courses http://ue.poznan.pl/en/programmes,c7330/incoming-exchange-students,c1078/studies,c1081/course-information,c1089/
Language of instruction	English (60-80 courses per semester) Polish (majority of courses)
Required level of language ability	Level B2 (according to European standard CEFR) No particular certificate is required but language ability should be verified by the home University exchange coordinator
Required ECTS workload	Recommended 30 ECTS per semester (minimum 20 ECTS) 60 ECTS per academic year
Language courses available free of charge	Polish for beginners (1 st and 2 nd semester) German, French, Spanish and Russian - intermediate and advanced business language courses
Intensive English Course	2-weeks pre-semester intensive language course of English in September for interested students (level B2). Details will be sent to students in May



Accommodation	
Accommodation options	<p>Students declare type of accommodation in application form:</p> <ul style="list-style-type: none">▪ student dormitories owned by the University (only twin rooms)▪ private accommodation (private dormitories or private rooms/apartments) <p>More information: http://ue.poznan.pl/en/programmes,c7330/incoming-exchange-students,c1078/exchange-students,c1079/accommodation,c1084/</p>
Accommodation equipment (University dormitories)	<p>The rooms have furniture, bedding and blankets. The rooms have Internet cable connection available but there are no computers. The dormitories have kitchens equipped with fridges and ovens but there are no cooking pans nor dishes.</p>
Approximate cost of accommodation per month	<p>University's dormitories – 450 – 500 PLN (105-115 Euro) Private room - 800 – 1200 PLN (185 - 280 Euro) Private studio/apartment – 1500 - 2000 PLN (350 - 470 Euro)</p>
Booking procedure	<p>Exchange students apply for accommodation in University's dormitories through application form. Confirmation of getting a place is sent in July/December by Research and International Relations Office.</p> <p>Poznań University of Economics and Business does not act as an intermediary in the rental of private accommodation. Student should contact the chosen institution/landlord independently.</p>
Pick-up service upon arrival/ Buddy System	<p>The student mentors arranged by ESN UE Poznań meet the exchange students on arrival and provide support at the beginning of their stay in Poznań.</p>
Social programme	<p>Trips to other Polish cities, social events and sport activities are organised by ESN UE Poznań student association.</p>



Cost of living	
Average cost of living (not including accommodation)	200 EUR
Special fees	Student ID card – 17 PLN (4.5 Euro)

Web page for international exchange	
Information for students, courses, application documents, accommodation, Erasmus Student Network	http://ue.poznan.pl/en/studies-in-english,c689/incoming-exchange-students,c1078/ http://uepoznan.esn.pl/ - Erasmus Student Network at Poznań University of Economics and Business