

Report of an internship: which requirements?

The formal requirements for an internship can be found at

<https://portal2.wur.nl/sites/owi/diversen/owi%20reference%20site.aspx>

Internships will be assessed according to the standard assessment form for internships, which you can also find at that website.

An internship is different from a MSc thesis project. In practice, the activities may be similar, but the objective is different. The objective is that you learn to function in an institutional environment and culture, which is different from your own university and which will resemble the environment of your job in future.

Of course, you have to write a report on the contents of your internship. In addition, two sections have to be included in the report, one with a *matter-of-fact reflection* and one with a *personal reflection*:

1. *Matter-of-fact*: How is the institute where you did your internship organised?
 - What is the internal organisation, in particular of the department where you worked?
 - Where does the institute get its money/orders from, in particular the department where you worked?
 - Who are the most important partners of cooperation and who are the most important external competitors, in particular of the department where you worked?
 - What did you find the most remarkable/noteworthy (both positive and negative) of the institute?
2. *Personal*: What did you learn, i.e. what did the internship mean for you personally in terms of the learning outcomes that you formulated earlier in the contract and learning agreement? Even if the following aspects were not included, please also reflect on:
 - Cooperation with people at the institute of your internship
 - Personal competences you proved to be good at and suited you nicely
 - Personal competences which you feel you still have to improve after the internship in view of your future career.

If you do not want the local internship provider at the institute of your internship to read the section with your personal reflection, you may report this section separately to your supervisor at Wageningen University only.

After return from your internship address you have to give a seminar.