

How to print from an Apple Mac to the Wageningen UR network printers

Introduction

These are instructions to use the multifunctional (WURprinter) printers.

Requirements

- A Mac running OSX which has been connected to the WUR (wireless) network.
- A WURnet-account. This is your employee or student username with associated password.

Guide

Step 1: Install Ricoh drivers

- Browse to the [Ricoh Support page](#) and choose the correct driver for your version of Mac OS X
- Download the driver and install it on your computer
- Reboot the computer

Step 2: Add printer

- Open System Preferences
- Click *Print & Scan*.
- Click the + sign.
- Click *Advanced*

No Advanced Menu?

If you do NOT have the *Advanced* Menu icon in the Add Printer Pop-up Menu, then CTRL-click in the menu and choose *Customize Toolbar*. Then drag the *Advance* Icon to the menu area to have it appear in your Add Printer main menu. Then click *Done*.



- Under the Type drop down menu choose 'Windows printer via spoolss'
- The Device drop down is by default 'Another Device'
- In the URL section type the following: **smb://SCOMP5170/WURprinter**
- VHL users use **smb://SCOMP5151/VHLprinter**
- In the Name section type a preferred name like '**WURprinter**' or '**VHLprinter**'
- In the *Print Using* drop down menu, choose '*Select Printer Software*', pick the following software: '*Ricoh MP C4503 PS*' and click *OK*.
- Click *Add* and it is ready for use.

Step 4: Printing

- After you have sent a print job to the printer, you will be asked for your credentials. Type your account username like **WUR\name001** and password.

Sidenote

This manual has been created on a MacBook using Mac OSX 10.8/10.9. Some steps could be different when you are using another Mac OS.