

Education and Examination Regulations Master Water Technology (joint degree) 2016-2017 (general section)

The Education and Examination Regulations (EER) are a legally required set of regulations (Article 7.13 WHW) that provides students with information about and establishes regulations concerning their programme MSc Water Technology ("MWT"). The EER consists of two parts: a general section and the [Study Handbook](#). The Study Handbook describes the learning objectives, the programme structure and planning of the MWT programme and provides detailed information on all courses and the corresponding interim examinations offered within this programme. For each course a course guide is supplied, containing information about the topics, the education, interim examinations and partial interim examinations. The rules and information in the course guide may not conflict with the general part of the EER or the Study Handbook. The EER is part of the [Student Charter](#), which contains a number of other regulations applicable to students. When following a free choice course offered at one of the partner universities or another university, the EER of that university will apply to practical aspects regarding the specific course, like the resit possibilities and assessment etc. Of course the MWT EER will remain applicable where it concerns the relation of this free choice course to the individual examination programme of the student.

In addition to the EER, the Examining Board has adopted Rules and Regulations in which the procedures regarding interim examinations and the tasks and authorities of the Examining Board and examiners are specified. The most important topics relate to registration and withdrawal for interim examinations, assessment and standards for interim examinations, various approval procedures, exemption procedures, rules for graduating 'cum laude', maintaining order during interim examinations and measures in case of fraud.

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Chapter 1 Introductory provisions

Article 1 Scope of the regulations

- a. These regulations apply to the education and examinations of the joint degree Msc Water Technology of Wageningen University, University of Groningen and University of Twente, as included in the Central Registers of Higher Education (Crohonr 65005). The programme is provided within the Collaboration Agreement closed between the named three universities.
- b. These regulations apply to all students enrolled for the academic year 2015-2016.
- c. These regulations are available only in English.

Article 2 Definitions

The following definitions apply:

- a. *Admission Board*: the board established by the joint Executive Boards to decide on the admission of students to the programme in accordance with the admission regulations provided by law and by these Regulations.
- b. *Credits*: the unit used to indicate the study load of a programme and study unit as provided by the European Credit Transfer and Accumulation System (ECTS). A credit consists of 28 hours of tuition, examinations and study hours and is equal to a study point as referred to in Article 7.4 sub 1 of the WHW (Higher Education and Scientific Research Act).
- c. *Course*: a study unit of a programme as referred to in Article 7.3 section 2 of the WHW.
- d. *Examining Board*: the board established by the joint Executive Boards, as referred to in Article 7.12 of the WHW, which is responsible for the (interim) examinations of the programme.
- e. *Education period*: the period in which tuition is given, which includes self-study and exams.
- f. *Final exam*: the final master's exam for the master's programme, as referred to in Article 7.3 section 3 of the WHW.
- g. *Interim examination, re-sit, resit-examination (Dutch: tentamen, hertentamen)*: an assessment of knowledge, understanding and skills relating to a course.
- h. *Interim examination period*: part of the education period in which the opportunity is given to take interim examinations in the courses given during that period. If an education period does not have a general examination period, the interim examinations will be scheduled individually.
- i. *In writing*: the term 'in writing' mentioned in these Regulations (for example with exams or written papers) also includes digital interim examination taken via a university computer in a university room.
- j. *Online education*: the online offered specialization of a master's programme. For online education some different rules apply, inserted in Chapter 11.
- k. *Practical assignments*, as referred to in Article 7.13 sub 2t WHW, in one of the following forms:
 - Participation in practical's (lab work, etc.),
 - Participation in fieldwork or excursions or,
 - Participation in another teaching activity which is directed at achieving certain skills
- l. *Rules and Regulations*: the Rules and Regulations adopted by the Examining Board, as referred to in Article 7.12b section 3 of the WHW, in which the procedures concerning interim

- examinations, final examinations and the tasks and competences of the Examining Board and examiners are specified. The Rules and Regulations can be found in the [Student Charter](#).
- m. *Re-sit period*: the period in the academic year, outside the education period, in which students have the opportunity to re-sit exams.
 - n. *SSC*: Student Service Centre.
 - o. *Student*: the person entitled to education and/or examination facilities by virtue of the law.
 - p. *Student with a disability or chronic illness*: a student with an illness which is currently considered to be chronic or permanent and which is a structural impediment to his or her participation in education or interim exams.
 - q. *Study Handbook*: contains the part of the EER relating to the particular programmes and is available on internet: www.studiegids.wu.nl (Dutch) or www.studyhandbook.wu.nl (English).
 - r. *Course guide*: a document provided by the examiner of a course giving information on content, learning outcomes, the way a student can reach the learning outcomes and the way the learning outcomes will be assessed.
 - s. *WHW, the Law*: the Higher Education and Research Act.

Chapter 2 Admissions

Article 3 Admission

Prospective master's students can enrol in the master's programme after the Admission Board has confirmed that they fulfil the admission requirements.

Article 4 Admission requirements

General admission requirements apply to all prospective masters' students. Additional requirements may be imposed by individual programmes. Details of the admission requirements can be found in Appendix 1 and at <http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/Show-SSC/Admission-Requirements-MSc.htm>

Article 5 Admissibility of students holding a bachelor's degree from Wageningen University, the University of Groningen or University of Twente

Prospective master's student holding a bachelor's degree in Biotechnology from Wageningen University, in Chemical Engineering of the University of Groningen or in Chemical Engineering of the University of Twente are unconditionally admissible to the master programme Water Technology as provided in Appendix 1. This does not apply to a prospective master's student with a flexible bachelor's diploma.

Article 6 Deficiencies/Linkage programme

- a. Prospective master's students who do not comply with the admission requirements for a master's programme can enrol in a linkage programme if, according to the Master's Admission Board, those deficiencies can be remedied by following such a linkage programme. The linkage programme is tailored to the specific master's programme and the deficiencies of the prospective students.
- b. The linkage programme consists of a maximum of 30 credits and must be completed within one study year.
- c. Prospective master's students enrol in the linkage programme as bachelor's students.
- d. After completing the linkage programme, students are admissible to the programme.

Chapter 3 Content, structure and study load of the programme

Section 1 General

Article 7 Type of programme

The Master Water Technology is a full time programme.

Article 8 Aims and learning outcomes of the programme

The Study Handbook formulates the aims of the programme and the intended learning outcomes. The learning outcomes describe the knowledge, understanding and skills which the student should possess after successfully completing the programme.

Article 9 Curriculum of the programme

The curriculum of the programme can be found in the Study Handbook.

Section 2 General structure and study load of the programme

Article 10 Master's programme

- a. The MWT master's programme represents a total study load of 120 credits;
- b. The master's programme consists at least up to 60 credits of an MSc thesis (representing a minimum of 38 credits) and an academic internship.
- c. The programme contains an Academic Master Cluster representing 10 credits.

Section 3 Composition of the individual examination programme

Article 11 The individual examination programme

- a. Each student compiles an individual examination programme. The individual programme comprises the compulsory courses, the limited-choice courses and the free-choice component.
- b. The individual examination programme must be approved by the Examining Board. This procedure is outlined in the Rules and Regulations.
- c. The individual examination programme may consist of more credits than the legally required study load of the programme.
- d. The individual examination programme for the master's programme shall not contain courses which the student followed while enrolled in the bachelor's programme, or exemptions for these courses, regardless of the result achieved.

Article 12 Courses from outside the participating universities in the individual examination programme

Students who wish to follow courses at other institutes for higher education, either in the Netherlands or abroad, which are meant to replace courses contained in the compulsory component of the programme or the free choice component, require prior consent from the Examining Board. This procedure is outlined in the Rules and Regulations.

Article 13 Extra courses

A student can register for extra courses and interim examinations beside the individual examination programme. These courses do not influence the result of the final exam. Extra courses will be stated on the diploma supplement, when the positive result is registered in the student information system before the examination date (see Article 37)

Section 4 Flexible master's programme

Article 14 Flexible master's programme

Each student has the right to compile a flexible master's programme. The Examining Board must give its consent for the compilation of such a programme. The regulation regarding the flexible programme is an annex to the Rules and Regulations. The diploma certificate states that a flexible master's programme was followed and gives the name of the programme Water Technology.

Section 5 Graduating in two or more programmes at master's level

Article 15 General requirements for graduating in two or more programmes.

Graduating in two or more programmes is possible when the following conditions are fulfilled:

- a. The student enrolls in all programmes in which exams are taken;
- b. These must be different programmes with their own CROHO code;

When submitting the individual examination programmes for approval, the Examining Board checks whether these requirements set in Article 16 have been met.

Article 16 Requirements for graduating in more than one master's programme

Notwithstanding the general requirements set out in Article 15, the following requirements apply for graduating in more than one master's programme:

- a. The individual examination programmes of all programmes should be unique up to at least 60 credits. If one of the master's programmes is an external one-year master's programme, then the overlap with the other programmes shall not account for more than 30 credits. The thesis must be completed for each master's programme.
- b. The relevant Examining Board decides whether it is compulsory for the student to follow an academic internship for each programme (or to write a second MSc thesis) and whether an Academic Master Cluster must be followed for each programme.

Chapter 4 Courses (study units)

Article 17 Types of courses (study units)

Wageningen University provides various types of courses or study units. For some of these courses specific rules apply that may differ from the rules for the regular courses. The most important types of these courses/education units are:

- a. *Academic internship*: a period during which the student, in an internship institute outside the University, gains experience in an environment and through activities which are comparable to an academic starter's position. During the internship the student carries out an assignment, writes a report and gives a presentation.
- b. *Academic Master Cluster*: an interdisciplinary or multidisciplinary group project within the master's programme which is aimed at acquiring professional skills. Within the AMC there are special options like the Academic Consultancy Training (ACT) or Research Master Cluster (RMC).
- c. *MSc thesis*: proof of competence in completion of the master's programme.
- d. *Capita Selecta*: optional courses which are not part of the compulsory component of the University's programme but which can be selected in the free-choice component.
- e. *Online courses*: courses open to students enrolled for an online specialization of a master's programme and which are conditionally open to other students.

Article 18 Description of courses in the Study Handbook

For all courses, the Study Handbook provides a description of at least the following:

- a. the language of instruction
- b. the content of the course
- c. the number of credits
- d. the learning outcomes
- e. the interim examination method
- f. the examiner, the lecturers and the coordinator
- g. the teaching methods
- h. whether any prior knowledge is mandatory and whether any prior knowledge is assumed.
- i. Whether there are any obligations or requirements with regard to study progress before a student may register for the course and take the interim examination.
- j. whether the course has a maximum number of registrations.

Article 19 Abbreviations for teaching methods

In elaboration of Article 18 sub b, the following applies. In the descriptions of the courses, the following abbreviations for various teaching methods are used:

EO	One-day excursion
EM	Multi-day excursion
F	Field Practical
G	Group work
IN	Internship
IP	Individual paper
IS	Independent study
Le	Lecture
P	Practical
T	Tutorial
Th	Thesis

Article 20 Compulsory attendance for certain teaching methods

In elaboration of Article 18 sub g the following applies:

- a. It is compulsory for students to attend scheduled course meetings with the following teaching methods: practical (P), fieldwork (F), excursions (EO, ME), groupwork (G).
- b. For all other teaching methods, any compulsory attendance is specified in the Study Handbook or the study guide for that particular course.

Article 21 Mandatory and assumed prior knowledge

In elaboration of Article 18 sub h the following applies:

- a. Only for the master's thesis mandatory prior knowledge can be required. The magnitude of the mandatory prior knowledge, being acquired by passing courses, will be no more than 12 credits and must be described in the Study Handbook. The courses must be part of the prescribed part of the programme.
- b. For the RMC (Research Master Cluster) a finished masterthesis can be required as mandatory prior knowledge.
- c. For all other courses, prior knowledge can only be assumed. Assumed prior knowledge is knowledge which the lecturer supposes the student already has acquired before the start of the course and on the basis of which knowledge the lecturer will continue his lectures. The assumed prior knowledge will be described as courses which are supposed to be passed successfully or as already acquired learning outcomes. For courses in the described component of the programme, prior knowledge can only be assumed if such courses or learning outcomes are part of the prescribed component of the programme and have been scheduled before this very course.

Article 22 Requirements with regard to study progress

In elaboration of Article 18 sub i, the following applies:

- a. For an AMC a maximum of 12 credits study progress can be required. For ACT, a study progress of at least 12 credits master courses is required on the moment the admission decision is taken. For an AMC and for ACT a study progress of 24 points can be recommended in the Study Handbook.
- b. For the master's thesis and the internship the prescribed study progress in credits will be mentioned in the Study Handbook.

Chapter 5 Testing

Section 1 Interim examinations

Article 23 Re-sit possibility for passed written interim examinations

If a student has passed a written interim examination, he is allowed to re-sit that interim examination no more than one time. The highest grade counts. There is no re-sit possibility for passed oral interim examinations or written interim examinations consisting of essays, reports or theses.

Section 2 Interim examinations/examination material

Article 24 Examination material – general

The questions and assignments contained in a written or oral interim examination shall not extend beyond the examination material already made known.

Article 25 Examination material for an altered or cancelled course

If the examination material or the type of examination for a particular course are significantly altered (regardless of whether or not the same course code is used) or if the course is cancelled, then the interim examination given in the re-sit periods of the first year for that the altered course or the first year after the course has been cancelled shall also be in the previous form.

Section 3 Interim examinations/type of exam and scheduling

Article 26 Written examinations (also by digital means)

- a. Students can take an examination or a re-sit examination for a course in the education period in which the particular course is given.
- b. In addition to the foregoing students can also take examinations in the re-sit period in August and/or the interim examination period after the education period of the next academic year, in which the course is given.
- c. Interim examinations and re-sits can be scheduled in the evening (6:30-9:30 p.m.) In general, scheduling of interim examinations in the evening hours will be kept to a minimum.
- d. In one day no more than two interim examinations from courses out of the prescribed component of the programme (compulsory and restricted optional courses) shall be scheduled.

Article 27 Oral interim examinations

- a. An interim examination will be taken orally if such is determined in the Study Handbook for the particular course or if so determined by the Examining Board.
- b. The oral interim examination will be taken by two academic staffmembers of which one is the examiner.
- c. Oral interim examinations are open to the public, unless, in special circumstances, the Examining Board determines otherwise.
- d. The examiner(s) and the student decide among themselves the date and time on which the oral examination shall be taken or re-sat.

Article 28 Internships and theses

In the Study Handbook and or the course guide the way internships and theses will be assessed will be specified. In any case the assessment will be executed by two academic staffmembers of which one is examiner.

Article 29 Request for another type or time of examination

In exceptional circumstances and by request of the student, the Examining Board can decide to deviate from the examination type and/or the time of examination should the student be unable to take the prescribed type of examination or take the examination at the prescribed time.

Section 4 Interim examinations: assessing, determining and announcing results

Article 30 Assessment of interim examinations

- a. The assessed interim examinations are marked numerically on a scale from 1 to 10. In order to pass an exam, students must achieve a mark of 6 or higher. Marks lower than 6 are rounded off to whole marks, marks of 6 and above are rounded off to half marks.
- b. In the case of a partial interim examination, the examiner may award a pass/fail assessment instead of a numeric mark. A pass/fail assessment for courses is permitted only after consent is given by the Examining Board. This is outlined per course in the Study Handbook. A pass/fail assessment is not permitted for theses and internships.
- c. The Rules and Regulations provide further information on the assessment methods and standards for interim examinations.

Article 31 Interim examination results and announcement of results

- a. The examiner determines the result of a written interim examination within ten working¹ days after the day on which the examination is taken.
- b. The examiner determines the result of an oral interim examination immediately after the examination is taken and provides the student with the result in writing.
- c. Regarding educational units for which no written or oral interim examination is given (such as an internship or thesis) the examiner determines the result within 10 days after the submission deadline, as determined by the examiner, on condition that the student has submitted on time. If the student fails to submit on time, the examiner shall determine the result within a reasonable term.
- d. Within the time periods referred to in this Article, the examiner ensures the results are announced by entering the results in the student information system. Students can find this information on MyPortal.

Section 5 Right of inspection and discussion

Article 32 Scheduling inspection and discussion

- a. Within two weeks after the results are announced, the examiner provides the students with an opportunity to inspect their assessed work.
- b. The examiner can schedule the inspection at a place and time whereby he/she arranges a collective discussion or hands out model answers.
- c. During the discussion or inspection, students have access to their own work, to the questions and assignments of the particular interim examination and to information regarding the standards used for the assessment.
- d. If students are prevented from attending the inspection and discussions due to circumstances beyond their control, they can still request the right to inspection within three weeks after the results have been announced. The examiner decides on the place, time and manner in which the students shall inspect and discuss their work.

Section 6 Validity period for results of examinations and partial examinations

Article 33 Validity period for results of interim examinations and partial examinations

- a. The validity period for interim examination results is 6 years. In exceptional circumstances the Examining Board, at the request of the student, can decide to extend the validity period.
- b. Results of partial interim examinations or other parts of an interim examination are valid until the end of the academic year following the academic year in which the result was attained, unless the study guide or Study Handbook states that the validity is longer (but with a maximum of six years).

¹ Working days: are the weekdays Monday to Friday, with the exception of the national holidays recognised by the CAO of the Dutch Universities and the days between Christmas Day and New Year's Day.

Chapter 6 Exemptions from examinations and practical assignments

Article 34 Exemption from examinations

- a. At the written request of the student, the Examining Board can grant an exemption from an examination. The Examining Board seeks advice from the relevant examiner.
- b. It is possible that descriptions of knowledge and skills giving grounds for awarding exemptions by the relevant Examining Board are set out in agreements between Wageningen University and other institutes of higher education. In such cases the Examining Board shall base its decisions on these grounds.

Article 35 Exemptions from compulsory practical assignments

The Examining Board can grant exemptions from the obligation to take part in certain practical assignments, whether or not subject to other requirements. Such exemptions can be awarded on the grounds of conscientious objections or in very exceptional circumstances.

Article 36 Specification in the Rules and Regulations

In the Rules and Regulations, the Examining Board can specify the grounds for exemptions and the procedure for requesting an exemption.

Chapter 7 Final exams, diploma

Article 37 The final exam of the programme

- a. A master's final exam is part of each master's programme.
- b. Students pass the final examination if they have passed all courses in their individual examination programme.

Article 38 The degree attributed to the final exams of the programme

Based on Article 7.10a.1 of the WHW, the Executive Board of the institute awards a Master of Science degree, followed by the name of the corresponding programme, to those who have successfully completed the master's programme. The degree and the programme are also stated on the diploma.

Article 39 The final exam results and the date of the final exam

- a. The Examining Board determines the final exam results after all interim examinations of the individual examination programme have been passed.
- b. Contrary to the provisions in Article 36 sub b, the Examining Board can decide that it is not necessary to pass all interim examinations in order to pass the final exam. The applicable regulations on this matter can be found in the Rules and Regulations.
- c. The final exam date is the date on which positive result of the last interim examination of the individual examination programme is entered into the student information system, or, when this date is later: the date of approval of the (altered) individual examination programme.
- d. Up until the day before the last interim examination of the individual examination programme is taken or the thesis result is announced, students can apply to the Examining Board for a postponement of the final examination date, so that additional courses can be added to the individual examination programme. The relevant procedure is outlined in the Rules and Regulations.
- e. After the final exam date, students can remain enrolled and take courses. They shall receive a certificate for such courses that are passed.

Article 40 The diploma and the diploma supplement

- a. The Examining Board issues the student with a diploma and a diploma supplement, as proof of successful completion of the final exam.

- b. The master's diploma states at least the following: the name of the partaking universities, the name of the programme, the degree, the final exam date and, if applicable: the specialisation and the cum laude designation.
- c. The diploma supplement contains at least the name of the partaking institutes and the name, the content and the study load of the programme. The supplement is drawn up in English and is in accordance with the standard European format.

Article 41 Cum laude

If the final exam shows that the student has demonstrated exceptional proficiency, the Examining Board can award the designation 'cum laude'. To this end, the Examining Board follows the corresponding procedure in the Rules and Regulations.

Chapter 8 Language used for education and interim examinations

Article 42 Regulation for language of instruction and interim examinations

In order to determine the language used for education and interim examinations, the Code of Conduct Foreign Languages is adopted and published on the internet in the [Student Charter](#) under "Education and Research".

Article 43 Language used for education and examinations/general

If the programme is taught in English, all interim examinations, including the writing of all reports and theses and all communication will be made in English.

Chapter 9 Studying with a disability or chronic illness

Article 44 Adaptations to education and interim examinations

- a. Students with a disability or chronic illness can apply for adaptations to the education, the interim examinations, internships and practical assignments. As far as possible, such adaptations will be tailored to the needs of the individual student. The adaptations shall not be made to the detriment of the learning outcomes and the assessment of the outcomes, of the course or of the programme. The procedures and facilities are outlined in the regulations 'Studying with a Disability' and can be found in the [Student Charter](#).
- b. After seeking advice from the Study Counselling Services, the Examining Board decides on behalf of the joint Executive Boards on adaptations to educational facilities and examinations.

Chapter 10 Study progress and counselling

Article 45 Study progress and study counselling in general

- a. The joint Executive Boards ensure the registration of study results so that all students have an overview of their course results via MyPortal.
- b. The joint Executive Boards provide adequate study counselling and facilities in order to ensure sufficient study progress.

Chapter 11 Online education

Article 46 The regulations of this EER also apply to online education unless in this Chapter is stated additionally or differently.

Article 47 Extra Regulations for online courses

- a. In addition to Article 19: in an online course also the following teaching methods can be used:
 - DKC Knowledge clip
 - DT Tutoring
 - DG Group work
 - DEL E-learning

Article 48 Extra Regulations for online interim examinations

- b. An online interim examination can consist of an online conversation with the student (online oral interim examination) or an interim examination in writing which will be taken via an online connection with the student (online written interim examination).
- c. Contrary to Article 32, the inspection will be organized online.
- d. An online oral interim examination will not be taken in public, but must be recorded and filed by the examiner and or the examining board in conformity with the retention period prescribed for written examinations.
- e. The online re-sit periods will be in January and August.

Article 49 Deviating rules for students enrolled in the online specialisations Plant Breeding (Plant Sciences) and Human Nutrition and Epidemiology (Nutrition and Health) (online students)

- a. Contrary to Article 21 of the Wageningen University EER, the online student cannot compose a flexible master's programme.

Chapter 12 Complaint and appeal

Article 50 Right of complaint

Any (current, prospective or past) student or extraneous ("concerned party") can submit a complaint to the Facility of Wageningen University (faciliteit@wur.nl) regarding the manner in which a body, committee or department of one of the partaking universities or a person employed by or working for the partaking universities has treated him/her in a particular situation. Before submitting a complaint, the concerned party shall do his/her utmost to settle a dispute, if desired with the intervention of a student counsellor.

Article 51 Right of appeal

- a. A concerned party can appeal:
 - all decisions of the Examining Board or the examiner;
 - decisions taken by the Master's Admission Board;
 - all other decisions described in article 7.61 WHW.
- b. The appeal must be lodged with the Examination Appeals Board (EAB) within six weeks after receipt of the decision. To this end, the concerned party must submit a letter of appeal to the same Facility.

Article 52 Procedure

The procedures for submitting a complaint or lodging an appeal are outlined in the [Student charter > Legal protection](#)

Chapter 13 Final provisions and implementation provisions

Article 53 Implementation

- a. These Regulations enter into force on 1 September 2016.
- b. These Regulations have been adopted by the joint Executive Boards, with approval of the relevant participation councils and after seeking advice from the programme committee.

Article 54 Amendments to the EER

- a. These Regulations can be amended only by decision of the joint Executive Boards after approval from the relevant participation councils.
- b. Amendments do not apply in the current academic year, unless the interests of the students are not harmed or if necessary because of a statutory obligation.
- c. Amendments shall not negatively impact decisions taken by the Examining Boards on the grounds of these Regulations with regard to students.

Article 55 Publication

The joint Executive Boards shall ensure the suitable publication of these Regulations and any amendments.

Appendix 1 Admission to the master's programme Water Technology

A. Admission to the master's programme Water Technology is unconditionally for

1. A student holding a bachelor's degree in Biotechnologie (Biotechnology) from Wageningen University;
2. A student holding a bachelor's degree in Scheikundige Technologie (Chemical Engineering) from the University of Groningen;
3. A student holding a bachelor's degree in Scheikundige Technologie (Chemical Engineering) from the University of Twente.

B. Selective admission = Admission to MSc WT for students who do not fulfil the criteria mentioned under A.

Admissions regulation for MSc MWT

The MSc admissions regulation describes the procedure and the requirements for selective admission to this MSc programme. The Admission Board is authorised by the joint Executive Boards to decide on admissions on the basis of this regulation and the Education and Examination Regulation (EER) .

1. Application regulations

- 1.1 Those who are seeking admission to the MWT MSc programmes and do not fulfil the requirements for unconditional admission, are required to submit an application via the WU website.
 - 1.2 The application should be submitted before the deadline mentioned on the WU website:
<http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/Show-SSC/Application-Deadlines-Master-programmes.htm>
 - 1.3 Only full applications, including application form, degree certificate, academic papers, English exam test results (if required), statement of purpose, CV, and additional documents as required by the specific programme applied for, are taken into consideration.
 - 1.4 In deviation to the foregoing, applications which do not include the degree certificate and/or the English exam test results will also be taken into consideration.
If academic papers, CV, and motivation letter are not received within four weeks after submitting the application form, despite receiving a reminder from WU on this matter, the application procedure shall be discontinued.
- ### 2. Admission requirements
- 2.1 Applications will be evaluated in accordance with the following general admission criteria:
 - a) Level: a BSc degree (or an equivalent grade at ISCED level 5A) in a field of science relevant to the selected programme. A BSc degree is considered sufficient if the applicant is expected to be able to finish the programme on time.
 - b) Quality: the BSc degree must be of a sufficient level, this shall be demonstrated by an average mark of at least 7 (Dutch system), a Grade Point Average (GPA) of at least B/B+ (US system) or a classification of 2nd upper (UK system). Detailed information on other equivalent international grades required is published on the WU website.
 - c) English proficiency: WU's standard English proficiency requirements are an IELTS (academic) overall score of 6.0 and minimum sub-score of 6.0 for the spoken language. The requirements for the Social Sciences programmes are an IELTS overall score of 6.5 and minimum sub-score of

6.0 for spoken language. Detailed information on equivalent grades is published at the WU website: <http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/Show-SSC/Admission-Requirements-MSc.htm>

- 2.2 Students holding a BSc degree which just falls short of the level of requirements mentioned in 2.1b can only be admitted at the discretion of the Admission Board, and the following factors shall be taken into consideration:
 - a) Thesis result;
 - b) Exam scores for the courses that are of particular relevance to the MSc programme applied for;
 - c) Indisputable upward trend in course grades;
 - d) A declaration from the educational institute of the applicant with regard to a deviating GPA policy;
 - e) Achievements in postgraduate education;
 - f) Multiple studies;
 - g) Exam scores for WU courses (by exchange students or students taking a minor);
 - h) Reference letters;
 - i) Quality of the degree awarding institution;
 - j) Illness or functional disability;
 - k) Family circumstances.
- 2.3 In addition to the general admission requirements, programmes may decide on additional specific admission requirements. Detailed information on the programme-specific requirements is published on the WU website: <http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/Show-SSC/Admission-Requirements-MSc.htm>
3. Linkage programme regulations
 - 3.1 Applicants who do not satisfy the MWT MSc admission requirements, but who would meet these admission requirements after completing preparatory courses at WU at a value of a maximum of 30 credit points, can be admitted to the MWT MSc programme on condition that those preparatory courses (linkage programme) are completed. Only after completion of the linkage programme these applicants can be enrolled to the MWT MSc programme.
 - 3.2 The composition of the linkage programme is determined by the programme director of the MWT MSc programme and will be set out in the admission decision.
4. Admission decision
 - 4.1 Decisions on admissions are taken by the Admission Board on behalf of the joint Executive Boards.
 - 4.2 Applicants receive admission decisions ultimately one month after the complete application is submitted.
 - 4.3 Applicants can be admitted on a provisional basis if the Bachelor's degree certificate has not yet been issued and are informed that admission will only become definitive when a certified copy of the degree certificate is presented at the Student Desk on arrival in Wageningen.
 - 4.4 The admission decision is valid for the next and the following academic year. Thereafter, the applicant is required to submit a new application.
5. Appeal
 - 5.1 Applicants who do not agree with decisions taken based on this regulation or the time taken to reach the decision can lodge an appeal within six weeks after receipt of the decision. The appeal must be lodged in writing for the attention of the Board of Appeals for Examinations of Wageningen University. The appeal must be sent to the Facility (faciliteit@wur.nl).

- 5.2 Before an appeal is taken into consideration, the Board of Appeals sends a notice of appeal to the Admission Board, inviting the Board to contact the appellant in order to determine whether or not an amicable settlement of the dispute is possible. The Admission Board shall reconsider the application. Appellants can supply additional documents to support their application.
- 5.3 Within three weeks the Admission Board shall report to the Board of Appeals as to whether or not an amicable settlement has been reached. If this is not the case, the Board of Appeals shall start the appeals procedure.