

# Education and Examination Regulations Wageningen University 2018-2019 (general part)

The Education and Examination Regulations (EER) are a legally required set of regulations (Article 7.13 WHW) that provide students with information about and establish regulations concerning their programme at Wageningen University. The EER consist of two parts: a general part and the [Study Handbook](#). The Study Handbook describes the learning outcomes, the programme structure and planning for each programme and provides detailed information on all courses and the corresponding interim examinations offered by Wageningen University. The Study Handbook may not conflict with the general part of the EER. For each course a course guide can be supplied, containing information about the teaching material, the education, interim examinations and partial interim examinations. The rules and information in the course guide may not conflict with the general part of the EER or the Study Handbook. When a course guide is present, a link is available in the course description in the Study Handbook. If no course guide is supplied, only the rules and information in the general part of the EER and in the Study Handbook are applicable. The EER is part of the [Student Charter](#), which contains a number of other regulations applicable to students.

In addition to the EER, the Examining Boards have adopted [Rules and Regulations](#) in which the procedures regarding interim examinations and the tasks and authorities of the Examining Boards and examiners are specified. The most important topics relate to registration and withdrawal for interim examinations, assessment and standards for interim examinations, various approval procedures, exemption procedures, rules for graduating 'cum laude', maintaining order during interim examinations and measures in case of fraud.

## Table of Contents

Chapter 1	Introductory provisions .....	3
Chapter 2	Admission .....	5
Section 1	Admission to the bachelor's programme .....	5
Section 2	Admission to the master's programme .....	5
Chapter 3	Content, structure and study load of programmes .....	7
Section 1	General .....	7
Section 2	General structure and study load of bachelor's and master's programmes .....	7
Section 3	Composition of the individual examination programme .....	8
Section 4	Flexible bachelor's/master's programme .....	9
Section 5	Graduating in two or more programmes at the same level (bachelor's or master's level) .....	9
Chapter 4	Courses (study units).....	10
Chapter 5	Interim- and re-sit examinations .....	13
Section 1	Registration .....	13
Section 2	Examination material.....	14
Section 3	Type of examination and scheduling .....	14
Section 4	Assessing, determining and announcing results .....	15
Section 5	Inspection and discussion.....	16
Section 6	Validity period for results of interim examinations and partial interim examinations .....	16
Chapter 6	Exemptions from interim examinations and practical assignments .....	17
Chapter 7	Final examinations, diploma.....	17
Chapter 8	Language used for education and interim examinations.....	18
Chapter 9	Studying with a disability or chronic illness.....	18
Chapter 10	Study advice and counselling, binding study advice .....	19
Chapter 11	Complaint and appeal .....	19
Chapter 12	Final provisions and implementation provisions.....	20
<b>Appendices</b>	.....	21
Appendix 1	List of programmes to which this Education and Examination Regulation applies.....	22
Appendix 2	Admission to the bachelor's programmes.....	24
Appendix 3	Admission to the master's programme .....	30
Table as referred to in article 12, section 1 subsection a of the EER. ....		30
Admission requirements and regulations for MSc programmes .....		31
Appendix 4	Regulations Binding Study Advice (BSA).....	34

## Chapter 1 Introductory provisions

### Article 1 Scope of the regulations and general provisions

- a. These regulations apply to the education and examinations of the bachelor's and master's programmes of Wageningen University (as summarised in Appendix 1) as included in the Central Registers of Higher Education, with the exception of the following programmes which have separate EER's: the BSc Tourism, MSc Water Technology and MSc Metropolitan Analysis, Design and Engineering. The programmes are provided within the Faculty of Agricultural and Environmental Sciences of Wageningen University.
- b. These regulations apply to all students enrolled in the programmes mentioned in section a. for the academic year 2018-2019.
- c. These regulations are available in Dutch and English. In the event of a difference in text or interpretation between these two versions, the Dutch version shall prevail.

### Article 2 Definitions

The following definitions apply:

- a. *Bachelor's and Master's Admission Boards*: the boards established by the Executive Board which decide, in accordance with the admission regulations provided by law and by these Regulations, whether the prospective student can be admitted to the programme he has applied for; there is one Bachelor's Admission Board and there are four Master's Admission Boards.
- b. *Executive Board*: the executive board of Wageningen University.
- c. *Credit*: the unit used to indicate the study load of a programme and study unit as provided by the European Credit Transfer and Accumulation System (ECTS). One credit consists of 28 hours of tuition, interim examinations and study hours and is equal to a study point as referred to in Article 7.4 section 1 of the WHW (Higher Education and Scientific Research Act).
- d. *Final examination, examination (Dutch: examen)*: the final bachelor's or master's examination for each bachelor's or master's programme, as referred to Article 7.3 section 3 of the WHW.
- e. *Examining Boards*: the four boards established by the Executive Board, as referred to in Article 7.12 of the WHW, who are each responsible for issues regarding interim examinations and final examinations of a particular group of programmes.
- f. *Re-sit*: an assessment of knowledge, understanding and skills relating to a course which the student takes after having failed to pass an interim examination or after having timely withdrawn from an interim examination.
- g. *Re-sit period*: the period in the academic year, outside the education period, in which students have the opportunity to (re-)sit interim examinations.
- h. *Education period*: the period in which tuition is given, which includes self-study and interim examinations. The academic year at Wageningen University is divided in six education periods.
- i. *Practical assignments*: as referred to in Article 7.13 section 2 sub t WHW, in one of the following forms:
  - Participation in practicals (lab work, etc.),
  - Participation in fieldwork or excursions or,

- Participation in another tuition activity which is directed at achieving certain skills.
- j. *Programme Board*: the board which executes the management of the programmes as meant in article 9.17 WHW.
- k. *Rules and Regulations*: the Rules and Regulations adopted by the Examining Boards, as referred to in Article 7.12b section 3 of the WHW, in which the procedures concerning interim examinations, re-sits and final examinations and the tasks and authorities of the Examining Boards and examiners are specified. The Rules and Regulations can be found in the [Student Charter](#).
- l. *In writing/written*: the terms 'in writing' or "written" in these Regulations (for example written exams or written papers) also include a digital interim examination taken via a university computer in a university room.
- m. *SSC*: Student Service Centre
- n. *Student*: the person entitled to education- and/or examination facilities by virtue of the law and his enrolment. In these regulations, when referring to the singular student, the male form (such as "he" or "his") is used. However, reference is made to students of all genders.
- o. *Disability or chronic illness*: an illness or handicap which is currently considered to be chronic or permanent and which is a structural impediment to the student's participation in education or interim examinations.
- p. *Course guide*: a document that may be provided by the course coordinator of a course providing information on content, learning outcomes, the way the student can acquire the learning outcomes and the way the learning outcomes will be assessed.
- q. *Study Handbook*: contains the part of the EER relating to the particular programmes and is available on [internet](#).
- r. *Interim examination (Dutch: tentamen)*: an assessment of knowledge, understanding and skills relating to a course.
- s. *Interim examination period*: scheduled part of the education period in which the opportunity is given to take interim examinations or re-sits in the courses offered during that period. If an education period does not have a general examination period, the interim examinations or re-sits will be scheduled individually.
- t. *Course*: a study unit of a programme as referred to in Article 7.3 section 2 of the WHW
- u. *WHW, the law*: the Higher Education and Research Act.

**Article 3** The way of evaluation of the education within the programmes Every educational period all courses (course-based and not course-based) will in principle be evaluated by means of a (standard) questionnaire. Furthermore, once a year each enrolled bachelor's and master's student will be invited to complete the national (Dutch) student's survey ("NSE"). Immediately after graduation, each bachelor's or master's graduate will receive a questionnaire from Wageningen University about his programme. In a national context, every two years a national alumni survey is sent to every master's graduate who graduated between one and two years before. Information about the outcomes of these evaluations can be found on [intranet](#).

## **Chapter 2 Admission**

### **Section 1 Admission to the bachelor's programme**

#### **Article 4 Bachelor's Admission Board**

- a. There is a Bachelor's Admission Board. The members are appointed by the Executive Board for a period of four years. The members are eligible for reappointment.
- b. The Bachelor's Admission Board is mandated by the Executive Board, within the framework of the law, the adopted policy and these regulations, to decide on admissibility of prospective bachelor's students.

#### **Article 5 Requirements relating to prior education**

The prospective student who wishes to enrol in a bachelor's programme must fulfil the prior education requirements referred to in Articles 7.24 and 7.25 of the WHW, and any other admission requirements of the educational institute as described in Article 8.

#### **Article 6 Admission based on other qualifications**

The prospective bachelor's student who does not fulfil all requirements relating to prior education can still be admitted if he is exempted from those requirements because he has other types of diplomas or fulfils the additional or substituting requirements set by the Bachelor's Admission Board.

#### **Article 7 Entrance examination for the prospective student who is 21 years old or older**

The prospective bachelor's student who is 21 years old or older and who does not fulfil the entrance requirements and who is also not exempted from these requirements on the basis of Article 6 can be admitted on the basis of an entrance examination (Colloquium doctum, Article 7.29 of the WHW).

#### **Article 8 Details of education and entrance examination requirements**

Details of the prior education and entrance examination requirements can be found in Appendix 2.

#### **Article 9 Numerus fixus (fixed quota)**

The Executive Board has set a maximum number of first-year students of the bachelor's programmes Nutrition and Health, Biotechnology and Molecular Life Sciences. Admission to these programmes is based on a selection procedure in the sense of Article 7.53 section 3 WHW. The selection procedure is documented in the regulations for selection and can be found at the websites of the relevant bachelor's programmes:

[Nutrition and Health](#), [Biotechnology](#), [Molecular Life Sciences](#).

### **Section 2 Admission to the master's programme**

#### **Article 10 Master's Admission Boards**

- a. There are four Master's Admission Boards. Every Master's Admission Board has been installed for a domain-specific group of master's programmes.

- b. The members of the Master's Admission Boards are appointed by the Executive Board for a period of four years. The members are eligible for re-appointment.
- c. Every Master's Admission Board is mandated by the Executive Board within the framework of the law, the adopted policy of the University and these regulations, to decide on the admissibility of prospective master's students.

**Article 11** Admission requirements

General admission requirements apply to all prospective master's students. Dependent on the prior education of the prospective master's student, these general admission requirements can be different. Additional requirements may be imposed by individual programmes. Details of the general and additional qualitative admission requirements and of the admission procedure can be found in Appendix 3.

**Article 12** Unconditional admissibility of prospective master's student holding a related bachelor's degree

1. The prospective master's student holding a bachelor's degree of a bachelor's programme that is related with the master's programme is unconditionally admissible to that master's programme. A bachelor's programme is related if:
  - a. The executive board has determined this, as is presented in the [table](#) in Appendix 3, or
  - b. It concerns a bachelor's programme offered by a Dutch university and which programme has the same CROHO-code as the with the prospective master's programme related bachelor's programme as shown in the above mentioned table, or
  - c. It concerns a bachelor's programme of a Dutch university which the Master's Admissions Board has declared to be related to the relevant master's programme, or
  - d. It concerns a bachelor's programme of a university funded by and established in an EER country, which the Master's Admissions Board has declared to be of sufficient academic quality and related to the relevant master's programme.
2. Relationship as meant in the above mentioned section will be determined by assessing whether the field of expertise, the level of knowledge and the type of education of a bachelor's programme is in alignment to the prospective master's programme in such a way that the person who has finished this bachelor's programme can reasonably be expected to be able to complete the prospective master's programme within the nominal study duration.
3. The prospective master's student with a diploma of a flexible programme of a related bachelor's programme is only admissible without further admission requirements if the master's admissions board has determined that the flexible programme of the candidate is related to the relevant master's programme as meant in section 2.

**Article 13** Deficiencies/Linkage programme

- a. To the prospective master's student who does not comply with the admission requirements for a master's programme but, according to

the Master's Admission Board, whose deficiency can be remedied by following a linkage programme, the Master's Admission Board will offer the opportunity to enrol in a linkage programme.. The linkage programme will be determined by the programme director of the relevant master's programme and is tailored to the specific master's programme and the deficiencies of the prospective student.

- b. The linkage programme consists of a maximum of 30 credits and must be completed within one study year.
- c. The prospective master's student enrolls in the linkage programme as a bachelor's student.
- d. After completing the linkage programme, the student is admissible to the master's programme for which the linkage programme was intended.

## **Chapter 3 Content, structure and study load of programmes**

### **Section 1 General**

#### **Article 14** Types of programmes

Wageningen University offers full-time and part-time programmes.

#### **Article 15** Aims and learning outcomes of the programme

The Study Handbook formulates the aims and the intended learning outcomes of each programme. The learning outcomes describe the knowledge, understanding and skills which the student should possess after successfully completing the programme.

#### **Article 16** Curriculum of programmes

The curriculum of each programme can be found in the Study Handbook.

#### **Article 17** Changes in the curriculum of the programme

In case the curriculum of the programme will be changed, the student who had been enrolled before this change will be offered the opportunity to finish his programme without study delay.

### **Section 2 General structure and study load of bachelor's and master's programmes**

#### **Article 18** Bachelor's programmes

- a. The bachelor's programmes represent a study load of 180 credits.
- b. The programmes include a prescribed component (compulsory and restricted optional courses) representing up to a maximum of 150 credits (the major). A programme may offer a selection of various majors. The prescribed component includes a BSc thesis representing a study load of 12, 15, 18, 21 or 24 credits, depending on the programme.
- c. Each programme also comprises a free-choice component with a minimum study load of 30 credits. The student can use this component to take a BSc minor and/or elective courses from Wageningen University or another institute for higher education.

- d. The described BSc minors offered by Wageningen University are mentioned in the Study Handbook and represent a minimum study load of 24 credits and maximum study load of 30 credits. Within these BSc minors, the student can replace one or more courses up to a maximum study load of 6 credits with one or more other relevant courses. This replacement is not permitted in the minor Education.
- e. In the free choice component, the student can also compile an individual minor consisting of a minimum study load of 24 credits and a maximum study load of 30 credits. He must present this individual minor and its proposed title to the Examining Board while requesting approval for the individual examination programme (see Article 20). The proposed title of the minor should not be the same as or similar to a BSc minor already offered by Wageningen University.

**Article 19** Bachelor's honours programme

- a. The honours programme is supplementary to the regular bachelor's programme. It represents an extra study load of 30 credits and is described in the [Study Handbook](#).
- b. The programme and its components are only available to a specially selected group of students. The selection of the candidates and admission to the honours programme is assigned to the selection committee of the honours programme.
- c. The honours programme has its own regulations with rules about selection, participation, the education, the examination and the certificate. The present regulations (EER) are not applicable to the honours programme.

**Article 20** Master's programmes

- a. The master's programmes comprise a study load of 120 credits.
- b. A master's programme may offer various specialisations.
- c. A master's programme contains an MSc thesis (representing a minimum study load of 24 credits) and an academic internship, or, if described in the Study Handbook for this specific master's programme, two MSc theses, together representing a study load of at least 60 credits.
- d. In a master's programme with a sufficient free choice component, the student can compile an individual MSc minor consisting of at least 18 credits. He presents this individual minor and its proposed title to the Examining Board while requesting approval for the individual examination programme (see Article 20).
- e. Each master's programme contains an Academic Master Cluster representing a minimum study load of 12 credits.

**Section 3** *Composition of the individual examination programme*

**Article 21** The individual examination programme

- a. Each student compiles an individual examination programme. The individual programme consists of the compulsory courses of the programme, the restricted optional courses and the free-choice component.
- b. The individual examination programme must be approved by the Examining Board. This procedure is outlined in the Rules and Regulations.



- c. The individual examination programme may cover more credits than the legally required study load of the programme.
- d. Courses taken by the student within the framework of the honours programme are not part of the individual examination programme.
- e. The individual examination programme for the bachelor's programme shall not contain courses especially intended to be part of the master's programme, e.g. the MSc-thesis, the MSc-internship and courses with a course code of which the first number is a 6.
- f. The individual examination programme for the master's programme shall not contain courses which the student followed while enrolled in the bachelor's programme, or exemptions for these courses, regardless of the result achieved.

**Article 22** Courses from outside Wageningen University in the individual examination programme

The student who wishes to follow courses at other institutes for higher education, either in the Netherlands or abroad, requires prior permission from the Examining Board. This procedure is outlined in the Rules and Regulations.

**Article 23** Extra courses

A student may register for extra courses and interim examinations beside the individual examination programme. These courses do not influence the result of the final examination. Extra courses will be stated on the diploma supplement, if the positive result is registered in the student information system before the examination date.

**Section 4** *Flexible bachelor's/master's programme*

**Article 24** Flexible bachelor's/master's programme

- a. Each student has the right to compile a flexible bachelor's or master's programme. The corresponding Examining Board must give its consent for the compilation of such a programme. The Examining Board also determines under which programme offered by the institute the self-compiled programme shall fall for the purpose of determining the application of the law and these regulations. The regulation regarding the flexible programme is an appendix to the Rules and Regulations and can be found at the [website of the Examining Boards](#).
- b. The student following an online master's programme is not allowed to compile a flexible master's programme.
- c. The diploma certificate states that a flexible bachelor's or master's programme was followed and gives the name of the programme with which the self-compiled programme is associated.

**Section 5** *Graduating in two or more programmes at the same level (bachelor's or master's level)*

**Article 25** General requirements for graduating in two or more programmes

To graduate in two or more programmes, the following general conditions must be fulfilled:

- a. The student must enrol in all programmes in which examinations are taken;

b. These must be different programmes with their own CROHO code; When considering approval of the individual examination programmes, the Examining Board will check whether the requirements set in this section have been met.

**Article 26** Requirements for graduating in more than one bachelor's programme

- a. All compulsory courses and restricted optional courses for (each of) the WU programme(s) must be fully completed.
- b. The free-choice component of the WU-programme(s) may coincide either fully or partially.
- c. The free-choice component of the WU-programme(s) shall not include the compulsory or restricted optional courses from (one of) the other (WU or external) programme(s).

**Article 27** Requirements for graduating in more than one master's programme

The individual examination programme of each WU-programme must be unique up to at least 60 credits. If one of the master's programmes is an external *one-year* master's programme, then the overlap of the WU-programme with the other programme(s) shall not account for more than 30 credits. The thesis must be completed for each WU-master's programme. The relevant Examining Board decides whether it is compulsory for the student to follow an academic internship for each programme, and in case of more than one WU-master's programme, whether an Academic Master Cluster must be followed for each programme.

## Chapter 4 Courses (study units)

**Article 28** Types of courses (study units)

Wageningen University provides various types of courses or study units. For some of these courses specific rules apply. These specific types of courses/study units are:

- a. *Academic internship*: a period during which the student, in an internship institute outside the University, gains experience in an environment and through activities which are comparable to an academic starter's position. During the internship the student carries out an assignment, writes a report and gives a presentation.
- b. *Academic Master Cluster*: an interdisciplinary or multidisciplinary group- project within the master's programme which is aimed at acquiring professional skills. Within the AMC there are special options like the Academic Consultancy Training (ACT) or Research Master Cluster (RMC).
- c. *Honours courses*: courses which can only be taken by students who are admitted to the bachelor's honours programme.
- d. *BSc or MSc thesis*: proof of competence in the final phase of the bachelor's or master's programme.
- e. *Capita selecta*: optional courses which cannot be part of the compulsory component of the University's programme and which can only be selected in the free-choice component.
- f. *Dissection free variant*: for certain courses that involve animal testing, a dissection-free variant exists. On the grounds of conscientious

objections, a student can ask permission from the Examining Board to follow the dissection free variant (see Article 49).

**Article 29** Description of courses in the Study Handbook

For all courses, the Study Handbook provides a description of at least the following:

- a. the language of instruction
- b. the content of the course
- c. the number of credits
- d. the learning outcomes
- e. the interim examination method
- f. the examiner, the lecturers and the coordinator,
- g. the teaching methods
- h. whether any prior knowledge is mandatory (Dutch: vereist) and whether any prior knowledge is assumed (Dutch: verondersteld);
- i. whether there are any obligations or requirements with regard to study progress before a student may register for the course and take the interim examination.
- j. whether the course has a maximum number of registrations.
- k. Whether the course is offered as an online course (course description "Online").

**Article 30** Abbreviations for teaching methods

In elaboration of Article 28 sub b and sub g, the following applies. In the descriptions of the courses, the following abbreviations for various teaching methods are used:

EL	E-learning
EO	One-day excursion
EM	Multi-day excursion
F	Field Practical
G	Group work
IN	Internship
IP	Individual paper
IS	Independent study
KC	Knowledge clip
Le	Lecture
P	Practical
T	Tutorial
Th	Thesis

**Article 31** Compulsory attendance for certain teaching methods

In elaboration of Article 28 sub g the following applies:

- a. It is compulsory to attend scheduled course meetings with the following teaching methods: practical (P), fieldwork (F), excursions (EO, ME), group work (G).
- b. For all other teaching methods, any compulsory attendance is specified in the Study Handbook or the Course guide for that particular course.

**Article 32** Mandatory and assumed prior knowledge

In elaboration of Article 28 sub h the following applies:

- a. Only for the bachelor's and the master's thesis mandatory prior knowledge can be required. The quantity of the mandatory prior knowledge, being acquired by passing courses, will be no more than 12 credits and must be described in the Study Handbook. The courses must be part of the prescribed part of the programme.
- b. For the RMC (Research Master Cluster) a finished master's thesis can be required as mandatory prior knowledge.
- c. For all other courses, prior knowledge can only be assumed. Assumed prior knowledge is knowledge which the student is supposed to have acquired before the start of the course and on the basis of which the lecturer will continue his lectures. The assumed prior knowledge will be described as courses which are supposed to have been passed successfully or as previously acquired learning outcomes. For courses in the prescribed component of the programme, prior knowledge can only be assumed if such courses or learning outcomes are part of the prescribed component of the programme and have been scheduled before this very course.

**Article 33** Requirements with regard to study progress

In elaboration of Article 28 sub i, the following applies:

- a. In order to start with the bachelor thesis, the student must have a study progress of at least 102 credits of the mandatory and restricted optional part of the individual examination programme, including all credits of the first year programme and the credits mandatory prior knowledge as meant in Article 31 sub a.
- b. For an AMC a maximum of 12 credits study progress can be required. For ACT, a study progress of at least 12 credits master courses is required on the moment the admission decision is taken. For an AMC and for ACT a study progress of 24 credits can be recommended in the Study Handbook.
- c. For the master's thesis and the internship the prescribed study progress in credits will be mentioned in the Study Handbook.

**Article 34** Registering for courses

- a. The student must register for each course through MyPortal before the deadline set by the University has passed (see [Agenda and calendar Academic year](#)). Deviations from the registration procedure and from the moment of registration are mentioned in the Study Handbook in the course description (see [Study Handbook](#)).
- b. Courses with a maximum number of places have an earlier deadline for registration (at least one and two weeks at most) in order to enable the student to register for a different course when he is not admitted. The student for whom this course is a compulsory course will be admitted unconditionally. The student for whom this course is a restricted optional course will have priority over other applicants.
- c. The bachelor's student who has completed all courses of his individual examination programme but has not yet received the results of all interim examinations and expects to pass the final bachelor examination within two weeks after the beginning of the education term, may, prior to his or her registration for the WU master's programme for which the student is admissible, register for master's courses. If the student does not pass the bachelor's examination, he e

must withdraw within 2 weeks after the beginning of the education term.

- d. Each education term the student can register for courses up to a maximum study load of 15 credits. In any case, the student can register for two courses per term, even if the total study load of these two courses surpasses the maximum of 15 credits. If a student wants to register for an extra course, he must receive approval from the examiner of the extra course before the registration deadline has passed. The examiner will register the student personally.
- e. The student who withdraws from a course within two weeks after the first day of the education period in which the course is given will be deregistered and considered never to have taken that course.

**Article 35**      Scheduling

- a. The courses and corresponding interim examinations and re-sit examinations of the prescribed component of each programme are scheduled in such a way that reasonably no study delay will occur. However, for the courses chosen by the student for the free-choice component of the programme, feasible scheduling cannot be guaranteed.
- b. Compulsory course-based courses and restricted optional courses will solely be scheduled on working days in the designated education periods between 8:20 AM and 19:00 PM (Fridays 8:20 AM and 17:20 PM). Other courses, like online courses, honours programme, summer courses, excursions, can also be scheduled in different periods and on different moments, e.g. also in the evening, in weekends or during holidays.

## **Chapter 5 Interim- and re-sit examinations**

### **Section 1**      *Registration*

**Article 36**      Compulsory registration for interim examinations

- a. In order to take an interim or re-sit examination, the student must register before the deadline set by the University has passed.
- b. If the student is already registered for a course, it is not necessary to register separately for the corresponding interim examination in that education period.
- c. The students who has not registered on time cannot take the interim or re-sit examination.
- d. Until the deadline set by the University has passed, the student can withdraw his registration for an interim or re-sit examination.

**Article 37**      Monitoring preconditions for taking interim examinations

The examiner determines if all preconditions for taking an interim examination have been fulfilled.

**Article 38**      No possibility to re-sit a passed interim examination

If a student has passed an interim examination, he is not allowed to re-sit that examination.

## **Section 2      Examination material**

### **Article 39**      Examination material – general

The questions and assignments contained in a written or oral interim examination shall not exceed the examination material previously published in the Study Handbook and or the course guide.

### **Article 40**      Examination material for an altered or cancelled course

If the examination material or the type of examination for a particular course are significantly altered (regardless of whether or not the same course code is used) or if the course is cancelled, then the interim examination shall additionally be given in the previous form in the re-sit periods of the first year of the altered course, or the first year after the course has been cancelled.

## **Section 3      Type of examination and scheduling**

### **Article 41**      Written interim examinations (also by digital means)

- a. The student can take an interim examination or a re-sit examination for a course in the education period in which the particular course is given.
- b. In addition to the foregoing, the student can also take interim examinations in the re-sit periods, in February and August, unless the situation described in sub c. occurs.
- c. The students is not permitted to re-sit an interim examination in February for a course taken in the immediately preceding education period (period 3) for which he has already taken an interim examination.
- d. Interim examinations and re-sits can be scheduled in the evening (6:30-9:30 p.m.) In general, scheduling of interim examinations in the evening hours will be kept to a minimum.
- e. On one day no more than two interim examinations of courses from the prescribed component of the programme (compulsory and restricted optional courses) shall be scheduled
- f. For online courses that are not scheduled in a specific education period, an interim examination can be scheduled at from regular interim examinations differing moments. For these courses, the student will have at least two opportunities to take an interim examination or re-sit in every academic year.
- g. Online interim examinations should always be organized in such a way that the identity of the student can be ascertained and circumstances under which the examinations are taken can be verified. In the Rules and Regulations procedural rules on online proctoring are outlined.

### **Article 42**      Oral interim examinations

- a. An interim examination will be taken orally if such is determined in the Study Handbook for the particular course or if so determined by the Examining Board.
- b. The oral interim examination will be taken by two academic staff members one of which is the examiner.
- c. Oral interim examinations are open to the public, unless, in special circumstances, the Examining Board determines otherwise.

- d. The examiner(s) and the student decide among themselves the date and time on which the oral interim examination shall be taken or re-sat.
- e. An online oral interim examination consists of an online conversation. It will not be taken in public, but must be recorded and filed by the examiner or the examining board in conformity with the retention period prescribed for written interim examinations.

**Article 43** Internships and theses

In the Study Handbook or the course guide the way internships and theses will be assessed will be specified. In any case the assessment of theses will be executed by two academic Wageningen University staff members one of which is the examiner while the assessment of internships will be executed by two persons working at an academic level, one of which is the examiner.

**Article 44** Request for another type or time of interim examination

In exceptional circumstances and by request of the student, the Examining Board can decide to deviate from the interim examination type and/or the time of examination should the student be unable to take the prescribed type of interim examination or take the interim examination at the prescribed time.

**Section 4** *Assessing, determining and announcing results*

**Article 45** Assessment of interim examinations

- a. Interim examinations are assessed by a numeric mark on a scale from 1 to 10. In order to pass an interim examination the student must achieve a mark of 6 or higher. Marks lower than 6 are rounded off to whole marks, marks of 6 and above are rounded off to half marks.
- b. In the case of a partial interim examination, the examiner may award a pass/fail assessment instead of a numeric mark. A final pass/fail assessment for a course is allowed only with consent of the Examining Board. This is outlined per course in the Study Handbook. A pass/fail assessment is not permitted for theses and internships.
- c. The Rules and Regulations provide further information on the assessment methods and standards for interim examinations.

**Article 46** Results and announcement of results

- a. The examiner determines the result of a written interim examination within ten working<sup>1</sup> days after the day the examination is taken.
- b. The examiner determines the result of an oral interim examination immediately after the examination is taken and provides the student with the result in writing.
- c. In the case of educational units for which no written or oral interim examination is given (such as an internship or thesis), the examiner determines the result within 10 working days after the submission deadline determined by the examiner, on condition that the student has submitted on time. If the student fails to submit on time, the examiner shall determine the result within a reasonable term.

---

<sup>1</sup> Working days: are the weekdays Monday to Friday, with the exception of the national holidays recognised by the CAO of the Dutch Universities and the days between Christmas Day and New Year's Day.

- d. Within the time limits referred to in this Article, the examiner ensures that the results are announced by entering the results in the student information system. The student can find this information on MyPortal.

## **Section 5      *Inspection and discussion***

### **Article 47      Scheduling of inspection and discussion**

- a. Within ten working days after the results are announced, the examiner provides the student with an opportunity to inspect his assessed work.
- b. The examiner can organize the inspection at a determined place and time where he arranges a collective discussion or hands out model answers.
- c. During the inspection, the student has access to his own work, to the questions and assignments of the particular interim examination and to information regarding the standards used for the assessment. Also an examiner or lecturer will be available to give the student an explanation.
- d. If the student is prevented from attending the inspection and discussion due to circumstances beyond his control, he can request inspection within 15 working days after the results have been announced. The examiner decides on the place, time and manner in which the student shall inspect and discuss his work.
- e. Contrary to the provisions stated in subsections b and d the inspection and discussion for online courses will be organized online.

## **Section 6      *Validity period for results of interim examinations and partial interim examinations***

### **Article 48      Validity period for results of interim examinations and partial interim examinations**

- a. The validity period for interim examinations results is six years. At the student's request, the Examining Board can decide to extend the validity period in individual cases. In deciding on the request to extend the validity period, the Examining Board will consider the extent to which the knowledge, insights and/or skills tested by the interim examination in question have demonstrably not become outdated after six years. The programme committee can advise the Examining Board on this.
- b. If the validity period has expired because the student encountered study delay resulting from situations beyond his control as described in Article 7.51 paragraph 2c to h WHW respectively Article 3 sub e to i of the WU Profiling Fund Regulation, which have been reported to the student counsellor, the Examining Board must take this delay into account when making its decision referred to in subsection a.
- c. Results of partial interim examinations or other parts of an interim examination are valid until the end of the academic year following the academic year in which the result was attained, unless the Course guide or Study Handbook states that the validity period is longer (ultimately six years).



## **Chapter 6 Exemptions from interim examinations and practical assignments**

### **Article 49** Exemption from interim examinations

- a. At the written request of the student, the Examining Board can grant an exemption from an interim examination. The Examining Board seeks advice from the relevant examiner.
- b. It is possible that descriptions of knowledge and skills giving grounds for awarding exemptions by the relevant Examining Board are set out in agreements between Wageningen University and other institutes of higher education. In such cases the Examining Board shall base its decisions on these grounds.

### **Article 50** Exemption from compulsory practical assignments

The Examining Board can grant exemption from the obligation to take part in certain practical assignments, whether or not subject to other requirements. Such exemption can be awarded on the grounds of conscientious objections or in very exceptional circumstances.

### **Article 51** Specification in the Rules and Regulations

In the Rules and Regulations, the Examining Board can specify the grounds for exemptions and the procedure for requesting an exemption.

## **Chapter 7 Final examinations, diploma**

### **Article 52** The final examination of the programme

- a. A bachelor's final examination is part of each bachelor's programme
- b. A master's final examination is part of each master's programme.
- c. The student passes the final examination if he has passed all courses in his individual examination programme.

### **Article 53** The degrees attributed to the final examinations of the bachelor's and master's programmes

- a. Based on Article 7.10a.1 of the WHW, the Executive Board awards a Bachelor of Science degree, followed by the name of the corresponding programme, to those who have successfully completed the bachelor's programme. The degree and the programme are stated on the diploma.
- b. Based on Article 7.10a.1 of the WHW, the Executive Board awards a Master of Science degree, followed by the name of the corresponding programme, to those who have successfully completed the master's programme. The degree and the programme are stated on the diploma.

### **Article 54** The final examination results and the date of the final examination

- a. The Examining Board determines the final examination results after all interim examinations of the individual examination programme have been passed.
- b. Contrary to the provisions in Article 51 sub c, the Examining Board can decide that it is not necessary to pass all interim examinations in order to pass the final examination. The applicable regulations on this matter can be found in the Rules and Regulations.
- c. The final examination date is the date on which the positive result of the last interim examination of the individual examination programme is

entered into the student information system, or, when later: the date of approval of the (altered) individual examination programme.

- d. Until the day before the last interim examination of the individual examination programme is taken or the thesis result is announced, the student can apply to the Examining Board for a postponement of the final examination date, so that additional courses can be added to the individual examination programme. The relevant procedure is outlined in the Rules and Regulations.
- e. After the final examination date, the student can remain enrolled and take courses. He will receive a certificate for such courses that are passed.

**Article 55** The diploma and the diploma supplement

- a. The Examining Board issues the student with a diploma and a diploma supplement, as proof of successful completion of the final examination.
- b. The bachelor's diploma states at least the following: the programme, the degree, the final examination date and, if applicable, the major, the minor, the cum laude designation and the teaching credential.
- c. The master's diploma states at least the following: the programme, the degree, the final examination date and, if applicable: the specialisation, the minor, the cum laude designation.
- d. The diploma supplement contains at least the name of the institute and the name, the content and the study load of the programme. The supplement is drawn up in English and is in accordance with the standard European format.

**Article 56** Cum laude

If the final examination shows that the student has demonstrated exceptional proficiency, the Examining Board can award the designation 'cum laude'. To this end, the Examining Board follows the corresponding procedure in the Rules and Regulations.

## **Chapter 8 Language used for education and interim examinations**

**Article 57** Regulation for language of instruction and interim examinations

Regulations on the language used for education and interim examinations, are provided in the Code of Conduct Foreign Languages which is published on the internet in the Student Charter: [Code of conduct Foreign Languages](#).

## **Chapter 9 Studying with a disability or chronic illness**

**Article 58** Adaptations to education and interim examinations

- a. The student with a disability or chronic illness can apply for adaptations to the education, the interim examinations, internships and practical assignments. As far as possible, such adaptations will be tailored to the needs of the individual student. The adaptations shall not detract from the learning outcomes of the course or of the programme and their assessment. The procedures and facilities are

outlined in the regulations 'Studying with a Disability' which can be found in the [Student Charter](#).

- b. After seeking advice from the Study Counselling Services, the Examining Board decides on behalf of the Executive Board on adaptations to educational facilities and interim examinations.

## **Chapter 10 Study advice and counselling, binding study advice**

### **Article 59** Study progress and study counselling in general

- a. The Executive Board ensures the registration of study results so that all students have an overview of their course results via MyPortal.
- b. The Executive Board provides adequate study counselling and facilities in order to ensure sufficient study progress. The study counselling and facilities consist of:
  - The provision of study choice activities (matching) and providing the study choice (matching) advice preceding the first study year;
  - The organisation of the introduction week (AID);
  - Offering group and individual counselling by the study advisors throughout the programme.

### **Article 60** Study advice in the first year of the bachelor's programme

- a. The first-year bachelor's student will receive a binding study advice in writing at the end of that academic year.
- b. The first-year student who has earned fewer than 36 credits of courses from the first year's programme (B1 courses) at the end of that year (last date of results is 31 August), taking in to account his personal circumstances, will be considered to be unsuitable for the programme and therefore receive negative binding study advice.
- c. The enrolment of a student who has received a negative binding study advice as described in section b, will be terminated. The student cannot enrol in this specific bachelor's programme anymore for the subsequent three years. After this three year's period has lapsed, the student can only enrol again for this programme if he will have proven to the satisfaction of the Executive Board, that he is capable of successfully completing the programme.
- d. The Executive Board has set down the procedure of this Article in the Binding Study Advice Regulations. These Regulations can be found in Appendix 4 to these EER.
- e. On behalf of the Executive Board, the Examining Boards give the (binding negative) study advice and execute the Binding Study Advice Regulations.

## **Chapter 11 Complaint and appeal**

### **Article 61** Right of complaint

Any (current, prospective or past) student or extraneous ("concerned party") can submit a complaint to the Facility ([faciliteit@wur.nl](mailto:faciliteit@wur.nl)) regarding the manner in which a body, committee or department of Wageningen University or a

person employed by or working for Wageningen University has treated him in a particular situation. Before submitting a complaint, the concerned party shall do his utmost to settle a dispute, if desired with the intervention of a student counsellor.

**Article 62** Right of appeal

- a. A concerned party can appeal:
  - all decisions of the Examining Board or the examiner;
  - decisions regarding admission;
  - decisions taken by the Bachelor's and Master's Admission Boards;
  - a decision regarding disenrollment or refusal of re-enrolment based on negative binding study advice;
  - In any case all decisions mentioned in Article 7.61 section 1, WHW.
- b. The appeal must be lodged with the Examination Appeals Board (EAB) within six weeks after receipt of the decision. To this end, the concerned party must submit a letter of appeal to the Facility.

**Article 63** Procedure

The procedures for submitting a complaint or lodging an appeal are outlined in the Student Charter under: [Legal protection](#)

## **Chapter 12 Final provisions and implementation provisions**

**Article 64** Implementation

- a. These Regulations enter into force on 1 September 2018.
- b. These Regulations have been adopted by the Executive Board, taking into account the advice of the Programme Board, with approval of the Student Council and if applicable with approval or taking into account the advice of the programme committees, concerning the relevant changes with respect to the EER 2017-2018.

**Article 65** Amendments to the EER

- a. These Regulations can be amended only by decision of the Executive Board after approval from the Student Council and if applicable, approval or advice of the programme committees.
- b. Amendments do not apply in the current academic year, unless the interests of the students are not harmed or if the amendments are necessary because of a statutory obligation.
- c. Amendments shall not negatively impact decisions taken by the Examining Boards on the grounds of these Regulations before the amendment.

**Article 66** Publication

The Executive Board shall ensure the suitable publication of these Regulations and any amendments.

## **Appendices**

## **Appendix 1 List of programmes to which this Education and Examination Regulation applies**

### **Bachelor's programmes**

Agrotechnologie	CROHO code 56831
Animal Sciences	CROHO code 56849
Bedrijfs- en consumentenwetenschappen	CROHO code 56836
Biologie	CROHO code 56860
Biotechnologie	CROHO code 56841
Bos- en natuurbeheer	CROHO code 56219
Communicatie en Life Sciences	CROHO code 50016
Economie en beleid	CROHO code 50101
Environmental Sciences	CROHO code 56283
Food Technology	CROHO code 56973
Gezondheid en maatschappij	CROHO code 50018
Internationale ontwikkelingsstudies	CROHO code 56837
International Land and Water Management	CROHO code 50100
Landschapsarchitectuur en ruimtelijke planning	CROHO code 56848
Moleculaire Levenswetenschappen	CROHO code 59304
Plantenwetenschappen	CROHO code 56835
Soil, Water, Atmosphere	CROHO code 56968
Voeding en gezondheid	CROHO code 56868

### **Master's programmes**

Animal Sciences	CROHO code 66849
Aquaculture and Marine Resource Management	CROHO code 60804
Biobased Sciences	CROHO code 60961
Bioinformatics	CROHO code 60106
Biology	CROHO code 66860
Biosystems Engineering	CROHO code 66831
Biotechnology	CROHO code 66841
Climate Studies	CROHO code 60107
Communication, Health and Life Sciences	CROHO code 66652
Development and Rural Innovation	CROHO code 60103
Earth and Environment	CROHO code 60100
Environmental Sciences	CROHO code 60810
Food Quality Management	CROHO code 60109
Food Safety	CROHO code 60112
Food Technology	CROHO code 66973
Forest and Nature Conservation	CROHO code 66219
Geo-Information Science	CROHO code 60108
International Development Studies	CROHO code 66837
International Land and Water Management	CROHO code 60104
Landscape Architecture and Planning	CROHO code 66848
Leisure, Tourism and Environment	CROHO code 60111
Management, Economics and Consumer Studies	CROHO code 66836
Molecular Life Sciences	CROHO code 60303
Nutrition and Health	CROHO code 66868
Organic Agriculture	CROHO code 69300
Plant Biotechnology	CROHO code 60105
Plant Sciences	CROHO code 66835
Urban Environmental Management	CROHO code 60110



## Appendix 2 Admission to the bachelor's programmes

In order to be admitted to a Wageningen University bachelor's programme, the prospective student must meet the prior education requirements, the additional statutory education requirements, and any conditions that have been set by the Executive Board. The applicable requirements for admissibility to the bachelor's programme are described below. In all cases in which there is no direct unconditional admissibility, the Bachelor's Admission Board decides whether to admit the student. If a Numerus Fixus has been set for a programme, admission will take place on the basis of selection. The student must in this case also meet the prior education requirements set out below.

### 1. VWO diploma (VWO examination achieved after 1 January 2010)

#### a. Correct profile

The prospective student with a VWO diploma obtained after 1 January 2010 with the profile required for the relevant bachelor's programme according to the law and regulations from the ministries, is directly and unconditionally eligible for admission. The required profiles are shown in the table below for each bachelor's programme.

#### b. Not the correct profile

The prospective student who has obtained a VWO diploma after 1 January 2010 but who does not have the required profile, must demonstrate to the satisfaction of the Bachelor's Admission Board that he possesses sufficient knowledge of the missing courses to be able to follow the education within the programme. This is the case if, in addition to the VWO diploma, the core subjects of the profile required for the programme have been passed during the VWO final examination.

Requirements for VWO diploma's new second phase for the various bachelor's programmes				
Programme	VWO profile Nature & Technics (Natuur & Techniek)	VWO profile Nature & Health (Natuur & Gezondheid)	VWO profile Economics & Society (Economie & Maatschappij)	VWO profile Culture & Society (Cultuur & Maatschappij)
Agrotechnologie	•	N	B/S + N + WB	B/S + N + WB
Animal Sciences	•	•	S	S + WA/WB
Bedrijfs- en Consumentenwetenschappen	•	•	•	WA/WB
Biologie	B	N	Not admissible	Not admissible
Biotechnologie*	*	*	2 subjects from: B, N, S*	B + N + S*
Bos- en Natuurbeheer	•	•	A/B	A/B + WA/WB
Communicatie en Life Sciences	•	•	•	•
Economie en Beleid	•	•	•	WA/WB



Requirements for VWO diploma's new second phase for the various bachelor's programmes				
Programme	VWO profile Nature & Technics (Natuur & Techniek)	VWO profile Nature & Health (Natuur & Gezondheid)	VWO profile Economics & Society (Economie & Maatschappij)	VWO profile Culture & Society (Cultuur & Maatschappij)
Environmental Sciences	•	N	N + S	N + S + WA/WB
Food Technology	•	•	N + S + WB	N + S + WB
Gezondheid en Maatschappij	•	•	•	WA/WB
International Land and Water Management	•	N	N	N + WA/WB
Internationale Ontwikkelingsstudies	•	•	•	WA/WB
Landschapsarchitectuur en Ruimtelijke Planning	•	•	•	A/B + WA/WB
Moleculaire Levenswetenschappen*	*	N / (WB + NL&T)*	N + S + WB*	N + S + WB*
Plantenwetenschappen	•	•	2 subjects from: B, N, S	B + N + S
Soil, Water, Atmosphere	•	N	N + S	N + S + WA/WB
Voeding en Gezondheid*	*	*	B + S *	B + S *

Note to the table:

• = admissible

\* = Programme with selection due to *numerus fixus*

A = Geography (Aardrijkskunde)

B = Biology (Biologie)

N = Physics (Natuurkunde)

NL&T = Nature, Life and Technology (Natuur, Leven en Technologie)

S = Chemistry (Scheikunde)

WA = Mathematics A (Wiskunde A)

WB = Mathematics B (Wiskunde B)

+ = and; for example N + S means Physics (Natuurkunde) and Chemistry (Scheikunde)

/ = or; for example WA/WB means Mathematics A (Wiskunde A) or Mathematics B (Wiskunde B)

## 2. VWO diploma ("old style", before 1 January 2010)

The prospective student with a VWO diploma earned before 1 January 2010 must demonstrate to the satisfaction of the Bachelor's Admission Board that he has attained the level and profile as defined in the table. In any case, the

core subjects of the required profile and English and Dutch (for English-taught bachelor's degree programmes, Dutch can be replaced by another course) must be at VWO final examination level "new style".

### 3. HBO propedeuse, HBO diploma

The prospective student who does not have a VWO diploma but has demonstrably passed an HBO propedeuse (foundation year) examination, is exclusively eligible for admission to a bachelor's programme of Wageningen University, if he, in addition to obtaining the HBO propedeuse certificate, demonstrates to the satisfaction of the Bachelor's Admissions Board that he has passed the subjects indicated for the relevant bachelor's programme in the below table.

The prospective student must in any case meet the English language requirement and, if he wishes to complete a Dutch-taught degree programme, must also meet the Dutch language requirement as published on the [website](#).

<b>Programme</b>	<b>Required courses at VWO 6 level, besides meeting English language requirements and, where applicable, Dutch language requirements</b>
Agrotechnologie	Mathematics A or B, Physics, Chemistry or Biology (Wiskunde A of B, natuurkunde, scheikunde of biologie)
Animal Sciences	Mathematics A or B, Physics (Wiskunde A of B, scheikunde)
Bedrijfs- en Consumentenwetenschappen	Mathematics A or B (Wiskunde A of B)
Biologie	Mathematics A or B, Physics, Biology and Chemistry (Wiskunde A of B, natuurkunde, biologie en scheikunde)
Biotechnologie*	Mathematics A or B, Physics and Chemistry (Wiskunde A of B, natuurkunde en scheikunde)
Bos- en Natuurbeheer	Wiskunde A of B, aardrijkskunde of biologie)
Communicatie en Life Sciences	Mathematics C, A or B (Wiskunde C, A of B)
Economie en Beleid	Mathematics A or B (Wiskunde A of B)
Environmental Sciences	Mathematics A or B, Physics, Chemistry (Wiskunde A of B, natuurkunde, scheikunde)
Food Technology	Mathematics A or B, Physics, Chemistry (Wiskunde A of B, natuurkunde, scheikunde)
Gezondheid en Maatschappij	Mathematics A or B (Wiskunde A of B)
International Land and Water Management	Mathematics A or B, Physics (Wiskunde A of B, natuurkunde)
Internationale Ontwikkelingsstudies	Mathematics A or B (Wiskunde A of B)
Landschapsarchitectuur en Ruimtelijke Planning	Mathematics A or B, Geography or Biology (Wiskunde A of B, aardrijkskunde of biologie)

<b>Programme</b>	<b>Required courses at VWO 6 level, besides meeting English language requirements and, where applicable, Dutch language requirements</b>
Moleculaire Levenswetenschappen*	Mathematics B, Physics, Chemistry (Wiskunde B, natuurkunde, scheikunde)
Plantenwetenschappen	Mathematics A or B and two subjects from: Biology, Physics, Chemistry (Wiskunde A of B en twee vakken uit: biologie, natuurkunde en scheikunde)
Soil, Water, Atmosphere	Mathematics A of B, Physics, Chemistry (Wiskunde A of B, natuurkunde en scheikunde)
Voeding en Gezondheid*	Mathematics A, Chemistry, Biology (Wiskunde A, scheikunde, biologie)

\* = Programme with selection due to numerus fixus

#### 4. Other diplomas

The prospective student who does not have the diplomas mentioned under 1, 2 or 3 (for instance students with a foreign diploma) is eligible for admission if he, to the satisfaction of the admission committee, demonstrates that he has received prior education concluded with an exam that provides students with the general knowledge and performance of a VWO examination level, specifically for the core subjects of the profile required for the degree programme in question. The prospective student must in any case meet the English language requirement and, if he wishes to complete a Dutch-taught degree programme, must also meet the Dutch language requirement as published on the [website](#).

<b>Programme</b>	<b>Core Subjects</b>
<b>English-taught programmes</b>	
Animal Sciences	Mathematics + Chemistry (Wiskunde + scheikunde)
Environmental Sciences	Mathematics + Physics + Chemistry (Wiskunde + natuurkunde + scheikunde)
Food Technology	Mathematics + Chemistry + Physics/Biology (Wiskunde + scheikunde + natuurkunde/biologie)
International Land and Water Management	Mathematics + Physics (Wiskunde + natuurkunde)
Soil, Water, Atmosphere	Mathematics + Physics + Chemistry (Wiskunde + natuurkunde + scheikunde)
<b>Dutch-taught programmes</b>	
Agrotechnologie	Mathematics + Physics+ Biology/Chemistry (Wiskunde + natuurkunde + biologie /scheikunde)
Bedrijfs- en Consumentenwetenschappen	Mathematics (Wiskunde)

<b>Programme</b>	<b>Core Subjects</b>
Biologie	Mathematics + Biology + Chemistry + Physics (Wiskunde + biologie + scheikunde + natuurkunde)
Biotechnologie*	Mathematics + Biology + Physics/Chemistry (Wiskunde + biologie + natuurkunde/scheikunde)
Bos- en Natuurbeheer	Mathematics + Geography/Biology (Wiskunde + aardrijkskunde/biologie)
Communicatie en Life Sciences	Mathematics (Wiskunde)
Economie en Beleid	Mathematics (Wiskunde)
Gezondheid en Maatschappij	Mathematics (Wiskunde)
Internationale Ontwikkelingsstudies	Mathematics (Wiskunde)
Landschapsarchitectuur en Ruimtelijke Planning	Mathematics + Geography/Biology (Wiskunde + aardrijkskunde/biologie)
Moleculaire Levenswetenschappen*	Mathematics + Physics + Chemistry (Wiskunde + natuurkunde + scheikunde)
Plantenwetenschappen	Mathematics + Biology + Physics/Chemistry (Wiskunde + biologie + natuurkunde/scheikunde)
Voeding en Gezondheid*	Mathematics + Chemistry + Biology (Wiskunde + scheikunde + biologie)

\* = Programme with selection due to numerus fixus

## 5. Colloquium doctum

The prospective student who does not have the diplomas listed under 1 through 4, and is 21 years or older, may be exempted by the Bachelor's Admission Board from the prior education requirements listed earlier per category, if he has, on the grounds of a colloquium doctum, demonstrated his suitability for the relevant education and that he meets the English language requirements and the Dutch language requirements for Dutch-taught bachelor's programmes. In such cases, Wageningen University demands that the prospective student provides partial VWO exam certificates for the subjects that are required for the relevant bachelor's programme, as specified in the below table.

An overview of the bachelor's programmes for which a Colloquium Doctum can be requested	
<b>Bachelor's programme</b>	<b>Required courses (at VWO level 6)</b>
Biologie	Biology, Physics, Chemistry, Mathematics A or B, Dutch, English
Biotechnologie*; Moleculaire Levenswetenschappen*; Plantenwetenschappen	Physics, Mathematics A or B, Chemistry, Dutch, English.
Animal Sciences; Food Technology; Soil, Water, Atmosphere; Environmental Sciences	Mathematics A or B, Chemistry, English, Physics

An overview of the bachelor's programmes for which a Colloquium Doctum can be requested	
<b>Bachelor's programme</b>	<b>Required courses (at VWO level 6)</b>
	and one of the following subjects: Geography, Biology or Economy.
International Land and Water Management	Mathematics A or B, Physics, English and two of the following subjects: Dutch, Geography, Biology or Economy.
Voeding en Gezondheid*	Biology, Mathematics A or B, Chemistry, Dutch, English.
Agrotechnologie	PMathematics A or B, Physics, Dutch, English and one of the following subjects: Chemistry or Biology.
Bos- en Natuurbeheer; Landschapsarchitectuur en ruimtelijke planning	Mathematics A or B, Dutch, English and Geography or Biology and one of the following subjects: Physics, Chemistry, Geography, Biology, Economics.
Bedrijfs- en Consumentenwetenschappen; Economie en Beleid; Gezondheid en Maatschappij; Internationale Ontwikkelingsstudies; Communicatie en Life Sciences	Mathematics A or B, Dutch, English and two of the following subjects: Physics, Chemistry, Geography, Biology, Economics, History, Social Sciences.
* = Programme with selection due to Numerus Fixus	

### Appendix 3 Admission to the master's programme

Table as referred to in article 12, section 1 subsection a of the EER.

	BSc Agrotechnologie	BSc Bedrijfs- en Consumentenwetenschappen	BSc Biologie	BSc Biotechnologie*	BSc Soil, Water, Atmosphere	BSc Bos- en Natuurbeheer	BSc Communicatie en Life Sciences (Communication and Life Sciences)	BSc (Animal Sciences)	BSc Economie en Beleid	BSc Gezondheid en Maatschappij	BSc International Land and Water Management	BSc Internationale Ontwikkelingsstudies	BSc Landschapsarchitectuur en ruimtelijke planning	BSc Food Technology	BSc Environmental Sciences	BSc Moleculaire Levenswetenschappen*	BSc Plantenwetenschappen	BSc Tourism	BSc Voeding en Gezondheid (Nutrition and Health)*
MAB	x																		
MAM			x			x		x							x				
MAS			x					x								x	x		
MBF			x	x				x											
MBI			x																
MBT				x												x			
MCH							x			x		x							
MCL					x	x					x		x		x				
MDR	x		x	x	x	x		x			x		x	x	x	x	x		x
MEE					x														
MES															x				
MFN						x													
MFQ		x												x					x
MFS														x					x
MFT				x										x					
MGI					x	x					x		x						
MID							x		x	x		x						x	
MIL											x								

MLE		x				x						x	x					x	
MLP													x						
MMD																			
MME		x							x	x									
MML				x													x		
MNH																			x
MOA								x										x	
MPB			x	x														x	
MPS			x															x	
MUE															x				
MWT				x															

\* Programme with selection due to Numerus Fixus

### Admission requirements and regulations for MSc programmes

These MSc admission regulations are an appendix to and form part of the Education and Examination Regulations (EER/ OER) of Wageningen University (WU) and provide the procedure and requirements for admission to the MSc programmes. The Master's Admission Boards are authorised by the Executive Board to decide on admission on the basis of the EER and these regulations.

1. Application procedure
  - 1.1. The prospective master's student who is seeking admission to one of the Wageningen University MSc programmes, is required to submit an application via the website [www.studielink.nl](http://www.studielink.nl).
  - 1.2. The application, including all necessary documents, should be submitted before the application-deadline that is mentioned on the [WU website](#).
  - 1.3. Only full applications, including application form, certified copy of the degree certificate (if already available), academic transcripts, English test results (if required), statement of purpose, CV, and additional documents if required by the specific programme applied for, are taken into consideration. If the degree certificate is not yet available this document can be submitted ultimately 31 August.
  
2. Admission requirements
  - 2.1. The prospective master's student with a diploma of a related bachelor's programme is admissible without further admission requirements. Whether a bachelor's programme is related to the prospective master's programme is determined on the basis of Article 12 of the EER, and, if applicable, on the basis of the [Table](#) meant in Article 12, section 1 sub a, of the EER.
  
  - 2.2. The prospective master's student who doesn't comply with article 2.1. must meet the following admission requirements:
    - i. Level: a Bachelor degree (or an equivalent award at ISCED 2011 level 6) in a field of science relevant to the selected programme. A Bachelor degree is considered relevant if the bachelor programme is sufficiently aligned to the relevant master's programme.
    - ii. Quality: sufficient quality of the Bachelor degree and the sufficient abilities and knowledge of the student, as shown by an average mark of at least 7 (Dutch

system), a Grade Point Average (GPA) of at least B/B+ (US system) or a classification as 2nd upper (UK system). Detailed information on other international equivalents of the required quality is published on the WU website.

- iii. English proficiency: WU's standard English proficiency requirements are published at the [WU website](#). There are two levels described and at the website is pointed out which level is required for which programme. This requirement doesn't apply for the candidate with a bachelor's diploma of a Dutch university because such student is expected to have acquired the required English proficiency.

2.3. A quality of the Bachelor degree just falling short of the requirements mentioned in 2.1b can only result in admission at the discretion of the Admission Board, when there are sufficient compensating factors such as:

- a) Thesis result;
- b) Scores for the courses that are of particular relevance to the MSc programme applied for;
- c) Indisputable upward trend of course grades;
- d) A declaration of the educational institute of the applicant on a deviating GPA policy;
- e) Achievements in postgraduate education;
- f) Multiple studies;
- g) Scores for WU courses (by exchange students or students taking a minor);
- h) Reference letters;
- i) Quality of the degree awarding institution;

2.4. In addition to the general admission requirements, programmes can decide that additional specific admission requirements are applicable. Detailed information on the programme-specific requirements is published on the [WU-website](#), on the webpages of the relevant MSc-programmes (section "admission and application").

### 3. Admission decision

3.1 The admission decision is taken by the relevant, domain-specific Admission Board on behalf of the Executive Board.

3.2 The applicant will receive a decision ultimately 8 weeks after the complete application was submitted.

3.3 The applicants can be admitted provisionally if the Bachelor's degree certificate hasn't been issued yet. In such case the applicant will be informed that admission will only become definitive when a certified copy is submitted.

### 4. Appeal

4.1 Applicants who do not agree with decisions based on these regulations can appeal within six weeks after receipt of the decision. The appeal must be in writing and directed at the Board of Appeals for Examinations. The appeal has to be sent to the Facility ([faciliteit@wur.nl](mailto:faciliteit@wur.nl)).



- 4.2 Before an appeal is taken into consideration, the Board of Appeals sends a notice of appeal to the Admission Board, inviting the Board to contact the appellant in order to determine whether or not an amicable settlement of the dispute is possible. The Admission Board shall reconsider the application. Appellants can supply additional documents to support their application.
- 4.3 Within three weeks the Admission Board shall report to the Board of Appeals whether or not an amicable settlement has been reached. If this is not the case, the Board of Appeals shall start the appeal procedure.

#### **Appendix 4 Regulations Binding Study Advice (BSA)**

These regulations are an elaboration of Article 59 of the Education and Examination Regulations (EER), and lay out the procedures for giving binding study advice during the first year of a Bachelor's programme. If and in so far an article of the English version of these Regulations differs from the Dutch version, the meaning of the relevant article in the Dutch version is applicable.

##### **Article 1** Procedure for giving pre-advice

1. Not later than 20 working days after the end of the February re-sit period of the first academic year of enrolment in a Bachelor's programme, the Examining Board, acting on behalf of the Executive Board, will provide the student with a pre-advice.
2. This pre-advice counts as a warning to prevent a negative study advice, which may be given at the end of the first year of enrolment in the Bachelor's programme.
3. The standard to receive a positive pre-advice is a minimum of 18 credits earned.
4. The pre-advice is given by email and must at least contain:
  - a. the student's name and student number;
  - b. the number of credits earned by the student;
  - c. if the student meets the standard, a positive pre-advice: 'expected to meet the requirements for the degree programme';
  - d. if the student does not meet the standard, a negative pre-advice: 'on the basis of the current study results not expected to meet the requirements for the degree programme';
  - e. in case of a negative pre-advice: notice of a reasonable term (until the end of the academic year) within which study results must have improved to a certain extent, in order to provide the Executive Board with a basis for giving a positive advice as described in these regulations;
  - f. in the event of a negative pre-advice as described in subsection d: a strong recommendation to make an appointment with a study adviser;
  - g. date and signature by or on behalf of the Examining Board.
5. No rights to a positive study advice can be derived from a positive pre-advice.
6. Following a negative pre-advice, the student is strongly advised to meet with the study adviser and discuss how he can still achieve the required standard within the course of the academic year. The study adviser will document in writing the agreements made with the student.
7. If due to exceptional personal circumstances as described in Article 5 of these Regulations, the student is not able to meet the standard, the student should make these circumstances known to the student dean.

The student dean will record these circumstances in writing and agree with the student as to whether the latter must provide further proof of said circumstances. The student dean, in consultation with the student, will inform the study adviser and Examining Board of these personal circumstances in a timely fashion.

**Article 2** Procedure for giving final study advice

1. Not later than 20 working days after period 6 of the first academic year of enrolment in the Bachelor's programme, the Examining Board, acting on behalf of the Executive Board, will provide the student with a final study advice.
2. This final study advice is based on the results achieved by the student up to and including period 6
3. If, following the results earned during the re-sit period, the study advice must be adjusted due to the standard having been met, the Examining Board will revoke the binding negative study advice. Instead, the Examining Board will give a final positive study advice. NOTE: the rejection resulting from the negative study advice given directly after period 6 is a valid definitive decision and must be appealed if the student disagrees with this rejection. See Article 6 paragraph 3.
4. The standard for a positive study advice is at least 36 credits earned or having passed all courses of the first year of the Bachelor's programme.
5. A final study advice is given by mail and email and must at least contain:
  - a. the student's name and student number;
  - b. the number of credits earned by the student;
  - c. if the student meets the standard, a positive study advice: 'expected to meet the requirements for the degree programme';
  - d. if the student does not meet the standard, but the Examining Board has taken the student's personal circumstances into account, a conditional positive study advice: 'although not having met the standard due to personal circumstances, is conditionally expected to meet the requirements for the degree programme';
  - e. if the student does not meet the standard and there are no personal circumstances to be taken into account by the Examining Board, a negative study advice: 'not expected to meet the requirements for the degree programme due to study results not meeting the standard set by Wageningen University' and the binding rejection: 'following the negative study advice the enrolment for the degree programme will be terminated at the end of the academic year';
  - f. if a conditional positive study advice has been given as described in subsection d: notice that the student is still required to meet the standard of 36 credits (including the study credits earned

- during the first year of enrolment) earned from completed first-year courses in the following study year;
- g. if a negative study advice with a binding rejection is given as described in subsection e: the manner in which and to what extent personal circumstances have been taken into account;
  - h. if a negative study advice with a binding rejection is given as described in subsection e: the three-year period stipulated by the rejection during which the student cannot re-enrol for the degree programme in question;
  - i. the possibility to appeal to the Examination Appeal Board within the applicable term;
  - j. if a negative study advice with a binding rejection is given as described in subsection e: notice that the student, through passing re-sits during the re-sit period in August may still meet the standard, resulting in the Examining Board withdrawing the negative study advice given earlier and giving a positive advice instead;
  - k. date and signature by or on behalf of the Examining Board.

**Article 3**      Establishing the standard for study advice

1. The standard for the study advice is expressed in credits earned for completed courses of the first-year study programme. Credits are study credits ('studiepunten') as described in Article 7.4 of the Higher Education and Research Act (WHW).
2. Only successfully completed courses are included in determining whether the standard has been met. Results for course components are not included.
3. The credits for first year units of study for which an exemption has been granted are not included in determining whether the standard has been met.
4. If the student dis-enrols during the first year at any time and re-enrols in a later academic year for the same degree programme, courses that were completed during the initial year of enrolment are not included in determining whether the standard has been met.
5. If the student has received a conditional positive study advice as described in Article 2, section 5, subsection d, the courses completed during the first year of enrolment and corresponding results are included in determining whether the standard has been met for the second year of enrolment. If the student fails to meet the standard during the second year of enrolment, he will receive a binding negative study advice towards the end of the second academic year, in accordance with Article 2, section 5, subsection e, since in this case the conditions linked to the conditional positive study advice have not been met.
6. If a student transfers from one degree programme to another programme at Wageningen University during the first year of

enrolment, the credits earned during the enrolment in the previous degree programme are not included in determining whether the standard has been met. To meet the standard for the programme to which the student has transferred, the student has to comply with Article 3 subsection 7.

7. If a student registers for the first year of a degree programme after 1 October of that year, he must meet the standard within one calendar year, and thus he must have obtained the required number of credits of B1-courses of the first-year's programme or have finished the first-year's programme (having passed all B1-courses) .
8. A student who registers for two (or more) bachelor degree programmes both during his first year of enrolment at Wageningen University, must meet the standard of 36 credits for in any case one of the programmes for which he had been registered.
9. A student who, during his second or later year of enrolment for his (first) WU bachelor degree programme, decides to enrol for a second WU bachelor degree programme, will not be subject to a binding study advice for his second WU bachelor degree programme.

**Article 4** Taking into account the personal circumstances and the hearing of the student

1. In giving a binding negative study advice the Examining Board will take the personal circumstances of the student into account.
2. Personal circumstances that are to be taken into account are listed in Article 5, to the extent to which the Examining Board deems them to have resulted in the student in question being unable, in all fairness, to have met the standard. In reaching this decision, the Examining Board will also take into account the extent to which the student made these circumstances known to the student dean in a timely fashion so as to enable Wageningen University to adapt educational facilities to these circumstances where possible.
3. The Examining Board will give the student the opportunity to provide a written explanation of these personal circumstances, along with a written recommendation by the student dean. The student will have the opportunity to be heard before the Examining Board decides to issue a binding negative study advice.
4. The Examining Board is not bound by the recommendation of the student dean, but seriously takes this recommendation into consideration.

**Article 5** Personal circumstances

1. The exclusive list of personal circumstances that may be taken into account in reaching a decision to give a study advice are as follows:

- a. illness of the student;
  - b. disability or chronic illness of the student;
  - c. pregnancy of the student;
  - d. exceptional family circumstances;
  - e. participating in world class sports;
  - f. membership of the Student Council, membership of the Programme Board, membership of a board of a foundation which, according to its articles of association, is involved in the exploitation of student facilities, or an organisation that is deemed by the Executive Board to have a similar task;
  - g. other circumstances described by the Executive Board in the regulations based on articles 7.8b, paragraph 6, and Article 7.9, paragraph 5 of the WHW, in which the student is undertaking activities in relation to the organisation and the management of affairs of Wageningen University;
  - h. the membership of the board of a sizable student organisation with full legal status, exclusively insofar as it is a student organisation recognised by the Financial Student Support Regulations, and only if the student has held a position which entitles him to a six month's compensation from the Profiling Fund.
2. The student is obligated to notify the student dean of any personal circumstances as soon as possible, within two months after their occurrence. The student dean will then make a note of it in the student's file and ensure that these circumstances, if possible, are substantiated with evidence. The student dean, in consultation with the student, will inform the study adviser and Examining Board of these personal circumstances in a timely fashion.

**Article 6**          Hardship Clause

The Examining Board may, in exceptional individual cases, derogate from or not apply the provisions in articles 2 and 3, insofar application of these provisions, considering the interests they intend to protect, would result in an exceptional case of extreme unfairness.

**Article 7**          Article 7          Appeal

1. The student may appeal any decision based on these regulations, and in particular a rejection resulting from a final negative study advice as described in Article 7.8b, sections 3 and 5 of the WHW. This rejection includes the decision to dis-enrol the student and prevent the student from re-enrolling in the same programme for a three-year period.
2. A student may appeal a decision within six weeks after receipt of the decision. The procedure is described in Chapter 11 "Complaint and appeal" of the EER.
3. This term of appeal will not be suspended pending the results earned during the re-sit period. In such event, however, the student can request, in his written appeal, to suspend the procedure pending the results the student will earn during the re-sit period.

4. Appealing a decision does not suspend the validity of the binding study advice. The student may not re-enrol for the same degree programme, even if the new academic year begins before the procedure is completed.

**These regulations have been adopted by the Executive Board on 16 July 2018**