

## Education and Examination Regulations Master Water Technology (joint degree) 2014-2015 (general section)

The Education and Examination Regulations (EER) are a legally required set of regulations (Article 7.13 WHW) that provides students with information about and establishes regulations concerning their study programme MSc Water Technology. The EER consists of two parts: a general section and the [Study Handbook](#). For each study programme, the Study Handbook describes the learning objectives, the programme structure and planning and provides detailed information on all courses and the corresponding interim exams offered within this study programme. The EER is part of the [Student Charter](#), which contains a number of other regulations applicable to students.

In addition to the EER, the Examining Board has adopted [Regulations and Guidelines](#) in which the procedures regarding interim examinations and the tasks and authorities of the Examining Board and examiners are specified. The most important topics relate to registration and withdrawal for interim examinations, assessment and standards for interim examinations, various approval procedures, exemption procedures, rules for graduating 'cum laude', maintaining order during interim examinations and measures in case of fraud.

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## Chapter 1 Introductory provisions

### Article 1 Scope of the regulations

- a. These regulations apply to the education and examinations of the joint degree Msc Water Technology of Wageningen University, University of Groningen and Twente University, as included in the Central Registers of Higher Education (Crohonr 65005. The programme is provided within the Collaboration Agreement closed between the named three universities.
- b. These regulations apply to all students enrolled for the academic year 2014-2015.
- c. These regulations are available only in English.

### Article 2 Definitions

The following definitions apply:

- a. *Admission Board*: the board established by the joint Executive Boards to decide on the admission of students to the programme in accordance with the admission regulations provided by law and by these Regulations.
- b. *Credits*: the unit used to indicate the study load of a programme and study unit as provided by the European Credit Transfer and Accumulation System (ECTS). A credit consists of 28 hours of tuition, examinations and study hours and is equal to a study point as referred to in Article 7.4 sub 1 of the WHW (Higher Education and Scientific Research Act).
- c. *Course*: a study unit of a programme as referred to in Article 7.3 section 2 of the WHW.
- d. *Examining Board*: the board established by the joint Executive Boards, as referred to in Article 7.12 of the WHW, which is responsible for the (interim) examinations of the programme.
- e. *Education period*: the period in which tuition is given, which includes self-study and exams.
- f. *Final exam*: the final master's exam for the master's programme, as referred to in Article 7.3 section 3 of the WHW.
- g. *Interim examination, re-sit*: an assessment of knowledge, understanding and skills relating to a course.
- h. *Interim examination period*: part of the education period in which the opportunity is given to take interim examinations in the courses given during that period. If an education period does not have a general examination period, the interim examinations will be scheduled individually.
- i. *In writing*: the term 'in writing' mentioned in these Regulations (for example with exams or written papers) also includes digital means;
- j. *Practical assignments*, as referred to in Article 7.13 sub 2t WHW, in one of the following forms:
  - Participation in practical's (lab work, etc.),
  - Participation in fieldwork or excursions or,
  - Participation in another teaching activity which is directed at achieving certain skills
- k. *Regulations and guidelines*: the Regulations and Guidelines adopted by the Examining Board, as referred to in Article 7.12b section 3 of the WHW, in which the procedures concerning interim examinations, final examinations and the tasks and authorities of the Examining Board and examiners are specified. The Regulations and Guidelines can be found in the [Student Charter](#).
- l. *Re-sit period*: the period in the academic year, outside the education period, in which students have the opportunity to re-sit exams.
- m. *SSC*: Student Service Centre.
- n. *Student*: the person entitled to education and/or examination facilities by virtue of the law.
- o. *Student with a disability or chronic illness*: a student with an illness which is currently considered to be chronic or permanent and which is a structural impediment to his or her participation in education or interim exams.
- p. *Study Handbook*: contains the part of the EER relating to the particular study programmes and is available on internet: [www.studiegids.wu.nl](http://www.studiegids.wu.nl) (Dutch) or [www.studyhandbook.wu.nl](http://www.studyhandbook.wu.nl) (English).
- q. *Study guide*: a document provided by the examiner giving extra information on a course.
- r. *WHW, the Law*: the Higher Education and Research Act.

## Chapter 2 Admissions

### Article 3 Admission

Prospective master's students can enrol in the master's programme after the Admission Board has confirmed that they fulfil the admission requirements.

### Article 4 Admission requirements

General admission requirements apply to all prospective masters' students. Additional requirements may be imposed by individual programmes. Details of the admission requirements can be found in Appendix 1 and at <http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/Show-SSC/Admission-Requirements-MSc.htm>

### Article 5 Admissibility of students holding a bachelor's degree from Wageningen University, the University of Groningen or Twente University

Prospective master's student holding a bachelor's degree from Wageningen University, the University of Groningen or Twente University are unconditionally admissible to one or more of the master's programmes designated by their Executive Boards, as provided in Appendix 1.

### Article 6 Deficiencies/Linkage programme

- a. Prospective master's students who do not comply with the admission requirements for a master's programme can enrol in a linkage programme if, according to the Master's Admission Board, those deficiencies can be remedied by following such a linkage programme. The linkage programme is tailored to the specific master's programme and the deficiencies of the prospective students.
- b. The linkage programme consists of a maximum of 30 credits and must be completed within one study year.
- c. Prospective master's students enrol in the linkage programme as bachelor's students.
- d. After completing the linkage programme, students are admissible to the programme.

## Chapter 3 Content, structure and study load of the study programme

### Paragraph 1 General

#### Article 7 Type of study programme

The Master Water Technology is a full time study programme.

#### Article 8 Aims and learning outcomes of the study programme

The Study Handbook formulates the aims of the programme and the intended learning outcomes. The learning outcomes describe the knowledge, understanding and skills which the student should possess after successfully completing the programme.

#### Article 9 Curriculum of the study programme

The curriculum of the study programme can be found in the Study Handbook.

### Paragraph 2 General structure and study load of the programme

#### Article 10 Master's programme

- a. The MWT master's programme represents a total study load of 120 credits; 60 credits per academic year.
- b. The master's programme consists at least up to 60 credits of an MSc thesis (representing a minimum of 38 credits) and an academic internship.
- c. The programme contains an Academic Master Cluster representing 10 credits.

### **Paragraph 3    Composition of the individual examination programme**

#### **Article 11**    The individual examination programme

- a. Each student compiles an individual examination programme. The individual programme comprises the compulsory courses, the limited-choice courses and the free-choice component.
- b. The individual examination programme must be approved by the Examining Board. This procedure is outlined in the Regulations and Guidelines.
- c. The individual examination programme may consist of more credits than the legally required study load of the programme.
- d. The individual examination programme for the master's programme may not contain courses which the student followed while enrolled in the bachelor's programme, or exemptions for these courses, regardless of the result achieved.

**Article 12**    Courses from outside Wageningen University in the individual examination programme  
Students who wish to follow courses at other institutes for higher education, either in the Netherlands or abroad, which are meant to replace courses contained in the compulsory component of the programme or the free choice component, require prior consent from the Examining Board. This procedure is outlined in the Regulations and Guidelines.

#### **Article 13**    Extra courses

A student can register for extra courses and interim examinations beside the individual examination programme. These courses do not influence the result of the final exam. Extra courses will be stated on the diploma supplement, when the positive result is registered in the student information system before the examination date (see Article 37)

### **Paragraph 4    Flexible master's programme**

#### **Article 14**    Flexible master's programme

Each student has the right to compile a flexible master's programme. The Examining Board must give its consent for the compilation of such a programme. The diploma certificate states that a flexible master's programme was followed and gives the name of the programme Water Technology.

### **Paragraph 5    Graduating in two or more programmes**

#### **Article 15**    General requirements for graduating in two or more programmes.

Graduating in two or more programmes is possible when the following conditions are fulfilled:

- a. The student enrolls in all programmes in which exams are taken;
- b. These must be different programmes with their own CROHO code;
- c. These must be programmes at master's level.

When submitting the individual examination programmes for approval, the Examining Board checks whether these requirements set in Article 16 have been met.

#### **Article 16**    Requirements for graduating in more than one master's programme

Notwithstanding the general requirements set out in Article 15, the following requirements apply for graduating in more than one master's programme:

- a. The individual examination programmes of all programmes should be unique up to at least 60 credits. If one of the master's programmes is an external, one-year master's programme, then the overlap with the other programmes may not account for more than 30 credits. The thesis must be completed for each master's programme.
- b. The relevant Examining Board decides whether it is compulsory for the student to follow an academic internship for each programme (or to write a second MSc thesis) and whether an Academic Master Cluster must be followed for each programme.

## Chapter 4 Courses (study units)

### Article 17 Types of courses (study units)

Wageningen University provides various types of courses or study units. For some of these courses specific rules apply. The most important types of courses/education units are:

- a. *Academic internship*: a period during which the student, in an internship institute outside the University, gains experience in an environment and through activities which are comparable to an academic starter's position. In most cases the student carries out an assignment and writes a report.
- b. *Academic Master Cluster*: an interdisciplinary or multidisciplinary group project within the master's programme which is aimed at acquiring professional skills.
- c. *MSc thesis*: proof of competence in completion of the master's programme.
- d. *Capita selecta*: optional courses which are not part of the compulsory component of the University's programme but which can be selected in the free-choice component.

### Article 18 Description of courses in the Study Handbook

For all courses, the Study Handbook provides a description of at least the following:

- a. the language of instruction
- b. the content of the course
- c. the number of credits
- d. the learning outcomes
- e. the interim examination method
- f. the examiner and the tutor
- g. the teaching methods
- h. any obligations or requirements with regard to study progress before a student may register for the course or take the interim examination.
- i. whether any prior knowledge is assumed or required, in the form of courses followed or otherwise.
- j. whether the course has a maximum number of registrations.

### Article 19 Abbreviations for teaching methods

In the descriptions of the courses, the following abbreviations for various teaching methods are used:

C	Lectures
EE	One-day excursion
IP	Individual paper
IT	ICT-supported education
L	Literature study
ME	Multi-day excursion
PE	Extensively supervised practical
PI	Intensively supervised practical
PJ	Project education
PO	Problem-based learning
V	Fieldwork
SW	Study guidance/tutorial
Z	Independent learning/Self study

### Article 20 Compulsory attendance for certain teaching methods

- a. It is compulsory for students to attend scheduled course meetings with the following teaching methods: practical (PI, PE), fieldwork (V), excursions (ME, EE) Project education (PJ) and problem-based learning (PO).
- b. For all other teaching methods, any compulsory attendance is specified in the Study Handbook or the study guide for that particular course.

**Article 21** Scheduling of courses

The courses and corresponding interim examinations and re-sit exams of the prescribed component of each study programme are feasibly scheduled. However, the courses chosen by students for the free-choice component of the programme may not be feasibly scheduled.

## **Chapter 5 Testing**

### **Paragraph 1 Interim examinations/registration**

**Article 22** Re-sit possibility for passed examinations

If a student has passed an examination, he is allowed to re-sit that examination. The highest grade counts.

### **Paragraph 2 Interim examinations/examination material**

**Article 23** Examination material – general

The questions and assignments contained in a written or oral interim examination shall not extend beyond the examination material already made known.

**Article 24** Examination material for an altered or cancelled course

If the examination material or the type of examination for a particular course are significantly altered (regardless of whether or not the same course code is used) or if the course is cancelled, then the interim examination given in the re-sit periods of the first year for that the altered course or the first year after the course has been cancelled shall also be in the previous form.

### **Section 3 Interim examinations/type of exam and scheduling**

**Article 25** Written examinations (also by digital means)

- a. Students can take an examination for a course in the education period in which the particular course is given.
- b. In addition to the foregoing students can also take examinations in the re-sit period in August, and/or the interim examination period after the education period of the next academic year, in which the course is given.

**Article 26** Oral interim examinations

- a. An examination will be taken orally if such is determined in the Study Handbook for the particular course or if so determined by the Examining Board.
- b. Oral examinations are open to the public, unless, in special circumstances, the Examining Board determines otherwise.
- c. The examiner(s) and the student decide among themselves the date and time on which the oral examination shall be taken or re-sit.

**Article 27** Request for another type or time of examination

In exceptional circumstances and by request of the student, the Examining Board can decide to deviate from the examination type and/or the time of examination should the student be unable to take the prescribed type of examination or take the examination at the prescribed time.

## **Section 4 Interim examinations: assessing, determining and announcing results**

### **Article 28** Assessment of interim examinations

- a. The assessed interim examinations are marked numerically on a scale from 1 to 10. In order to pass an exam, students must achieve a mark of 6 or higher. Marks lower than 6 are rounded off to whole marks, marks of 6 and above are rounded off to half marks.
- b. In the case of a partial interim examination, the examiner may award a pass/fail assessment instead of a numeric mark. A pass/fail assessment for courses is permitted only after consent is given by the Examining Board. This is outlined per course in the Study Handbook.
- c. The academic internship is assessed with a mark.
- d. The Regulations and Guidelines provide further information on the assessment methods and standards for interim examinations.

### **Article 29** Interim examination results and announcement of results

- a. The examiner determines the result of a written interim examination within ten working<sup>1</sup> days after the day on which the examination is taken.
- b. The examiner determines the result of an oral interim examination immediately after the examination is taken and provides the student with the result in writing.
- c. Regarding educational units for which no written or oral interim examination is given (such as an internship or thesis), the examiner determines the result within 10 days after the submission deadline, as determined by the examiner, on condition that the student has submitted on time. If the student fails to submit on time, the examiner shall determine the result within a reasonable term.
- d. Within the time periods referred to in this Article, the examiner ensures the results are announced by entering the results in the student information system. Students can find this information on MyPortal.

## **Section 5 Right of inspection and discussion**

### **Article 30** Scheduling inspection and discussion

- a. Within two weeks after the results are announced, the examiner provides the students with an opportunity to inspect their assessed work.
- b. The examiner can schedule the inspection at a place and time whereby he/she arranges a collective discussion or hands out model answers.
- c. During the discussion or inspection, students have access to their own work, to the questions and assignments of the particular interim examination and to information regarding the standards used for the assessment.
- d. If students are prevented from attending the inspection and discussions due to circumstances beyond their control, they can still request the right to inspection within three weeks after the results have been announced. The examiner decides on the place, time and manner in which the students shall inspect and discuss their work.

## **Paragraph 6 Validity period for results of examinations and partial examinations**

### **Article 31** Validity period for results of interim examinations and partial examinations

- a. The validity period for interim examination results is 6 years. In exceptional circumstances the Examining Board, at the request of the student, can decide to extend the validity period.
- b. Results of partial examinations or other parts of an interim examination are valid until the end of the academic year following the academic year in which the result was attained, unless otherwise stated in the study guide or Study Handbook, but with a maximum of six years.

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<sup>1</sup> Working days: are the weekdays Monday to Friday, with the exception of the national holidays recognised by the CAO of the Dutch Universities and the days between Christmas Day and New Year's Day.

## Chapter 6 Exemptions from examinations and practical assignments

### Article 32 Exemption from examinations

- a. At the written request of the student, the Examining Board can grant an exemption from an examination. The Examining Board seeks advice from the relevant examiner.
- b. It is possible that descriptions of knowledge and skills giving grounds for awarding exemptions by the relevant Examining Board are set out in agreements between Wageningen University and other institutes of higher education. In such cases the Examining Board shall base its decisions on these grounds.

### Article 33 Exemptions from compulsory practical assignments

The Examining Board can grant exemptions from the obligation to take part in certain practical assignments, whether or not subject to other requirements. Such exemptions can be awarded on the grounds of conscientious objections or in very exceptional circumstances.

### Article 34 Specification in the Regulations and Guidelines

In the Regulations and Guidelines, the Examining Board can specify the grounds for exemptions and the procedure for requesting an exemption.

## Chapter 7 Final exams, diploma

### Article 35 The final exam of the study programme

- a. A master's final exam is part of each master's programme.
- b. Students pass the final examination if they have passed all courses in their individual examination programme.

### Article 36 The degree attributed to the final exams of the programme

Based on Article 7.10a.1 of the WHW, the Executive Board of the institute awards a Master of Science degree, followed by the name of the corresponding study programme, to those who have successfully completed the master's programme. The degree and the study programme are also stated on the diploma.

### Article 37 The final exam results and the date of the final exam

- a. The Examining Board determines the final exam results after all interim examinations of the individual examination programme have been passed.
- b. Contrary to the provisions in Article 35 sub b, the Examining Board can decide that it is not necessary to pass all interim examinations in order to pass the final exam. The applicable regulations on this matter can be found in the Regulations and Guidelines.
- c. The final exam date is the date on which positive result of the last interim examination of the individual examination programme is entered into the student information system, or, when this date is later: the date of approval of the (altered) individual examination programme.
- d. Up until the day before the last interim examination of the individual examination programme is taken or the thesis result is announced, students can apply to the Examining Board for a postponement of the final examination date, so that additional courses can be added to the individual examination programme. The relevant procedure is outlined in the Regulations and Guidelines.
- e. After the final exam date, students can remain enrolled and take courses. They shall receive a certificate for such courses that are passed.

### Article 38 The diploma and the diploma supplement

- a. The Examining Board issues the student with a diploma and a diploma supplement, as proof of successful completion of the final exam.



- b. The master's diploma states at least the following: the name of the partaking universities, the name of the programme, the degree, the final exam date and, if applicable: the specialisation and the cum laude designation.
- c. The diploma supplement contains at least the name of the partaking institutes and the name, the content and the study load of the study programme. The supplement is drawn up in English and is in accordance with the standard European format.

**Article 39** Cum laude

If the final exam shows that the student has demonstrated exceptional proficiency, the Examining Board can award the designation 'cum laude'. To this end, the Examining Board follows the corresponding procedure in the Regulations and Guidelines.

## **Chapter 8 Language used for education and interim examinations**

**Article 40** Regulation for language of instruction and interim examinations

In order to determine the language used for education and interim examinations, the Code of Conduct Foreign Languages is adopted and published on the internet in the [Student Charter](#).

**Article 41** Language used for education and examinations/general

If the programme is taught in English, all interim examinations, including the writing of all reports and theses and all communication will be made in English.

## **Chapter 9 Studying with a disability or chronic illness**

**Article 42** Adaptations to education and interim examinations

- a. Students with a disability or chronic illness can apply for adaptations to the education, the interim examinations, internships and practical assignments. As far as possible, such adaptations will be tailored to the needs of the individual student. The adaptations may not be made to the detriment of the learning outcomes and the assessment of the outcomes, of the course or of the study programme. The procedures and facilities are outlined in the regulations 'Studying with a Disability' and can be found in the [Student Charter](#).
- b. After seeking advice from the Study Counselling Services, the Examining Board decides on behalf of the joint Executive Boards on adaptations to educational facilities and examinations.

## **Chapter 10 Study advice and counselling**

**Article 43** Study progress and study counselling in general

- a. The joint Executive Boards ensure the registration of study results so that all students have an overview of their course results via MyPortal.
- b. The joint Executive Boards provide adequate study counselling and facilities in order to ensure sufficient study progress.

## **Chapter 11 Complaint and appeal**

**Article 44** Right of complaint

Any student (current, prospective or past) or extraneous ("concerned party") can submit a complaint to the Faculty of Wageningen University ([faciliteit@wur.nl](mailto:faciliteit@wur.nl)) or, if enrolled at another University, to the Faculty of that university, regarding the manner in which a body, committee or department of one of the partaking universities or a person employed by or working for the partaking universities has treated him/her in a particular situation. Before submitting a complaint, the concerned party shall do his/her utmost to settle a dispute, if desired with the intervention of a student counsellor.

**Article 45** Right of appeal

- a. A concerned party can appeal:
  - all decisions of the Examining Board or the examiner;
  - decisions based on Article 5 with regard to the entrance examination;
  - decisions taken by the Master's Admission Board;
- b. The appeal must be lodged with the Examination Appeals Board (EAB) within six weeks after receipt of the decision. To this end, the concerned party must submit a letter of appeal to the same Facility.

**Article 46** Procedure

The procedures for submitting a complaint or lodging an appeal are outlined in the [Student charter > Legal protection](#) or in the relevant Student Charter of the relevant university to which the student is enrolled

## **Chapter 12** Final provisions and implementation provisions

**Article 47** Implementation

- a. These Regulations enter into force on 1 September 2014.
- b. These Regulations have been adopted by the joint Executive Boards, with approval of the relevant participation councils and after seeking advice from the programme committee.

**Article 48** Amendments to the EER

- a. These Regulations can be amended only by decision of the joint Executive Boards after approval from the relevant participation councils.
- b. Amendments do not apply in the current academic year, unless the interests of the students are not harmed or if necessary because of a statutory obligation.
- c. Amendments may not negatively impact decisions taken by the Examining Boards on the grounds of these Regulations with regard to students.

**Article 49** Publication

- a. The joint Executive Boards shall ensure the suitable publication of these Regulations and any amendments.

## Appendix 1 Admission to the master's programme Watertechnology

A. Admission to the master's programme Watertechnology is unconditionally for

1. A student holding a bachelor's degree in Scheikundige Technologie (Chemical Engineering) or in Biotechnologie (Biotechnology) from Wageningen University
2. A student holding a bachelor's degree in Scheikundige Technologie (Chemical Engineering) from the University of Groningen
3. A student holding a bachelor's degree from another equivalent programme of another Dutch University. See table below:

	B Biologie	B Scheikunde	B Scheikundige technologie	BSc Agrotechnologie (Biosystems Engineering)	BSc Bedrijfs- en Consumentenwetenschappen (Management and Consumer Studies)	BSc Biologie (Biology)	BSc Biotechnologie (Biotechnology)	BSc Bodem, Water, Atmosfeer (Soil, Water, Atmosphere)	BSc Bos- en Natuurbeheer (Forest and Nature Conservation)	BSc Communicatiewetenschappen (Communication Sciences)	BSc Dierwetenschappen (Animal Sciences)	BSc Economie en Beleid (Economics and Governance)	BSc Gezondheid en Maatschappij (Health and Society)	BSc Internationaal Land- en Waterbeheer (International Land and Water Management)	BSc Internationale Ontwikkelingsstudies (International Development Studies)	BSc Landschapsarchitectuur en ruimtelijke planning (Landscape Architecture and Planning)	BSc Levensmiddelen technologie (Food Technology)	BSc Milieuwetenschappen (Environmental Sciences)	BSc Moleculaire Levenswetenschappen (Molecular Life Sciences)	BSc Plantenwetenschappen (Plant Sciences)	BSc Toerisme (Tourism)	BSc Voeding en Gezondheid (Nutrition and Health)
MAB				x																		
MAM						x			x		x							x				
MAS						x					x											
MBF						x	x				x									x	x	
MBI	x					x																
MBT							x													x		
MCL								x	x							x		x				
MCS										x			x		x							
MDR				x		x	x	x	x		x			x		x	x	x	x	x		x
MEE								x														
MES																		x				
MFN									x													



B. Selective admissions = Admissions to a master's programme for students who do not fulfil the criteria mentioned under A.

#### Admissions regulation for MSc programmes

The MSc admissions regulation is an appendix to the Education and Examination Regulation (EER) of Wageningen University (WU) concerning the requirements for selective admission to MSc programmes. Admission Boards are authorised by the Executive Board to decide on admissions on the basis of the EER and this regulation.

#### 1. Application regulations

1.1 Those who are seeking admission to one of the WU MSc programmes and do not fulfil the requirements for unconditional admission, are required to submit an application via the WU website.

1.2 The application should be submitted before the deadline mentioned on the WU website: <http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/Show-SSC/Application-Deadlines-Master-programmes.htm>

1.3 Only full applications, including application form, degree certificate, academic papers, English exam test results (if required), statement of purpose, CV, and additional documents as required by the specific programme applied for, are taken into consideration.

1.4 In deviation to the foregoing, applications which do not include the degree certificate and/or the English exam test results will also be taken into consideration. If academic papers, CV, and motivation letter are not received within four weeks after submitting the application form, despite receiving a reminder from WU on this matter, the application procedure shall be discontinued.

#### 2. Admission requirements

2.1 Applications will be evaluated in accordance with the following general admission criteria:

- a) Level: a BSc degree (or an equivalent grade at ISCED level 5A) in a field of science relevant to the selected programme. A BSc degree is considered sufficient if the applicant is expected to be able to finish the programme on time.
- b) Quality: the BSc degree must be of a sufficient level, this shall be demonstrated by an average mark of at least 7 (Dutch system), a Grade Point Average (GPA) of at least B/B+ (US system) or a classification of 2nd upper (UK system). Detailed information on other equivalent international grades required is published on the WU website.
- c) English proficiency: WU's standard English proficiency requirements are an IELTS (academic) overall score of 6.0 and minimum sub-score of 6.0 for the spoken language. The requirements for the Social Sciences programmes are an IELTS overall score of 6.5 and minimum sub-score of 6.0 for spoken language. Detailed information on equivalent grades is published at the WU website: <http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/Show-SSC/Admission-Requirements-MSc.htm>

2.2 Students holding a BSc degree which just falls short of the level of requirements mentioned in 2.1b can only be admitted at the discretion of the Admission Board, and the following factors shall be taken into consideration:

- a) Thesis result;
- b) Exam scores for the courses that are of particular relevance to the MSc programme applied for;
- c) Indisputable upward trend in course grades;

- d) A declaration from the educational institute of the applicant with regard to a deviating GPA policy;
- e) Achievements in postgraduate education;
- f) Multiple studies;
- g) Exam scores for WU courses (by exchange students or students taking a minor);
- h) Reference letters;
- i) Quality of the degree awarding institution;
- j) Illness or functional disability;
- k) Family circumstances.

2.3 In addition to the general admission requirements, programmes may decide on additional specific admission requirements. Detailed information on the programme-specific requirements is published on the WU website: <http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/Show-SSC/Admission-Requirements-MSc.htm>

### 3. Linkage programme regulations

3.1 Applicants who do not satisfy the MSc admission requirements, but who would meet the MSc admission requirements after completing preparatory courses at WU at a value of a maximum of 30 credit points, can be admitted to the MSc programme on condition that those preparatory courses (linkage programme) are completed.

3.2 The composition of the linkage programme is determined by the programme director of the MSc programme applied for and will be set out in the admission decision.

### 4. Admission decision

4.1 Decisions on admissions are taken by the relevant, domain-specific Admission Board on behalf of the Executive Board.

4.2 Applicants receive admission decisions ultimately one month after the complete application is submitted.

4.3 Applicants can be admitted on a provisional basis if the Bachelor's degree certificate has not yet been issued and are informed that admission will only become definitive when a certified copy of the degree certificate is presented at the Student Desk on arrival in Wageningen.

4.4 The admission decision is valid for the next and the following academic year. Thereafter, the applicant is required to submit a new application.

### 5. Appeal

5.1 Applicants who do not agree with decisions taken based on this regulation or the time taken to reach the decision can lodge an appeal within six weeks after receipt of the decision. The appeal must be lodged in writing for the attention of the Board of Appeals for Examinations. The appeal must be sent to the Facility ([faciliteit@wur.nl](mailto:faciliteit@wur.nl)).

5.2 Before an appeal is taken into consideration, the Board of Appeals sends a notice of appeal to the Admission Board, inviting the Board to contact the appellant in order to determine whether or not an amicable settlement of the dispute is possible. The Admission Board shall reconsider the application. Appellants can supply additional documents to support their application.

5.3 Within three weeks the Admission Board shall report to the Board of Appeals as to whether or not an amicable settlement has been reached. If this is not the case, the Board of Appeals shall start the appeals procedure.