

# Bachelor's and Master's students

## Methods of payment of Tuition Fees

Academic Year 2021-2022



WAGENINGEN  
UNIVERSITY & RESEARCH



### Wageningen University offers the following methods of payment of the tuition fees:

- Digital direct debit authorisation (in 1 or in 5 payments)
- Transfer from bank account (payment in once)
- Payment at the Student Desk by debit card (payment in once)
- Proof of Payment of Statutory Tuition Fees from other Dutch Institute for Higher Education

The method(s) of payment you can use, depends on the type of tuition fee you have to pay and on the bank account from which the tuition fee will be debited. An overview is presented in the table below together with the conditions per payment method.

Method of payment	From a European SEPA <sup>1</sup> bank account			From a non-European SEPA <sup>1</sup> bank account		
	Statutory Tuition Fee	Institutional Tuition fee 2	Institutional Tuition fee 3	Statutory Tuition Fee	Institutional Tuition fee 2	Institutional Tuition fee 3
Direct debit in once	✓	✗	✗	✗	✗	✗
Direct debit in 5 instalments	✓	✓	✗	✗	✗	✗
Bank transfer in once	✓	✓	✓	✓	✓	✓
At Student desk – debit card; in once	✓	✓	✓	✓	✓	✓
Proof of Payment of Tuition Fees	✓	✗	✗	✓	✗	✗

### Digital direct debit authorisation - European SEPA<sup>1</sup> bank account

Tuition fees can only be paid by direct debit from a European SEPA<sup>1</sup> bank account under the following conditions:

- Payment by direct debit is only possible from a SEPA bank account (no savings account!).
- You are eligible to pay either the statutory tuition fee or the institutional tuition fee 2 (see Tuition Fees 2021-2022).
- The statutory tuition fee can be paid in one or in 5 payments.  
If you have to pay the institutional tuition fee 2, you can only pay in 5 instalments
- If you have to pay the institutional tuition fee 3, you cannot make use of payment by direct debit.
- You must confirm your digital authorisation in Studielink before August 31, 2021. If the tuition fee is paid by someone else, this person must sign the authorisation.
- You cannot prematurely withdraw the authorisation.
- You cannot prematurely close or change the account to which the direct debit authorisation applies. If the account is changed the remaining amount should be paid to WU.
- €24 in administration fees for direct debit in multiple payments will be charged by WU.

If you meet the above mentioned conditions and you are allowed to pay by direct debit, we strongly advise you to make use of this method of payment! If you pay your tuition fees by direct debit (in Studielink), the moment we receive the message from Studielink that you have issued your digital authorisation will be considered the moment on which you have fulfilled the payment obligation of your tuition fees. This will enable us to process your enrolment request quickly. As long as you have not filled in your payment details in Studielink, you will not be enrolled! Only after

<sup>1</sup> SEPA = Single European Payment Area; consists of the 28 EU countries plus Iceland, Liechtenstein, Monaco, Norway, Switzerland

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enrolment you will receive a WUR account and you can make use of certain facilities required for your study, such as the WU-student portal and your WUR-webmail.

*Debit collection dates:*

- **Direct debit in one payment:** the full amount due will be deducted from your account on September 27, 2021.
- **Direct debit in five payments:** the amount due (statutory tuition fee or institutional tuition fee 1 or 2) will be deducted in 5 equal payments from the specified bank account. The installments will be debited at the following dates: September 27, October 25 and December 23, 2021 and February 25 and April 25, 2022. When paying in installments, an amount of € 24.- for administration fees will be deducted together with the first installment at the end of September.

**Transfer of tuition fees in one payment from a bank account**

Transfer from a Dutch bank account:

- Please transfer the tuition fees to be paid to bank account no NL28RABO0397026080 of Wageningen University. Please mention: Tuition fee 2021-2022 + the name and WU student number of the student concerned.

Transfer from a non-Dutch bank account:

- If you have received an invoice from Wageningen University regarding your tuition fees, please follow the instructions on the invoice.
- If you have not received an invoice from Wageningen University and you want to transfer the amount of tuition fees to be paid from a non-Dutch bank account, you can transfer the whole amount to bank account no NL28RABO0397026080 of Wageningen University at the Rabobank Netherlands (SWIFT: RABONL2U) Please mention: Tuition fees 2021-2022 + the name and WU student number of the student concerned.

Enrolment will only take place, after the amount has been received into our bank account. The Tuition fee must be received before August 31, 2021.

**Payment at the Student Service Desk**

You can 'PIN' the whole amount in Euros at the Student Service Desk in the FORUM. Dutch and European debit cards are accepted.

**Exemption of payment of tuition fees with 'Proof of Payment of Tuition fees' from other Dutch university or hbo**

If you are enrolled for 2021-2022 as a student at another Dutch Institution for Higher Education (university or hbo) for a CROHO registered study programme and you are entitled to pay the statutory tuition fee, you may be exempted from paying tuition fees when enrolling as a student at Wageningen University for a second study programme. To get exemption:

- a) You must be entitled to the Dutch statutory tuition fee, and
- b) You will have to submit an original 'Proof of Payment of Tuition Fees 2021-2022' (BBC) from the other institution where you are registered as a student, showing that you have paid the statutory tuition fee.

In case the amount paid or to be paid for your first enrollment at the other institution is lower than the statutory tuition fee to be paid for your enrolment at Wageningen University, you will have to pay the difference.

If you are not entitled to the statutory tuition fee at Wageningen University, you will not be eligible for exemption of tuition fees and you will have to pay the full institutional tuition fee for your second enrolment at Wageningen University.

**Disclaimer**

No rights can be derived from this information. Conditions and amounts mentioned may be subject to change depending on Dutch legislation and Wageningen University policies.

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