

EXPLANATION INTERNATIONAL GUEST STUDENT ACADEMIC YEAR 2014/2015

Exchange Student: definition and types of enrolment

Definition: An International Guest Student is a student who takes one or more subjects from the regular education programme of Wageningen University within the framework of a student exchange programme in which Wageningen University participates. The study at Wageningen University is part of the student's study programme at another Institute for higher education abroad. The subjects of the regular education programme of WU are included in the Study handbook 2014/2015 (<https://ssc.wur.nl/Handbook>). Please note that some subjects have a set maximum number of participants. Please contact your exchange coordinator for information.

Specific conditions for registration for exchange students are:

- The International Guest Student cannot be registered as a regular student during the period of exchange.
- The maximum duration for Registration as a 'Guest Student' is 12 months (during one academic year). In that period the 'Guest student' can register for courses up to a maximum of 60 credits. In case a student has registered for less than 60 credits in that period, a request for extension of the enrolment can be submitted to the SSC (only, if possible within the conditions of the exchange programme).
- Written permission from the Examination Committee of Wageningen University is needed to register for AV (thesis) and AMC (academic master cluster) subjects.
- Exchange students cannot register for a PT (internship) subject.

Within the type of registration of 'International Guest Student' a distinction is made between:

International Guest Student Erasmus LLP	Guest Student who studies at WU within the framework of the EU Erasmus Programme (Lifelong Learning Programme). Students participating in the EU Erasmus programme are exempted from paying tuition fees.
International Guest Student Erasmus LLP Double Degree Student	Guest Student who studies at WU within the framework of the EU Erasmus Programme (Lifelong Learning Programme). Students participating in the EU Erasmus programme are exempted from paying tuition fees. Double Degree Students: <ul style="list-style-type: none"> • have been admitted to the Master programme at Wageningen University • register for the 1st year as 'Guest Student' • register for the second year as 'Student' and pay the required tuition fee
International Guest Student Erasmus Mundus	Guest Student who studies at WU within the framework of the EU Erasmus Mundus Programme. Students participating in the EU Erasmus programme are exempted from paying tuition fees.
International Guest Student Other	Guest Student who studies at WU within the framework of a student exchange programme between Wageningen University and the student's home university or institution abroad. These type of exchange students may be exempted from paying regular tuition fees or may get a reduction on regular tuition fees to be paid, depending the arrangements of the exchange of co-operation contract.

After Enrolment/Registration for Subjects

When enrolled as an 'international guest student' at Wageningen University, you will be sent 2 emails concerning your WUR account username and password. Follow the instructions in the emails.

If you have ever previously been given a WUR account, you will not receive these emails. In this case, please contact the IT service desk in FORUM (next to the Student Desk) or mail servicedesk.it@wur.nl.

ONCE ENROLLED AS AN INTERNATIONAL GUESTSTUDENT YOU WILL HAVE TO REGISTER FOR THE REQUIRED SUBJECT(S) ON HTTPS://SSC.WUR.NL/STUDENT/
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The completed registration form should be submitted to the Student Service Centre together with:

- A copy of your passport (showing your personal details)

Wageningen University
Student Service Centre
FORUM
Droevendaalsesteeg 2
6708 PB Wageningen

Student Desk open: Monday to Thursday 09.00 to 16.00 hrs; Friday 09.00 to 13.00 hrs