

Education and Examination Regulations Wageningen University 2014-2015 (general part)

The Education and Examination Regulations (EER) are a legally required set of regulations (Article 7.13 WHW) that provides students with information about and establishes regulations concerning their study programme at Wageningen University. The EER consists of two parts: a general part and the [Study Handbook](#). For each study programme, the Study Handbook describes the learning outcomes, the programme structure and planning and provides detailed information on all courses and the corresponding interim exams offered by Wageningen University. The OER is part of the [Student Charter](#), which contains a number of other regulations applicable to students.

In addition to the EER, the Examining Boards have adopted [Regulations and Guidelines](#) in which the procedures regarding interim examinations and the tasks and authorities of the Examining Boards and examiners are specified. The most important topics relate to registration and withdrawal for interim examinations, assessment and standards for interim examinations, various approval procedures, exemption procedures, rules for graduating 'cum laude', maintaining order during interim examinations and measures in case of fraud.

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Chapter 1 Introductory provisions

Article 1 Scope of the regulations

- a. These regulations apply to the education and examinations of the bachelor's and master's programmes of Wageningen University as included in the Central Registers of Higher Education (as summarised in Annex 1), with the exception of the following programmes which have their own special EER: the BSc Tourism en de MSc Water Technology. The programmes are provided within the Faculty of Agricultural and Environmental Sciences of Wageningen University.
- b. These regulations apply to all students enrolled in the programmes mentioned in sub a for the academic year 2014-2015.
- c. These regulations are available in Dutch and English. In the event of a difference in interpretation between these languages, the Dutch version shall prevail.

Article 2 Definitions

The following definitions apply:

- a. *Bachelor's and Master's Admission Boards*: the boards established by the Executive Board to decide on the admission of students to the programmes in accordance with the admission regulations provided by law and by these Regulations; there is one Bachelor's Admission Board and there are four Master's Admission Boards.
- b. *Course*: a study unit of a programme as referred to in Article 7.3 section 2 of the WHW.
- c. *Credits*: the unit used to indicate the study load of a programme and study unit as provided by the European Credit Transfer and Accumulation System (ECTS). A credit consists of 28 hours of tuition, interim examinations and study hours and is equal to a study point as referred to in Article 7.4 sub 1 of the WHW (Higher Education and Scientific Research Act).
- d. *Examining Board*: the four boards established by the Executive Board, as referred to in Article 7.12 of the WHW, who are each responsible for issues regarding interim examinations and final exams of a particular group of programmes.
- e. *Education period*: the period in which tuition is given, which includes self-study and exams.
- f. *Final exam*: the final bachelor's or master's exam for each bachelor's or master's programme, as referred to Article 7.3 section 3 of the WHW.
- g. *Interim examination, re-sit*: an assessment of knowledge, understanding and skills relating to a course.
- h. *Interim examination period*: part of the education period in which the opportunity is given to take interim examinations in the courses given during that period. If an education period does not have a general examination period, the interim examinations will be scheduled individually.
- i. *In writing*: the term 'in writing' mentioned in these Regulations (for example with exams or written papers) also includes digital means;
- j. *Practical assignments*, as referred to in Article 7.13 sub 2t WHW, in one of the following forms:
 - Participation in practicals (lab work, etc.),
 - Participation in fieldwork or excursions or,
 - Participation in another teaching activity which is directed at achieving certain skills.
- k. *Regulations and guidelines*: the Regulations and Guidelines adopted by the Examining Boards, as referred to in Article 7.12b section 3 of the WHW, in which the procedures concerning interim examinations, final exams and the tasks and competences of the Examining Boards and examiners are specified. The Regulations and Guidelines can be found in the [Student Charter](#).
- l. *Re-sit period*: the period in the academic year, outside the education period, in which students have the opportunity to re-sit exams.
- m. *SSC*: Student Service Centre
- n. *Student*: the person entitled to education and/or examination facilities by virtue of the law.
- o. *Student with a disability or chronic illness*: a student with an illness which is currently considered to be chronic or permanent and which is a structural impediment to his or her participation in education or interim exams.

- p. *Study Handbook*: contains the part of the EER relating to the particular study programmes and is available on internet: www.studiegids.wu.nl (Dutch) or www.studyhandbook.wu.nl (English).
- q. *Study guide*: a document provided by the examiner of a course giving information on content, learning outcomes, the way a student can reach the learning outcomes and the way the learning outcomes will be assessed..
- r. *WHW*, the law: the Higher Education and Research Act.

Chapter 2 Admissions

Section 1 Admission to the bachelor's programme

Article 3 Requirements relating to previous education

Prospective students who wish to enrol in a bachelor's programme must fulfil the previous education requirements referred to in Articles 7.24 and 7.25 of the WHW and any other admission requirements of the educational institute.

Article 4 Admission based on other qualifications

Prospective students who do not fulfil the requirements relating to previous education can still be admitted if they are exempted from those requirements because they have other qualifications (other types of diplomas) or fulfil the additional or other requirements set by the Bachelor's Admission Board.

Article 5 Entrance examination for prospective students who are 21 years old or older

Prospective students who are 21 years old or older and who do not fulfil the entrance requirements and are also not exempted from those requirements subject to Article 4 can be admitted on the basis of an entrance examination (Colloquium doctum, Article 7.29 of the WHW).

Article 6 Details of education and entrance examination requirements

Details of the previous education and entrance examination requirements can be found in Annex 2 and at the following link: <http://www.wageningenur.nl/nl/Onderwijs-Opleidingen/Student-Service-Centre/Show-ssc/Toelaten-BSc.htm>

Article 7 Numerus fixus (fixed quota)

The Executive Board has set a maximum number of first-year students of the bachelor's programme Nutrition and Health. The University applies a decentralised selection procedure, as referred to in Article 7.53 section 3 WHW. This selection procedure is documented in the Regulations for Decentralised Selection 2014 and can be found at <http://www.wageningenur.nl/nl/Onderwijs-Opleidingen/Studiekiezers-bachelor/BSc-opleidingen/BSc-Voeding-en-Gezondheid/Numerus-Fixus-toelating-en-inschrijving.htm>

Section 2 Admission to the master's programme

Article 8 Admission

Prospective master's students can enrol in the master's programme after the Master's Admission Board has confirmed that they fulfil the admission requirements.

Article 9 Admission requirements

General admission requirements apply to all prospective master's students. Additional requirements may be imposed by individual programmes. Details of the admission requirements can be found in Annex 3 and at <http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/Show-SSC/Admission-Requirements-MSc.htm>

Article 10 Admissibility of students holding a bachelor's degree from Wageningen University
Prospective master's students holding a bachelor's degree from Wageningen University are unconditionally admissible to one or more of the master's programmes designated by the Executive Board, as provided in Annex 3.

Article 11 Deficiencies/Linkage programme

- a. Prospective master's students who do not comply with the admission requirements for a master's programme can enrol in a linkage programme if, according to the Master's Admissions Board, those deficiencies can be remedied by following such a linkage programme. The linkage programme is tailored to the specific master's programme and the deficiencies of the prospective student.
- b. The linkage programme consists of a maximum of 30 credits and must be completed within one study year.
- c. Prospective master's students enrol in the linkage programme as bachelor's students.
- d. After completing the linkage programme, students are admissible to the master's programme for which the linkage programme was intended.

Chapter 3 Content, structure and study load of study programmes

Section 1 General

Article 12 Types of study programmes

Wageningen University offers full-time study programmes only.

Article 13 Aims and learning outcomes of the study programme

The Study Handbook formulates the aims and the intended learning outcomes of each programme. The learning outcomes describe the knowledge, understanding and skills which the student should possess after successfully completing the programme.

Article 14 Curriculum of study programmes

The curriculum of each study programme can be found in the Study Handbook.

Section 2 General structure and study load of bachelor's and master's programmes

Article 15 Bachelor's programmes

- a. The bachelor's programmes represent a total study load of 180 credits: 60 credits per academic year.
- b. The programmes include a prescribed component representing up to 150 credits (the major). A programme may offer a selection of various majors. The prescribed component includes a BSc thesis representing 12, 18 or 24 credits, depending on the programme.
- c. Each study programme also consists of a free-choice component with a minimum of 30 credits. Students can use this component to take a minor and/or elective courses from Wageningen University or another institute for higher education.
- d. The BSc minors offered by Wageningen University represent 24 credits, with the exception of the educational minor (which represents 30 credits), and are described in the Study Handbook. Within one of these minors students can substitute 6 credits with one or more relevant courses. This substitution is not permitted in the educational minor.
- e. In the free choice component, students can also compile an individual minor consisting of at least 24 credits. They present this individual minor and its proposed title to the Examining Board while requesting approval for the individual examination programme (Article 18). The proposed title of the minor should not be the same as or similar to a minor already offered by WU.

Article 16 Bachelor's honours programme

- a. The honours programme is supplementary to the regular bachelor's programme. It represents an extra study load of 30 credits and is described in the [Study Handbook](#).
- b. The programme and its components are only available to a specially selected group of students. The selection of the candidates and admission to the honours programme is assigned to the selection committee of the programme.
- c. A student can be removed from the honours programme at any time if he or she:
 - does not achieve sufficient study results in his/her regular study programme, and/or
 - does not participate sufficiently in the honours programme

The honours programme director decides on this matter on behalf of the Executive Board.

Article 17 Master's programmes

- a. The master's programme represents a total study load of 120 credits; 60 credits per academic year.
- b. Various specialisations are possible within one master's programme.
- c. A master's programme contains an MSc thesis (representing a minimum of 24 credits) and an academic internship, or two MSc theses, together representing at least 60 credits.
- d. In a master's programme with a sufficient free choice portion, students can compile an individual minor consisting of at least 18 credits. They present this individual minor and its proposed title to the Examining Board while requesting approval for the individual examination programme (Article 18).
- e. Each master's programme contains an Academic Master Cluster representing a minimum of 12 credits.

Section 3 *Composition of the individual examination programme*

Article 18 The individual examination programme

- a. Each student compiles an individual examination programme. The individual programme comprises the compulsory courses of the study programme, the limited-choice courses and the free-choice component.
- b. The individual examination programme must be approved by the Examining Board. This procedure is outlined in the Regulations and Guidelines.
- c. The individual examination programme may consist of more credits than the legally required study load of the programme.
- d. Courses taken by the student within the framework of the honours programme are not part of the individual examination programme.
- e. The individual examination programme for the master's programme may not contain courses which the student followed while enrolled in the bachelor's programme, or exemptions for these courses, regardless of the result achieved.

Article 19 Courses from outside Wageningen University in the individual examination programme
Students who wish to follow courses at other institutes for higher education, either in the Netherlands or abroad, which are meant to replace courses contained in the compulsory component of the programme or the free choice component, require prior consent from the Examining Board. This procedure is outlined in the Regulations and Guidelines.

Article 20 Extra courses

A student can register for extra courses and interim examinations beside the individual examination programme. These courses do not influence the result of the final exam. Extra courses will be stated on the diploma supplement, when the positive result is registered in the student information system before the examination date (see Article 47)

Section 4 Flexible bachelor's/master's programme

Article 21 Flexible bachelor's/master's programme

- a. Each student has the right to compile a flexible bachelor's or master's programme. The corresponding Examining Board must give its consent for the compilation of such a programme. The Examining Board also determines under which programme offered by the institute the self-compiled programme shall fall for the purpose of determining the application of the law and these regulations. The regulation regarding the flexible programme is an annex to the Regulations and Guidelines and can be found at <http://www.wageningenur.nl/nl/Onderwijs-Opleidingen/Huidige-Studenten/Examencmissies.htm>
- b. The diploma certificate states that a flexible bachelor's or master's programme was followed and gives the name of the programme with which the self-compiled programme is associated.

Section 5 Graduating in two or more programmes

Article 22 General requirements for graduating in two or more programmes.

To graduate in two or more programmes, the following general conditions must be fulfilled:

- a. The student enrolls in all programmes in which exams are taken;
- b. These must be different programmes with their own CROHO code;
- c. These must be programmes at the same level (bachelor's or master's level)

When submitting the individual examination programmes for approval, the Examining Board will check whether the requirements set in this Article and Articles 23 or 24 have been met.

Article 23 Requirements for graduating in more than one bachelor's programme

- a. All compulsory courses and limited-choice courses for each programme have been fully completed.
- b. The free-choice component may coincide either fully or partially.
- c. The free-choice component of a programme may not include the compulsory or limited-choice courses from another programme.

Article 24 Requirements for graduating in more than one master's programme

- a. The individual examination programmes of all programmes should be unique up to at least 60 credits. If one of the master's programmes is an external, one-year master's programme, then the overlap with the other programmes may not account for more than 30 credits. The thesis must be completed for each master's programme.
- b. The relevant Examining Board decides whether it is compulsory for the student to follow an academic internship for each programme (or to write a second MSc thesis) and whether an Academic Master Cluster must be followed for each programme.

Chapter 4 Courses (study units)

Article 25 Types of courses (study units)

Wageningen University provides various types of courses or study units. For some of these courses specific rules apply. The specific types of courses/study units are:

- a. *Academic internship*: a period during which the student, in an internship institute outside the University, gains experience in an environment and through activities which are comparable to an academic starter's position. In most cases the student carries out an assignment and writes a report.
- b. *Academic Master Cluster*: an interdisciplinary or multidisciplinary group project within the master's programme which is aimed at acquiring professional skills.
- c. *Honours courses*: courses which may be taken only by students who are admitted to the bachelor's honours programme.
- d. *BSc or MSc thesis*: proof of competence in completion of the bachelor's or master's programme.

- e. *Capita selecta*: optional courses which are not part of the compulsory component of the University's programme but which can be selected in the free-choice component.
- f. *Dissection free variant*: for certain courses that involve animal testing, a dissection-free variant exists. On the grounds of conscientious objections, a student can ask the Examining Board permission to follow the dissection free variant (see Article 43).

Article 26 Description of courses in the Study Handbook

For all courses, the Study Handbook provides a description of at least the following:

- a. the language of instruction
- b. the content of the course
- c. the number of credits
- d. the learning outcomes
- e. the interim examination method
- f. the examiner and the lecturers
- g. the teaching methods
- h. any obligations or requirements with regard to study progress before a student may register for the course or take the interim examination.
- i. whether any prior knowledge is assumed or required, in the form of courses followed or otherwise.
- j. whether the course has a maximum number of registrations.

Article 27 Abbreviations for teaching methods

In the descriptions of the courses, the following abbreviations for various teaching methods are used:

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|----|----------------------------------|
| C | Lectures |
| EE | One-day excursion |
| IP | Individual paper |
| IT | ICT-supported education |
| L | Literature study |
| ME | Multi-day excursion |
| PE | Extensively supervised practical |
| PI | Intensively supervised practical |
| PJ | Project education |
| PO | Problem-based learning |
| V | Fieldwork |
| SW | Study guidance/tutorial |
| Z | Independent learning/Self study |

Article 28 Compulsory attendance for certain teaching methods

- a. It is compulsory for students to attend scheduled course meetings with the following teaching methods: practical (PI, PE), fieldwork (V), excursions (ME, EE) Project education (PJ) and problem-based learning (PO).
- b. For all other teaching methods, any compulsory attendance is specified in the Study Handbook or the study guide for that particular course.

Article 29 Registering for courses

- a. Students must register for each course through MyPortal before the deadline set by the University has lapsed (see [Agenda and calendar Academic year](#)).
- b. Courses with a maximum number of places have an earlier deadline (of two weeks at most) in order to enable students who are not admitted to register for a different course.
- c. Each student is allowed to register for at least two courses per education term; more courses can be taken, but the total study load must not exceed 15 credits. If a student still wants to register for an extra course, he must receive approval from the examiner of the extra course before the registration deadline has lapsed. The examiner will register the student personally.

- d. Students who withdraw from a course within two weeks after the first day of the education period in which the course is given are deregistered and considered never to have taken that course.
- e. The courses and corresponding interim examinations and re-sit exams of the prescribed component of each study programme are feasibly scheduled. However, the courses chosen by students for the free-choice component of the programme may not be feasibly scheduled.

Chapter 5 Testing

Section 1 Interim examinations/registration

Article 30 Compulsory registration for interim examinations

- a. In order to take an interim or re-sit examination, students must register before the deadline set by the University has lapsed.
- b. If students are already registered for a course, then it is not necessary to register separately for the corresponding interim examination in that education period.
- c. Students who have not registered on time cannot take the interim or re-sit examination.
- d. Until the deadline set by the University has lapsed, students can withdraw their registration for an interim examination.

Article 31 Enforcing preconditions for taking interim examinations

The examiner determines if all preconditions for taking an interim examination have been fulfilled.

Article 32 No possibility to re-sit a passed interim examination

If a student has passed an interim examination, he or she is not allowed to re-sit that examination.

Section 2 Interim examinations/examination material

Article 33 Examination material – general

The questions and assignments contained in a written or oral interim examination shall not extend beyond the examination material already made known in the study guide.

Article 34 Examination material for an altered or cancelled course

If the examination material or the type of examination for a particular course are significantly altered (regardless of whether or not the same course code is used) or if the course is cancelled, then the interim examination given in the re-sit periods of the first year for the altered course or the first year after the course has been cancelled, shall also be in the previous form.

Section 3 Interim examinations/type of exam and scheduling

Article 35 Written interim examinations (also by digital means)

- a. Students can take an interim examination for a course in the education period in which the particular course is given.
- b. In addition to the foregoing students can also take interim examinations in the re-sit periods, in February and August, subject to the provisions in sub c.
- c. Students are not permitted to re-sit an interim examination in February for a course taken in the immediately preceding education period (period 3) for which they have already taken an interim examination.

Article 36 Oral interim examinations

- a. An interim examination will be taken orally if such is determined in the Study Handbook for the particular course or if so determined by the Examining Board.

- b. Oral interim examinations are open to the public, unless, in special circumstances, the Examining Board determines otherwise.
- c. The examiner(s) and the student decide among themselves the date and time on which the oral interim examination shall be taken or re-sat.

Article 37 Request for another type or time of interim examination

In exceptional circumstances and by request of the student, the Examining Board can decide to deviate from the interim examination type and/or the time of examination should the student be unable to take the prescribed type of interim examination or take the interim examination at the prescribed time.

Section 4 *Interim examinations/ assessing, determining and announcing results*

Article 38 Assessment of interim examinations

- a. The assessed interim examinations are marked numerically on a scale from 1 to 10. In order to pass an exam students must achieve a mark of 6 or higher. Marks lower than 6 are rounded off to whole marks, marks of 6 and above are rounded off to half marks.
- b. In the case of a partial interim examination, the examiner may award a pass/fail assessment instead of a numeric mark. A pass/fail assessment for a course is permitted only after consent is given by the Examining Board. This is outlined per course in the Study Handbook.
- c. The academic internship is assessed with a mark.
- d. The Regulations and Guidelines provide further information on the assessment methods and standards for interim examinations.

Article 39 Interim examination results and announcement of results

- a. The examiner determines the result of a written interim examination within ten working¹ days after the day on which the examination is taken.
- b. The examiner determines the result of an oral interim examination immediately after the examination is taken and provides the student with the result in writing.
- c. Regarding educational units for which no written or oral interim examination is given (such as an internship or thesis), the examiner determines the result within 10 days after the submission deadline, as determined by the examiner, on condition that the student has submitted on time. If the student fails to submit on time, the examiner shall determine the result within a reasonable term.
- d. Within the time periods referred to in this Article, the examiner ensures the results are announced by entering the results in the student information system. Students can find this information on MyPortal.

Section 5 *Right of inspection and discussion*

Article 40 Scheduling inspection and discussion

- a. Within two weeks after the results are announced, the examiner provides the students with an opportunity to inspect their assessed work.
- b. The examiner can schedule the inspection at a place and time whereby he/she arranges a collective discussion or hands out model answers.
- c. During the discussion or inspection, students have access to their own work, to the questions and assignments of the particular interim examination and to information regarding the standards used for the assessment.
- d. If students are prevented from attending the inspection and discussions due to circumstances beyond their control, they can still request the right to inspection within three weeks after the results have been announced. The examiner decides on the place, time and manner in which the students shall inspect and discuss their work.

¹ Working days: are the weekdays Monday to Friday, with the exception of the national holidays recognised by the CAO of the Dutch Universities and the days between Christmas Day and New Year's Day.

Section 6 *Validity period for results of interim examinations and partial interim examinations*

Article 41 Validity period for results of interim examinations and partial interim examinations

- a. The validity period for interim examination results is 6 years. In exceptional circumstances the Examining Board, at the request of the student, can decide to extend the validity period.
- b. Results of partial interim examinations or other parts of an interim examination are valid until the end of the academic year following the academic year in which the result was attained, unless otherwise stated in the study guide or Study Handbook, but with a maximum of six years.

Chapter 6 Exemptions from interim examinations and practical assignments

Article 42 Exemption from interim examinations

- a. At the written request of the student, the Examining Board can grant an exemption from an interim examination. The Examining Board seeks advice from the relevant examiner.
- b. It is possible that descriptions of knowledge and skills giving grounds for awarding exemptions by the relevant Examining Board are set out in agreements between Wageningen University and other institutes of higher education. In such cases the Examining Board shall base its decisions on these grounds.

Article 43 Exemptions from compulsory practical assignments

The Examining Board can grant exemptions from the obligation to take part in certain practical assignments, whether or not subject to other requirements. Such exemptions can be awarded on the grounds of conscientious objections or in very exceptional circumstances.

Article 44 Specification in the Regulations and Guidelines

In the Regulations and Guidelines, the Examining Board can specify the grounds for exemptions and the procedure for requesting an exemption.

Chapter 7 Final exams, diploma

Article 45 The final exam of the study programme

- a. A bachelor's final exam is part of each bachelor's programme
- b. A master's final exam is part of each master's programme.
- c. Students pass the final exam if they have passed all courses in their individual examination programme.

Article 46 The degrees attributed to the final exams of the bachelor's and master's programmes

- a. Based on Article 7.10a.1 of the WHW, the Executive Board of the institute awards a Bachelor of Science degree, followed by the name of the corresponding study programme, to those who have successfully completed the bachelor's programme. The degree and the study programme are also stated on the degree certificate (diploma).
- b. Based on Article 7.10a.1 of the WHW, the Executive Board of the institute awards a Master of Science degree, followed by the name of the corresponding study programme, to those who have successfully completed the master's programme. The degree and the study programme are also stated on the diploma.

Article 47 The final exam results and the date of the final exam

- a. The Examining Board determines the final exam results after all interim examinations of the individual examination programme have been passed.

- b. Contrary to the provisions in Article 44 sub c, the Examining Board can decide that it is not necessary to pass all interim examinations in order to pass the final exam. The applicable regulations on this matter can be found in the Regulations and Guidelines.
- c. The final exam date is the date on which positive result of the last interim examination of the individual examination programme is entered into the student information system, or, when this date is later: the date of approval of the (altered) individual examination programme.
- d. Up until the day before the last interim examination of the individual examination programme is taken or the thesis result is announced, students can apply to the Examining Board for a postponement of the final exam date, so that additional courses can be added to the individual examination programme. The relevant procedure is outlined in the Regulations and Guidelines.
- e. After the final exam date, students can remain enrolled and take courses. They shall receive a certificate for such courses that are passed.

Article 48 The diploma and the diploma supplement

- a. The Examining Board issues the student with a diploma and a diploma supplement, as proof of successful completion of the final exam.
- b. The bachelor's diploma states at least the following: the study programme, the degree, the final exam date and, if applicable, the major, the minor, the cum laude designation and the teaching credential.
- c. The master's diploma states at least the following: the name of the programme, the degree, the final exam date and, if applicable: the specialisation and the cum laude designation.
- d. The diploma supplement contains at least the name of the institute and the name, the content and the study load of the study programme. The supplement is drawn up in English and is in accordance with the standard European format.

Article 49 Cum laude

If the final exam shows that the student has demonstrated exceptional proficiency, the Examining Board can award the designation 'cum laude'. To this end, the Examining Board follows the corresponding procedure in the Regulations and Guidelines.

Chapter 8 Language used for education and interim examinations

Article 50 Regulation for language of instruction and interim examinations

In order to determine the language used for education and interim examinations, the Code of Conduct Foreign Languages is adopted and published on the internet in the [Student Charter](#).

Article 51 Language used for education and interim examinations/general

The bachelor's programme is taught in Dutch or English, and the master's programme is taught in English. In principle, the language in which a course is taught is the language in which the interim examination is given; the questions on the examination must also be answered in this language.

Article 52 Specific language regulations for bachelor's students

- a. If a course is taught in English, bachelor's students are entitled to receive a Dutch version of the interim examination. A request to this end must be submitted to the examiner at least three weeks before the interim examination takes place.
- b. Notwithstanding the provisions in Article 50, bachelor's students may give answers on interim examinations in either Dutch or English.
- c. The BSc thesis may be written in either Dutch or English.

Article 53 Specific language regulations for master's students

The MSc thesis and the internship report in the master's phase are written in English. It is only permitted to write a thesis in another language after consent is given by the Examining Board.

Chapter 9 Studying with a disability or chronic illness

Article 54 Adaptations to education and interim examinations

- a. Students with a disability or chronic illness can apply for adaptations to the education, the interim examinations, internships and practical assignments. As far as possible, such adaptations will be tailored to the needs of the individual student. The adaptations may not be made to the detriment of the learning outcomes and the assessment of the outcomes, of the course or of the study programme. The procedures and facilities are outlined in the regulations 'Studying with a Disability' and can be found the [Student Charter](#).
- b. After seeking advice from the Study Counselling Services, the Examining Board decides on behalf of the Executive Board on adaptations to educational facilities and interim examinations.

Chapter 10 Study advice and counselling, binding study advice

Article 55 Study progress and study counselling in general

- a. The Executive Board ensures the registration of study results so that all students have an overview of their course results via MyPortal.
- b. The Executive Board provides adequate study counselling and facilities in order to ensure sufficient study progress. The study counselling and facilities consist of:
 - Compulsory participation in study choice activities preceding the first study year (with the exception of students who register for a programme with a *numerus fixus* (fixed quota));
 - Voluntary participation in the introduction week (AID);
 - Group and individual counselling by the study advisors throughout the study programme.

Article 56 Study advice in the first year of the bachelor's programme

- a. First-year bachelor's students shall receive binding study advice in writing at the end of that academic year.
- b. First-year students who earn fewer than 36 credits at the end of that year (last date of results is 31 August) are considered to be unsuitable for the study programme and therefore receive negative binding study advice.
- c. The enrolment of students with negative study advice is terminated one month after the advice is given. Alternatively, these students are not permitted to enrol for the second year of study.
- d. Students who have received negative binding study advice are not permitted to re-enrol in the same study programme at Wageningen University for three years after disenrollment. After the aforementioned term has lapsed, these students are permitted to re-enrol only if they can proof to the satisfaction of the Executive Board that they are capable of successfully completing the study programme. This procedure, as determined by the Executive Board, is outlined in the Binding Study Advice Regulation and can be found as appendix 4 to this EER.

Chapter 11 Complaint and appeal

Article 57 Right of complaint

Any student (current, prospective or past) or extraneous ("concerned party") can submit a complaint to the Facility (faciliteit@wur.nl) regarding the manner in which a body, committee or department of Wageningen University or a person employed by or working for Wageningen University has treated him/her in a particular situation. Before submitting a complaint, the concerned party shall do his/her utmost to settle a dispute, if desired with the intervention of a student counsellor.

Article 58 Right of appeal

- a. A concerned party can appeal:
 - all decisions of the Examining Board or the examiner;
 - decisions based on Article 5 with regard to the entrance examination;
 - decisions taken by the Master's Admission Board;

- a decision regarding disenrollment or refusal to permit re-enrolment based on negative binding study advice.
- b. The appeal must be lodged with the Examination Appeals Board (EAB) within six weeks after receipt of the decision. To this end, the concerned party must submit a letter of appeal to the Facility.

Article 59 Procedure

The procedures for submitting a complaint or lodging an appeal are outlined in the [Student charter > Legal protection](#).

Chapter 12 Final provisions and implementation provisions

Article 60 Implementation

- a. These Regulations enter into force on 1 September 2014.
- b. These Regulations have been adopted by the Executive Board, with approval of the Student Council and after seeking advice from the Board of the Educational Institute and from the programme committees.

Article 61 Amendments to the EER

- a. These Regulations can be amended only by decision of the Executive Board after approval from the Student Council.
- b. Amendments do not apply in the current academic year, unless the interests of the students are not harmed or if necessary because of a statutory obligation.
- c. Amendments may not negatively impact decisions taken by the Examining Boards on the grounds of these Regulations with regard to students.

Article 62 Publication

The Executive Board shall ensure the suitable publication of these Regulations and any amendments.

Appendices.

Appendix 1 List of study programmes to which this Education and Examination Regulation applies

Bachelor's study programmes

| | |
|--|------------------|
| Agrotechnologie | CROHO code 56831 |
| Bedrijfs- en consumentenwetenschappen | CROHO code 56836 |
| Biologie | CROHO code 56860 |
| Biotechnologie | CROHO code 56841 |
| Bodem, Water, Atmosfeer | CROHO code 56968 |
| Bos- en natuurbeheer | CROHO code 56219 |
| Dierwetenschappen | CROHO code 56849 |
| Economie en beleid | CROHO code 50101 |
| Gezondheid en maatschappij | CROHO code 50018 |
| Internationaal land- en waterbeheer | CROHO code 50100 |
| Internationale ontwikkelingsstudies | CROHO code 56837 |
| Landschapsarchitectuur en ruimtelijke planning | CROHO code 56848 |
| Levensmiddelentechnologie | CROHO code 56973 |
| Milieuwetenschappen | CROHO code 56283 |
| Moleculaire Levenswetenschappen | CROHO code 59304 |
| Plantenwetenschappen | CROHO code 56835 |
| Communicatiewetenschappen | CROHO code 50016 |
| Voeding en gezondheid | CROHO code 56868 |

Master's study programmes

| | |
|--|------------------|
| Animal Sciences | CROHO code 66849 |
| Applied Communication Science | CROHO code 66652 |
| Aquaculture and Marine Resource Management | CROHO code 60804 |
| Biosystems Engineering | CROHO code 66831 |
| Bioinformatics | CROHO code 60106 |
| Biology | CROHO code 66860 |
| Biotechnology | CROHO code 66841 |
| Climate Studies | CROHO code 60107 |
| Development and Rural Innovation | CROHO code 60103 |
| Environmental Sciences | CROHO code 60810 |
| Earth and Environment | CROHO code 60100 |
| Food Quality Management | CROHO code 60109 |
| Food Safety | CROHO code 60112 |
| Food Technology | CROHO code 66973 |
| Forest and Nature Conservation | CROHO code 66219 |
| Geo-Information Science | CROHO code 60108 |
| Hydrology and Water Quality | CROHO code 60101 |
| International Development Studies | CROHO code 66837 |
| International Land and Water Management | CROHO code 60104 |
| Landscape Architecture and Planning | CROHO code 66848 |
| Leisure, Tourism and Environment | CROHO code 60111 |
| Management, Economics and Consumer Studies | CROHO code 66836 |
| Meteorology and Air Quality | CROHO code 60102 |
| Molecular Life Sciences | CROHO code 60303 |
| Nutrition and Health | CROHO code 66868 |
| Organic Agriculture | CROHO code 69300 |
| Plant Biotechnology | CROHO code 60105 |
| Plant Sciences | CROHO code 66835 |
| Urban Environmental Management | CROHO code 60110 |

Appendix 2 Admission to the bachelor's study programme

Persons holding one of the diplomas mentioned below, as well as in some cases additional requirements, are admitted to a bachelor's study programme:

- a VWO diploma;
- a first-year HBO certificate;
- a first-year university certificate;
- a HBO certificate (final exam);
- a university certificate (final exam).

1. VWO diploma

In order to be admitted to the bachelor's programmes the requirements mentioned in the table below must be fulfilled. These requirements have been in place since 1 August 2007. This means that students who have gained their VWO diploma, 2nd phase after 1 January 2010 must fulfil the requirements below. Most of these students will have started their 4th year of the VWO programme after 1 August 2007.

If you do not fulfil all requirements mentioned in the table below, you must demonstrate that you possess adequate knowledge of the missing courses in order to follow the programme.

Requirements for VWO diploma's new second phase for the various bachelor's programmes

| Programme | VWO profiel Natuur & Techniek | VWO profiel Natuur & Gezondheid | VWO profiel Economie & Maatschappij | VWO profiel Cultuur & Maatschappij |
|---|-------------------------------------|---------------------------------------|---|--|
| Agrotechnologie | • | N | B/S + N + WB | B/S + N + WB |
| Bedrijfs- en Consumentenwetenschappen | • | • | • | WA/WB |
| Biologie | B | N | Niet toelaatbaar | Niet toelaatbaar |
| Biotechnologie | • | • | 2 vakken uit: B, N, S | B + N + S |
| Bodem, Water, Atmosfeer | • | N | N + S | N + S + WA/WB |
| Bos- en Natuurbeheer | • | • | A/B | A/B + WA |
| Communicatiewetenschappen | • | • | • | • |
| Dierwetenschappen | • | • | S | S + WA/WB |
| Economie en Beleid | • | • | • | WA/WB |
| Gezondheid en Maatschappij | • | • | • | WA/WB |
| Internationaal Land- Waterbeheer | • | N | N | N + WA/WB |
| Internationale Ontwikkelingsstudies | • | • | • | WA/WB |
| Landschapsarchitectuur en Ruimtelijke Planning | • | • | • | A/B + WA/WB |
| Levensmiddelen-technologie | • | • | N + S + WB | N + S + WB |
| Milieuwetenschappen | • | N | N + S | N + S + WA/WB |
| Moleculaire Levenswetenschappen | • | N / (WB + NL&T) | N + S + WB | N + S + WB |
| Plantenwetenschappen | • | • | 2 vakken uit: B, N, S | B + N + S |
| Voeding en Gezondheid | * | * | B + S * | B + S * |

Note to the table:

= admissible

* = a *numerous fixus* with decentralised selection is applicable to the programme Voeding en Gezondheid

A = Aardrijkskunde

B = Biologie

N = Natuurkunde

NL&T = Natuur, Leven en Technologie

S = Scheikunde

WA = Wiskunde A

WB = Wiskunde B

+ = en; bijvoorbeeld N + S betekent Natuurkunde en Scheikunde

/ = of; bijvoorbeeld WA/WB betekent Wiskunde A of Wiskunde B

VWO Diploma (old version, gained prior to 1 January 2010)

For students who started their 4th year of the VWO programme before 1 August 2007, other entrance requirements apply. For those who hold VWO diploma's 'old style' with course clusters, the abovementioned VWO requirements must still be fulfilled in order to be admitted. Please contact the secretary of the Bachelor's Admissions Committee (BAC) or the Programme Director of the programme you wish to follow regarding this matter.

2. First-year HBO certificate

If you hold a first-year HBO certificate and if you have passed certain courses at VWO 6 level, then you can be admitted to the Bachelor's Programmes of Wageningen University. The table below shows which courses are required at VWO 6 level along with the HBO certificate, per bachelor's programme.

| Programme | Courses required at VWO 6 level |
|--|--|
| Agrotechnologie | Mathematics A or B, physics, chemistry or biology |
| Bedrijfs- en Consumentenwetenschappen | Mathematics A or B |
| Biologie | Mathematics A or B, physics, biology and chemistry |
| Biotechnologie | Mathematics A or B, physics and chemistry |
| Bodem, Water, Atmosfeer | Mathematics A or B, physics and chemistry |
| Bos- en Natuurbeheer | Mathematics A or B, geography or biology |
| Communicatiewetenschappen | Mathematics C, A or B |
| Dierwetenschappen | Mathematics A or B, chemistry |
| Economie en Beleid | Mathematics A or B |
| Gezondheid en Maatschappij | Mathematics A or B |
| Internationaal Land- en Waterbeheer | Mathematics A or B, physics |
| Internationale Ontwikkelingsstudies | Mathematics A or B |
| Landschapsarchitectuur en Ruimtelijke Planning | Mathematics A or B, geography or biology |
| Levensmiddelentechnologie | Mathematics A or B, physics, chemistry |
| Milieuwetenschappen | Mathematics A or B, physics, chemistry |
| Moleculaire Levenswetenschappen | Mathematics B, physics, chemistry |
| Plantenwetenschappen | Mathematics A or B and two of the following subjects: biology, physics and chemistry |
| Tourism | Mathematics A |
| Voeding en Gezondheid* | Mathematics A, physics, biology* |

* = a Numerus Fixus with decentralised selection is applicable to the programme Voeding en Gezondheid

3. Other diplomas

Abiturzeugnis

Um an unserer Universität für einen Bachelorstudiengang zugelassen zu werden, müssen Sie folgende Kriterien erfüllen:

- Im Besitz der allgemeine Hochschulreife sein.
- Beherrschung der nglischen Sprache, minimal erfolgreicher Abschluss des Grundkursniveaus. Sollten Sie Englisch nicht auf Grundkursniveau beherrschen, können Sie einen vergleichbaren Test auf B2-level (innerhalb des Common European Framework of Reference) machen. Ferner ist es möglich, vorab bei der Universität einen Oxford Quick Placement Test abzulegen.
- Beherrschung der iederländischen Sprache und erfolgreicher Abschluss auf Niveau B2 oder einem anderen vergleichbarem Niveau:
 - Niederländisch auf Abiturniveau. Spezifizierung niederländische Sprache.
 - Im Besitz das Staatsexamens Niederländisch als Fremdsprache: Staatsexamen NT2, Programma II.
 - Erfolgreicher Abschluss des Sommerkurses an Wageningen University (Niederländisch-Intensivkurs).

| STUDIENGANG | ZULASSUNGSBEDINGUNGEN |
|--|---|
| <ul style="list-style-type: none"> > Agrotechnologie > Biotechnologie > Lebensmitteltechnologie > Pflanzenwissenschaften > Umweltwissenschaften | 3 der Fächer Biologie, Chemie, Mathematik & Physik min. auf Grundkursniveau und 1 davon auf Leistungskursniveau |
| <ul style="list-style-type: none"> > Molekulare Lebenswissenschaften | Chemie und Mathematik min. auf Grundkursniveau, zusätzlich Biologie oder Physik min. auf Grundkursniveau Falls Biologie auf Grundkursniveau abgeschlossen wurde, muss Chemie oder Mathematik auf Leistungskursniveau sein. |
| <ul style="list-style-type: none"> > Biologie > Tierwissenschaften | Biologie, Chemie & Mathematik min. auf Grundkursniveau und eines dieser Fächer auf Leistungskursniveau |
| <ul style="list-style-type: none"> > Boden, Wasser, Atmosphäre | Chemie, Mathematik & Physik min. auf Grundkursniveau |
| <ul style="list-style-type: none"> > Ernährung und Gesundheit | 2 der Fächer Biologie, Chemie & Mathematik min. auf Grundkursniveau und 1 davon auf Leistungskursniveau |
| <ul style="list-style-type: none"> > Internationales Land- und Wassermanagement | Mathematik und Physik min. auf Grundkursniveau |
| <ul style="list-style-type: none"> > Kommunikationswissenschaften > Gesundheit und Gesellschaft > Internationale Entwicklungsstudien > Landschaftsarchitektur und Raumplanung > Unternehmens- und Konsumentenwissenschaften > Tourismus > Waldnutzung und Naturschutz > Wirtschaft und Politik | Mathematik min. auf Grundkursniveau |

IB diploma

An 'International Baccalaureate' (IB) diploma, with the required courses at the required level, provides admission to a Wageningen University Bachelor's study programme. The table below shows per bachelor's programme which courses are required for admission.

| Programme | Required courses with the required level ** |
|--|--|
| Agrotechnologie | Mathematics at least SL, Chemistry and Physics, one has to be HL |
| Bedrijfs- en Consumentenwetenschappen | Mathematics at least SL |
| Biologie | Mathematics at least SL, Biology and Chemistry on HL |
| Biotechnologie | Mathematics at least SL, Chemistry and Biology, one has to be HL |
| Bodem, Water, Atmosfeer | Mathematics at least SL, Chemistry and Physics, one has to be HL |
| Bos- en Natuurbeheer | Mathematics at least SL, Biology or Geography at least SL |
| Communicatiewetenschappen | Mathematics at least SL |
| Dierwetenschappen | Mathematics at least SL, Chemistry HL |
| Economie en Beleid | Mathematics at least SL, Economics at least SL |
| Gezondheid en Maatschappij | Mathematics at least SL |
| Internationaal Land- en Waterbeheer | Mathematics at least SL, Physics at least SL |
| Internationale Ontwikkelingsstudies | Mathematics at least SL, |
| Landschapsarchitectuur en Ruimtelijke Planning | Mathematics at least SL, Biology or Geography at least SL |
| Levensmiddelentechnologie | Mathematics at least SL, Chemistry and Physics, one has to be HL |
| Milieuwetenschappen | Mathematics at least SL, Chemistry and Physics, one has to be HL |
| Moleculaire Levenswetenschappen | Mathematics at least SL, Chemistry and Physics, one has to be HL |
| Plantenwetenschappen | Mathematics at least SL, Chemistry and Physics, one has to be HL |
| Voeding en Gezondheid* | Mathematics at least SL, Chemistry HL* |

* = a Numerus Fixus with decentralised selection is applicable to the programme Voeding en Gezondheid

** = An NT2-II Dutch A exam is required for all programmes.

4. Colloquium Doctum

Persons wishing to enrol in a bachelor's study programme must hold a VWO (gymnasium, atheneum) diploma or equivalent. If they do not have such a diploma, admission can be arranged through a so called 'Colloquium Doctum'. Wageningen University does not offer a specific Colloquium Doctum, but requires certificates at VWO 6 level, which, with the exception of Mathematics, must be acquired elsewhere. The table below shows which certificates are required for which programme.

An overview of the bachelor's programmes for which a Colloquium Doctum can be requested

| Bachelor's programme | Required courses (at VWO level 6) |
|---|--|
| Biologie | Biology, Physics, Chemistry, Mathematics A or B, Dutch, English |
| Biotechnologie, Bodem-Water-Atmosfeer, Dierwetenschappen, Levensmiddelentechnologie, Milieukunde, Moleculaire Levenswetenschappen, Plantenwetenschappen | Physics, Mathematics A or B, Chemistry, Dutch, English. |
| Internationaal Land- en Waterbeheer | Mathematics A or B, Physics, Dutch, English and one of the following subjects: Geography, Biology or Economy. |
| Voeding en Gezondheid* | Biology, Mathematics A or B, Chemistry, Dutch, English. |
| Agrotechnologie | Physics, Mathematics A or B, Dutch, English and Chemistry or Biology. |
| Bos- en Natuurbeheer, Landschapsarchitectuur en ruimtelijke planning | Mathematics A or B, Dutch, English and Geography or Biology. And one of the following subjects: Physics, Chemistry, Geography, Biology, Economics. |
| Bedrijfs- en Consumentenwetenschappen, Economie en Beleid, Gezondheid en Maatschappij, Internationale Ontwikkelingsstudies, Communicatiewetenschappen | Mathematics A or B, Dutch, English and two of the following subjects: Physics, Chemistry, Geography/Biology, Economics, History, Social Sciences. |
| Tourism | English and Mathematics A plus three of the following subjects: Geography, Biology, Economy, Physics, Dutch, Chemistry. |

* = a Numerus Fixus with decentralised selection is applicable to the programme Voeding en Gezondheid

Appendix 3 Admission to the master's programme

A. Admission to a master's programme for those with a WU bachelor's degree

A prospective master's student holding a bachelor's degree from Wageningen University (or from another equivalent programme of another Dutch University) is unconditionally admissible to one or more master's programmes of Wageningen University. See table below. The Master Admission Board will decide whether a student with a diploma of a flexible bachelor's programme is admissible without further conditions.

| | B Biologie | B Scheikunde | B Scheikundige technologie | BSc Agrotechnologie (Biosystems Engineering) | BSc Bedrijfs- en Consumentenwetenschappen (Management and Consumer Studies) | BSc Biologie (Biology) | BSc Biotechnologie (Biotechnology) | BSc Bodem, Water, Atmosfeer (Soil, Water, Atmosphere) | BSc Bos- en Natuurbeheer (Forest and Nature Conservation) | BSc Communicatiewetenschappen (Communication Sciences) | BSc Dierwetenschappen (Animal Sciences) | BSc Economie en Beleid (Economics and Governance) | BSc Gezondheid en Maatschappij (Health and Society) | BSc Internationaal Land- en Waterbeheer (International Land and Water Management) | BSc Internationale Ontwikkelingsstudies (International Development Studies) | BSc Landschapsarchitectuur en ruimtelijke planning (Landscape Architecture and Planning) | BSc Levensmiddelen technologie (Food Technology) | BSc Milieuwetenschappen (Environmental Sciences) | BSc Moleculaire Levenswetenschappen (Molecular Life Sciences) | BSc Plantenwetenschappen (Plant Sciences) | BSc Toerisme (Tourism) | BSc Voeding en Gezondheid (Nutrition and Health) |
|-----|------------|--------------|----------------------------|--|---|------------------------|------------------------------------|---|---|--|---|---|---|---|---|--|--|--|---|---|------------------------|--|
| MAB | | | | x | | | | | | | | | | | | | | | | | | |
| MAM | | | | | | x | | | x | | x | | | | | | | x | | | | |
| MAS | | | | | | x | | | | | x | | | | | | | | | | | |
| MBF | | | | | | x | x | | | | x | | | | | | | | x | x | | |
| MBI | x | | | | | x | | | | | | | | | | | | | | | | |
| MBT | | | | | | | x | | | | | | | | | | | | x | | | |
| MCL | | | | | | | | x | x | | | | | x | | x | | x | | | | |
| MCS | | | | | | | | | | x | | | x | | x | | | | | | | |
| MDR | | | | x | x | x | x | x | x | | x | | x | | x | x | x | x | x | x | | x |
| MEE | | | | | | | | x | | | | | | | | | | | | | | |
| MES | | | | | | | | | | | | | | | | | | x | | | | |
| MFN | | | | | | | | | x | | | | | | | | | | | | | |

B. Selective admissions = Admissions to a master's programme for students who do not fulfil the criteria mentioned under A.

Admissions regulation for MSc programmes

The MSc admissions regulation is an appendix to the Education and Examination Regulation (EER) of Wageningen University (WU) concerning the requirements for selective admission to MSc programmes. Admission Boards are authorised by the Executive Board to decide on admissions on the basis of the EER and this regulation.

1. Application regulations

- 1.1 Those who are seeking admission to one of the WU MSc programmes and do not fulfil the requirements for unconditional admission, are required to submit an application via the WU website.
- 1.2 The application should be submitted before the deadline mentioned on the WU website: <http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/Show-SSC/Application-Deadlines-Master-programmes.htm>
- 1.3 Only full applications, including application form, degree certificate, academic papers, English exam test results (if required), statement of purpose, CV, and additional documents as required by the specific programme applied for, are taken into consideration.
- 1.4 In deviation to the foregoing, applications which do not include the degree certificate and/or the English exam test results will also be taken into consideration.
If academic papers, CV, and motivation letter are not received within four weeks after submitting the application form, despite receiving a reminder from WU on this matter, the application procedure shall be discontinued.

2. Admission requirements

- 2.1 Applications will be evaluated in accordance with the following general admission criteria:
 - a) Level: a BSc degree (or an equivalent grade at ISCED level 5A) in a field of science relevant to the selected programme. A BSc degree is considered sufficient if the applicant is expected to be able to finish the programme on time.
 - b) Quality: the BSc degree must be of a sufficient level, this shall be demonstrated by an average mark of at least 7 (Dutch system), a Grade Point Average (GPA) of at least B/B+ (US system) or a classification of 2nd upper (UK system). Detailed information on other equivalent international grades required is published on the WU website.
 - c) English proficiency: WU's standard English proficiency requirements are an IELTS (academic) overall score of 6.0 and minimum sub-score of 6.0 for the spoken language. The requirements for the Social Sciences programmes are an IELTS overall score of 6.5 and minimum sub-score of 6.0 for spoken language. Detailed information on equivalent grades is published at the WU website: <http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/Show-SSC/Admission-Requirements-MSc.htm>
- 2.2 Students holding a BSc degree which just falls short of the level of requirements mentioned in 2.1b can only be admitted at the discretion of the Admission Board, and the following factors shall be taken into consideration:
 - a) Thesis result;
 - b) Exam scores for the courses that are of particular relevance to the MSc programme applied for;
 - c) Indisputable upward trend in course grades;

- d) A declaration from the educational institute of the applicant with regard to a deviating GPA policy;
 - e) Achievements in postgraduate education;
 - f) Multiple studies;
 - g) Exam scores for WU courses (by exchange students or students taking a minor);
 - h) Reference letters;
 - i) Quality of the degree awarding institution;
 - j) Illness or functional disability;
 - k) Family circumstances.
- 2.3 In addition to the general admission requirements, programmes may decide on additional specific admission requirements. Detailed information on the programme-specific requirements is published on the WU website: <http://www.wageningenur.nl/en/Education-Programmes/Student-Service-Centre/Show-SSC/Admission-Requirements-MSc.htm>
3. Linkage programme regulations
- 3.1 Applicants who do not satisfy the MSc admission requirements, but who would meet the MSc admission requirements after completing preparatory courses at WU at a value of a maximum of 30 credit points, can be admitted to the MSc programme on condition that those preparatory courses (linkage programme) are completed.
 - 3.2 The composition of the linkage programme is determined by the programme director of the MSc programme applied for and will be set out in the admission decision.
4. Admission decision
- 4.1 Decisions on admissions are taken by the relevant, domain-specific Admission Board on behalf of the Executive Board.
 - 4.2 Applicants receive admission decisions ultimately one month after the complete application is submitted.
 - 4.3 Applicants can be admitted on a provisional basis if the Bachelor's degree certificate has not yet been issued and are informed that admission will only become definitive when a certified copy of the degree certificate is presented at the Student Desk on arrival in Wageningen.
 - 4.4 The admission decision is valid for the next and the following academic year. Thereafter, the applicant is required to submit a new application.
5. Appeal
- 5.1 Applicants who do not agree with decisions taken based on this regulation or the time taken to reach the decision can lodge an appeal within six weeks after receipt of the decision. The appeal must be lodged in writing for the attention of the Board of Appeals for Examinations. The appeal must be sent to the Facility (faciliteit@wur.nl).
 - 5.2 Before an appeal is taken into consideration, the Board of Appeals sends a notice of appeal to the Admission Board, inviting the Board to contact the appellant in order to determine whether or not an amicable settlement of the dispute is possible. The Admission Board shall reconsider the application. Appellants can supply additional documents to support their application.
 - 5.3 Within three weeks the Admission Board shall report to the Board of Appeals as to whether or not an amicable settlement has been reached. If this is not the case, the Board of Appeals shall start the appeals procedure.

Appendix 4 Regulations Binding Study Advice (BSA)

These regulations are an elaboration of Article 56 of the Education and Examination Regulations (EER), and lay out the procedures for giving binding study advice during the first year of a Bachelor's programme. If and in so far as an article of the English version of these Regulations differ from the Dutch version, the meaning of the relevant article in the Dutch version is applicable.

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Article 1 Procedure for giving pre-advice 1

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1. Not later than 20 working days after the end of period 2 of the first academic year of enrolment in a Bachelor's programme, the Examining Board, acting on behalf of the Executive Board, will provide the student with a first preliminary recommendation; 'pre-advice 1'.
2. This pre-advice 1 will be a first warning for a binding negative study advice, which may be given at the end of the first year of enrolment in the Bachelor's programme.
3. The standard to receive a first positive pre-advice is a minimum of 15 credits earned.
4. The first preliminary recommendation is given by email and will at least contain:
 - a. the student's name and student number;
 - b. the number of credits earned by the student;
 - c. if the student meets the standard, a first positive pre-advice: 'expected to meet the requirements of the degree programme';
 - d. if the student does not meet the standard, a first negative pre-advice: 'on the basis of the current study results not expected to meet the requirements of the degree programme';
 - e. in case of a first negative pre-advice as described in subsection d: notice of a reasonable term (until the end of the academic year) within which study results must have improved to a certain extent (at least 36 credits earned), in order to provide the Executive Board with a basis for giving positive advice as described in these regulations;
 - f. in the event of a first negative pre-advice as described in subsection d: a recommendation to make an appointment with a study adviser;
 - g. in the event of a first negative pre-advice as described in subsection d: inform the student that if he dis-enrols before 1 February of the academic year any study financing ('prestatiebeurs') he has received may be converted from a student loan into a gift on the basis of Article 5.10 of the *Wet Studiefinanciering 2000* (Study Financing Act 2000), at DUO's discretion.
 - h. date and signature by or on behalf of the Examining Board.
5. No rights to a positive study advice can be derived from a positive pre-advice.
6. Following a negative pre-advice, the student is strongly advised to meet with the study adviser and discuss how he can still achieve the required standard within the course of the academic year. The study adviser will document in writing the agreements made with the student.

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Article 2 Procedure for giving pre-advice 2

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1. Not later than 20 working days after the end of period 5 of the first academic year of enrolment in a Bachelor's programme, the Examining Board, acting on behalf of the Executive Board, will provide the student with a second pre-advice.
2. This second pre-advice will be a final warning for a binding negative study advice, which may be given at the end of the first year of enrolment in the Bachelor's programme.
3. The standard to receive a second positive pre-advice is a minimum of 30 credits earned.
4. The second pre-advice is given by email and must at least contain:
 - a. the student's name and student number;
 - b. the number of credits earned by the student;
 - c. if the student meets the standard, a positive pre-advice: 'expected to meet the requirements for the degree programme';

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- d. if the student does not meet the standard, a negative pre-advice: 'on the basis of the current study results not expected to meet the requirements for the degree programme';
 - e. in case of a negative pre-advice: notice of a reasonable term (until the end of the academic year) within which study results must have improved to a certain extent, in order to provide the Executive Board with a basis for giving a positive advice as described in these regulations;
 - f. in the event of a negative pre-advice as described in subsection d: a strong recommendation to make an appointment with a study adviser;
 - g. date and signature by or on behalf of the Examining Board.
5. No rights to a positive study advice can be derived from a positive second pre-advice.
 6. Following a negative pre-advice, the student is strongly advised to meet with the study adviser and discuss how he can still achieve the required standard within the course of the academic year. The study adviser will document in writing the agreements made with the student.
 7. If due to exceptional personal circumstances as described in Article 5 of these Regulations, the student is not able to meet the standard, the student should make these circumstances known to the student dean. The student dean will record these circumstances in writing and agree with the student as to whether the latter must provide further proof of said circumstances. The student dean, in consultation with the student, will inform the study adviser and Examining Board of these personal circumstances in a timely fashion.

Article 3 Procedure for giving final study advice

1. Not later than 20 working days after period 6 of the first academic year of enrolment in the Bachelor's programme, the Examining Board, acting on behalf of the Executive Board, will provide the student with a final study advice.
2. This final study advice is based on the results achieved by the student up to and including period 6.
3. If, following the results earned during the re-sit period, the study advice must be adjusted due to the standard having been met, the Examining Board will revoke the binding negative study advice.
Instead, the Examining Board will give a final positive study advice.

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NOTE: the rejection resulting from the negative study advice given directly after period 6 is a valid definitive decision and must be appealed if the student disagrees with this rejection. See Article 7 paragraph 3.

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4. The standard for a positive study advice is at least 36 credits earned and or having passed all courses of the first year of the Bachelor's programme.
5. A final study advice is given by mail and email and must at least contain:
 - a. the student's name and student number;
 - b. the number of credits earned by the student;
 - c. if the student meets the standard, a positive study advice: 'expected to meet the requirements for the degree programme';
 - d. if the student does not meet the standard, but the Examining Board has taken the student's personal circumstances into account, a conditional positive study advice: 'although not having met the standard due to personal circumstances, is still expected to meet the requirements for the degree programme';
 - e. if the student does not meet the standard and there are no personal circumstances to be taken into account by the Examining Board, a negative study advice: 'not expected to meet the requirements for the degree programme due to study results not meeting the standard set by Wageningen University' and the binding rejection: 'following the negative study advice the enrolment for the degree programme will be terminated at the end of the academic year';

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- f. if a conditional positive study advice has been given as described in subsection d: notice that the student is still required to meet the standard of 36 credits earned (including the study credits earned during the first year of enrolment) from completed first-year courses in the following study year; **Formatted: Font: 8.5 pt**
- g. if a negative study advice with a binding rejection is given as described in subsection e: the manner in which and to what extent personal circumstances have been taken into account; **Formatted: Font: 8.5 pt**
- h. if a negative study advice with a binding rejection is given as described in subsection e: the three-year period stipulated by the rejection during which the student cannot re-enrol for the degree programme in question; **Formatted: Font: 8.5 pt**
- i. the possibility to appeal to the Examination Appeals Board within the applicable term; **Formatted: Font: 8.5 pt**
- j. if a negative study advice with a binding rejection is given as described in subsection e: notice that the student, through passing re-sits during the re-sit period in August may still meet the standard, resulting in the Examining Board withdrawing the negative study advice given earlier and giving a positive advice instead; **Formatted: Font: 8.5 pt**
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- k. date and signature by or on behalf of the Examining Board. **Formatted: Font: 8.5 pt**

Article 4 Establishing the standard for study advice

- 1. The standard for the study advice is expressed in credits earned for completed courses of the first-year study programme. Credits are study credits ('studiepunten') as described in Article 7.4 of the Higher Education and Research Act (WHW). **Formatted: Font: 8.5 pt, Bold**
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- 2. Only successfully completed courses are included in determining whether the standard has been met. Results for course components are not included. **Formatted: Font: 8.5 pt**
- 3. The credits for first year units of study for which an exemption has been granted are not included in determining whether the standard has been met. **Formatted: Font: 8.5 pt**
- 4. If the student dis-enrols during the first year at any time and re-enrols in a later academic year for the same degree programme, courses that were completed during the initial year of enrolment are not included in determining whether the standard has been met. **Formatted: Font: 8.5 pt**
- 5. If the student has received a conditional positive study advice as described in Article 3, section 5, subsection d, the courses completed during the first year of enrolment and corresponding results are included in determining whether the standard has been met for the second year of enrolment. If the student fails to meet the standard during the second year of enrolment, he will receive a binding negative study advice towards the end of the second academic year, in accordance with Article 3, section 5, subsection e. **Formatted: Font: 8.5 pt**
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- 6. If a student transfers from one degree programme to another programme at Wageningen University during the first year of enrolment, the credits earned during the enrolment in the previous degree programme are included in determining whether the standard has been met. **Formatted: Font: 8.5 pt**
- 7. If a student registers for the first year of a degree programme after 1 October of that year, he must meet the standard within one calendar year. **Formatted: Font: 8.5 pt**

Article 5 Taking into account the personal circumstances and the hearing of the student

- 1. In giving a binding negative study advice the Examining Board will take the personal circumstances of the student into account. **Formatted: Font: 8.5 pt, Bold**
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- 2. Personal circumstances that are to be taken into account are listed in Article 6, to the extent to which the Examining Board deems them to have resulted in the student in question being unable, in all fairness, to have met the standard. In reaching this decision, the Examining Board

will also take into account the extent to which the student made these circumstances known to the student dean in a timely fashion so as to enable Wageningen University to adapt educational facilities to these circumstances where possible.

3. The Examining Board will give the student the opportunity to provide a written explanation of these personal circumstances, along with a written recommendation by the student dean. The student will have the opportunity to be heard before the Examining Board decides to issue a binding negative study advice.
4. The Examining Board is not bound by the recommendation of the student dean, but seriously takes this recommendation into consideration.

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Article 6 Personal circumstances

1. The exclusive list of personal circumstances that may be taken into account in reaching a decision to give a study advice are as follows:
 - a. illness of the student;
 - b. disability or chronic illness of the student;
 - c. pregnancy of the student;
 - d. exceptional family circumstances;
 - e. membership of the Student Council, membership of the Education Institute's Board, membership of a board of a foundation which, according to its articles of association, is involved in the exploitation of student facilities, or an organisation that is deemed by the Executive Board to have a similar task;
 - f. other circumstances described by the Executive Board in the regulations based on Articles 7.8b, paragraph 6, and Article 7.9, paragraph 5 of the WHW, in which the student is undertaking activities in relation to the organisation and the management of affairs of Wageningen University;
 - g. the membership of the board of a sizable student organisation with full legal status, exclusively insofar as it is a student organisation recognised by the Student Financial Support Regulations, and only if the student has held a position which entitles him to a six month's compensation from the Profiling Fund.
2. The student is obligated to notify the student dean of any personal circumstances as soon as possible, within two months after their occurrence. The student dean will then make a note of it in the student's file and ensure that these circumstances, if possible, are substantiated with evidence. The student dean, in consultation with the student, will inform the study adviser and Examining Board of these personal circumstances in a timely fashion.

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Article 7 Appeal

1. The student may appeal a rejection resulting from a final negative study recommendation as described in Article 7.8b, sections 3 and 5 of the WHW. This rejection includes the decision to dis-enrol the student and prevent the student from re-enrolling in the same programme for a three-year period.
2. A student may appeal a decision within six weeks after receipt of the final negative study advice. The procedure is described in Chapter 11 of the EER.
3. This term of appeal will not be suspended pending the results earned during the re-sit period. In such event, however, the student can request, in his written appeal, to suspend the procedure pending the results the student will earn during the re-sit period.
4. Appealing a decision does not suspend the validity of the binding study advice. The student may not re-enrol for the same degree programme, even if the new academic year begins before the procedure is completed.

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These regulations have been adopted by the Executive Board on June 30st, 2014.

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